

The Meeting opened at 11.10 by the designated Chair Samuel Daylight and the Roper Gulf Regional Council Pledge was read.

## 1. Present:

### **Elected Members:**

Cr Annabelle Daylight

### **Local Authority Members:**

Clive Roberts

Johnathon Walla

Samuel Swanson

Ken Muggeridge

James Nuggett

Samuel Daylight (Chair)

### **Staff:**

Jo Nicol - Local Authority Coordination Officer

### **Visitors/Guests:**

Nathanael Knapp, Department of Local Government and Community Services.

Tom Girdler NT Housing

Donna Warland NT Housing

## 2. Apologies:

**Motion:** That Hodgson Downs Local Authority accept apologies from Deputy Mayor Judy MacFarlane, DCSI Sharon Hillen, DCTS Marc Gardner and DCS Marion Smith.

**Moved:** Samuel Swanson      **Seconded:** Johnathon Walla

All Agreed by way of Consensus

## 3. Conflict of Interest-Members & Staff:

Nil

## 4. Minutes of Previous Meeting:

**Motion:** That Hodgson Downs Local Authority accept the Minutes from the previous Local Authority Meeting held on 15 October 2015, with one change to the CDP Report from January 2015 to January 2016.

**Moved:** Ken Muggeridge      **Seconded:** Samuel Swanson

All Agreed by way of Consensus

## 5. Business Arising/Action List;

### 5.1. Previous minutes action list

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	Ongoing	24.06.2015 Pending Cemetery ACT Review. Update 13.08.15 Marc to follow-up
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Director Contracts & Technical Services	Ongoing	
	Dump needs of attention, prioritised and pushed up by June 2015.	CEO Alawa	Ongoing	13.08.15 Currently investigating new Dump site. 9.11.15 still waiting for dozer
13.08.15	Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.	CEO Alawa & Director Corporate Governance	Ongoing	9.11.15 No Action, Invite Greg Arnott to next LA Meeting in February and to meet with ALAWA Board Members.
13.08.2015	Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.	Manager Governance	Ongoing	9.11.15 Ongoing
15.10.2015	Send Ken information about Solar Lighting Funding.	Director Council Services & Infrastructure	Completed	9.11.15 Grants Officer has sent Funding Information to Ken
15.10.2015	Request to Senior Leadership Team re: WH&S Audit.	Director Council Services & Infrastructure	Completed	9.11.15 RGRC WH&S Coordinator has been in discussion with Alawa CEO
15.10.2015	Send NESA document to Alawa CEO every Monday 10am.	Director Community Services	Completed	
15.10.2015	Ask PMC for a formal statement for Council outlining both Federal and NT Governments positions on AMPs.	Director Council Services & Infrastructure	Ongoing	
15.10.2015	Night Patrol becoming an Alawa responsibility request to the Senior Leadership Team to Action further.	Director Community Services	Completed	9.11.2015 Now sitting with Council.
15.10.2015	Bring rating information back to Hodgson Downs Local Authority	Governance	Completed	9.11.15 Rating information given to LA members.

## 6. Correspondence

### 6.1. Outgoing Correspondence:

Nil

## 6.2. Incoming Correspondence:

Nil

## 7. General Business

### 7.1 \*Elected Member Report:

Motion: That the Hodgson Downs Local Authority receive and note Elected Members Report.

**Moved:** Ken Muggeridge **Seconded:** James Nuggett

All Agreed by way of Consensus

### 7.2 \*ALAWA CEO Report:

- **Council Services Report:**

Ken Muggeridge provided verbal report to the Members.

- Rubbish is being collected daily
- LA Member Clive Roberts asked if Bin stand could perhaps be a CDP Activity, Ken replied that there are some already in the community and people don't seem to want to use them.
- Ken advised the Oval has not been getting watered and is looking worse for wear due to there being a lack of water in the community; Bores have not been replenished after 3 years of small wets. Members were advised to use water wisely.
- Following on from the previous LA meeting in October Nathanael Knapp advised there was an opportunity to get an Alawa Business Plan done through the Department of Business, funding is available.

**Action:** Nathanael Knapp to send details to Ken re: Business Plan.

- **\*Work Health and Safety Update** – Ken advised Members that he has made contact with Daniel Kirk, RGRC WH&S Coordinator, and have arranged that he will come without warning and do a spot check in the near future.

### 7.3 \*Council Financial Reports:

That the Hodgson Downs Local Authority receive and note the first Quarter Financial Report.

**Moved:** Johnathon Walla **Seconded:** **Samuel Swanson**

All Agreed by way of Consensus.

**Action:** CEO Alawa to follow up that RJCP/CDP Invoices have been sent to RGRC Finance.

### 7.4 \*Governance Updates:

- **\*Town Priorities:** Local Authority Funding Report

**Motion:** That the Hodgson Downs Local Authority receive and note the Local Authority Funding Report.

**Moved:** Ken Muggeridge

**Seconded:** Clive Roberts

All Agree by way of Consensus

**Motion:** That the Hodgson Downs Local Authority Request that Roper Gulf Regional Council seek an exemption from Department of Local Government with the tender process and utilise the Local Authority Grant for a pavement repairs and sealing project in Minyerri.

**Moved:** James Nuggett

**Seconded:** Johnathon Walla

All Agreed by way of Consensus

**Motion:** That the Hodgson Downs Local Authority Recognise that the shortfall is to be contributed by the Alawa Aboriginal Corporation utilising operational funding provided from Roper Gulf Regional Council.

**Moved:** Samuel Swanson

**Seconded:** James Nuggett

All Agreed by way of Consensus

Local Authority members were happy with the Quote of \$141,973.30 from NT Bitumen and Ashphalt.

- **\*Complaints Register Nil**
- **\*Policy Update:**
  - ADM009 Vehicle Use Policy (Updated) Added Clarification on Home Garaging of Vehicles. Vehicles are to be used to commute between work and home and not used for any other purpose outside work hours.
  - DIT001 Fleet Procurement and Allocation Policy (Updated) provides greater clarification (How, who, what vehicles, makes and models) around Fleet purchases New and Replacement Vehicles and Machinery.

**Action:** Local Authority Coordination Officer, Jo Nicol to send these two updated policies to Ken Muggeridge

## 7.5 **\*CDP- Community Development Program:**

Ken Muggeridge gave a verbal report on the current status:

- The new Reports are very helpful and outline exactly how operations are going or not going. 25% in Activities still a long way below the required 75%
- There are Issues with Centrelink not being firm enough in removing payments from people not participating.

## 7.6 **\*Alcohol Management Plan: Nil**

## 8. Other Business

**8.1 NT Housing-** Local Authority members discussed a number of issues that has arisen due to no longer having a Housing Officer on site; reporting is now over the phone, many do not feel issues are being given priority.

- The RGRC repair crew from Ngukurr are attending to repairs very infrequently the visit was 2 months ago.
- NT Housing did inspections in October and Contractors will be arriving soon to carry out repairs.
- A major concern to Members is the lack of new housing due to the current Lease status in Minyerri. Members all agree they would like to progress the Lease issue with the NLC.

**Action:** Marc Gardner Director Contracts & Technical Services to report back to Local Authority at next meeting on Housing issues.

**Action:** Local Authority Members recommend Nathanael Knapp find out the current Lease Status at Minyerri

**Action:** Tom Girdler also to find out from NT Housing the current Lease status

**8.2 Housing Reference Group** - NT Housing are requesting nominations from interested people to be on the HRG.

**Action:** Put the HRG on the ALAWA Corp Agenda for next meeting and report back to Hodgson Downs Local Authority the outcome.

**8.3 Mobile Phone Services:** The Chief Minister has announced Mobile Service coverage for a number of Remote Communities including; Minyerri, Manyallaluk, Bulman, Jilkminggan.

## 9. Meeting Closed 12.40

Next Hodgson Downs Local Authority meeting will be held Thursday 11<sup>th</sup> February 2016