

04.12.2014	Send letter to Julie Bennett requesting the Power Station buffer zone be remove completely and that government consider relocation of the Power House to a more desirable destination.	DITS/ Council		06.08.15 – Ongoing: LA member would like a formal response form Department of Lands and Planning as well as Power&Water re: the removal of the buffer zone
06.08.2015	Respond to incoming Letter from National trust (NT) Gulf Branch	Marc Gardener	Commenced	
06.08.2015	Seek quotes on trees for swimming pool and to look into a pool shade cloth with a vent through the middle for the wade pool, present quotes at upcoming meeting	CSM	Commenced	Landscaping & Planning with DCSI
06.08.2015	Write & distribute letters to cattle & horse owners intown to allow owners time collect and make sure stock is in fenced area	CSM	Commenced	Draft notice exists -CSM can utilise
06.08.2015	Arrange quotes for purchasing park benches for Tamarind Park, Rocky Park and Show Grounds, looking at around \$20,000-30,000	CSM	Commenced	
06.08.2015	Look at combining services; Youth, Sport & Rec and Night Patrol to help in the assistance of John Moriaty and other Sporting and Rec Orgs in Borroloola	Mayor, Cr Don Garner and CSM		
8.10.2015	Arrange for Local Authority Members out of session meeting to discuss the changes they would like to see in Youth, Sport & Rec and Night Patrol.	CSM		
8.10.2015	Provide LA members with more Information about the engineered stand for the Score Board.	CSM		

6. Correspondence : Page 9

6.1 Incoming Correspondence

- Email from Ben Gibson, Department Infrastructure.
- Email from Claire Brown Re: Mataranka & Borroloola Land Release
- Letter Darcy Dunbar Department of Infrastructure, Re Airport Maintenance Extension.

6.2 Outgoing Correspondence

Nil

7. General Business

7.1 *Elected Member Report: Verbal

7.2 *Council Services Managers Report: Report attached at page 14

- *Work Health and Safety Update

7.3 *Council Financial Reports: Report attached at page 18

7.4 *Governance Updates:

- *Town Priorities- Local Authority Funding Report attached at page 21
- *Complaints Register

Borroloola's Register of Complaints			
Date	Nature	details	Status
28/09/2015	animal	Roster making noise	closed
14/10/2015	animal	Dog attacking dog	Closed
28/10/2015	animal	Dog bite	Closed

- *Policy Updates-
ADM009 Vehicle Use Policy (Updated) Added Clarification on Home Garaging of Vehicles. Vehicles are to be used to commute between work and home and not used for any other purpose outside work hours.
DIT001 Fleet Procurement and Allocation Policy has been added with rules around Fleet purchases of new or replacement of machinery/vehicle.

7.5 *CDP- Community Development Program: Verbal report.

7.6 *Alcohol Management Plan:

7.7 *Cemetery

7.8 *Youth, Sport and Rec Report:

7.9 *Swimming Pool

8. Other Business:

8.1 Low Aromatic Unleaded Fuel in the Katherine Region

8.2 Victims of Crime NT

9. Meeting Closed:

Next Local Authority Meeting: TBC 2015

** Denotes permanent Agenda items*

This Meeting was opened at 10.30am by Chairperson Maria Pyro and the pledge was read.

1. Present:

1.1 Elected Members:

Councillor Don Garner

1.2 Local Authority Members:

Maria Pyro
Mike Longton
Marlene Karkadoo
Trish Elmy
Bernie Redfern

1.3 Staff:

Nathan McIvor – Council Service Manager
Jo Nicol – Local Authority Coordinator Officer (Governance)
Marion Smith – Director Community Services
Chantelle Johns – CSO Borroloola

1.4 Visitors/Guests:

Larissa Jackson – Department of Business Licensing NT
Maria Marriner – Department of Business Alcohol Management
Nathanael Knapp – Department of Local Government and Community Services
Louise Beilby – Community Champion

2. Apologies:

Mayor Jack
Lizzie Hogan
Geoff Hulm
Beatty Retchford
Raymond Anderson

Apologies Accepted, Moved: Mike Longton

Seconded: Trish Elmy

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting: pg:

Members accepted Minutes of previous meeting held on 6th August 2015

Moved: Mike Longton

Seconded: Bernie Redfern

Voted: All approved

5. Business Arising/Action List: pg:

Action List from previous meeting:

Members discussed the action list from previous meeting.

6. Correspondence

○ **Outgoing Correspondence**

- Maintenance to Borroloola Airstrip
DOI will put the Airstrip Maintenance out to tender after Council increased charges for the most recent works. The current Council Contract will finish 1st April 2016. CSM will be trying some different methods for controlling weeds etc such as spraying to eliminate the usage of RGRC machinery.
- Waste Management Facility, Commercial Dumping Fees
Letters regarding dumping fees have been sent to all stakeholders, a number of concerns have come back to CSM with the amount being charged per cubic metre. CSM is having discussions with stakeholders throughout the Community regarding their issues and report back to Directors and Local Authority.

○ **Incoming Correspondence**

Nil

7. General Business

7.1 *Elected Member Report:

Councillor Don Garner gave a Verbal Report from the October OCM.

- The waiver for hire agreement fees for AFLNT has not been approved by Council as all Members agreed that as AFLNT is a funded program and should be able to provide hire agreement fees.
- The next round of Community Benefit Grants grants will be open on the 26th October till 4th December, Councillor advised Local Authority members that Council gets \$50,000 each year to give for grants and Borroloola Community Organisation should apply for them.
- There is \$48,000 that needs to be spent on the proposed softball oval before the end of this financial year, Council has made the decision to proceed with design option two of the development of the softball oval. Maps were given out and discussed.
- Council discussed the two Swimming Pools it is responsible for in Ngukurr and Borroloola. Council resolved to explore operational funding opportunities and revisit the ongoing issue of expense and closure at the end of this Financial Year.

7.2 *Council Services Managers Report: Verbal

• **Council Services Update**

- New bins have arrived - 6 new red and orange bins for public areas; Tamarind Park, Rocky Creek and Show Grounds. 79 new green bins for resident replacements. Municipal workers are doing emu bob on Mondays and Thursdays, education with residents about picking up their own rubbish is also taking place. CSM is organising a Community Cleanup Competition.
- New Cat Skid Steer (Bob Cat) will be arriving soon, Municipal worker Rodwell Walden has been inducted to operate this machine.

• ***Work Health and Safety Update**

Borroloola staff have been reporting Incidents and hazards as they come across them, CSM is happy these are being identified.

7.3 *Council Financial Reports:

July to August Financial Reports were discussed, the First Quarter Financial Report will be made available at the next Local Authority Meeting in November after Council has passed them at the October OCM..

Director Community Services Marion Smith identified an overspend for cost code #405 and an underspend on cost code #415, this could be due to wrong cost coding for purchase orders, Marion advised members she would look into this matter and get corrections made where needed.

7.4 *Governance Updates:

Local Authority nominations for Stan Allan and Jonathan Sauer were accepted by all Local Authority members and will go to Council to be ratified at the October OCM.

Moved: Mike Longton **Seconded:** Bernie Redfern **Voted:** All agreed

- *Town Priorities: Nil

- *Complaints Register

Date	Compliant	Type of Complaint	Status
28/08/2015	Yard Full of Dogs	Animal	Closed
28/09/2015	Animal Complaint	Animal	

CSM to seek more information regarding complaints register for the next Local Authority meeting as information isn't clear to provide LA members with details.

- *Policy Updates:

Marion Smith gave an update on the amended Working with Children Certificate Policy, anyone wanting to apply for work with Youth, Sport & Rec or Night Patrol will still be required to obtain an Ochre Card. The new amendments to the policy will make it easier for people trying to obtain work in other areas easier.

HR006 Working with Children Certificate Policy: Council approved amended policy on Working with Children Certificate. The amended policy removed the stipulation that all employees, volunteers and contractors must have Ochre Cards and now only those that are required under the NT Care and Protection of Children Act will require having one. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council.

7.5 *RJCP- Remote Jobs and Communities Program: Nil

7.6 *Alcohol Management Plan:

Maria Marriner and Larissa Jackson from Department of Business updated the Local Authority on how the Alcohol Management Plan (AMP) is progressing and the structure of their meetings. AMP meetings are divided up into three groups being: Stakeholders Group, Cultural Group and Progress Group which consist of five Indigenous and four non Indigenous members. The AMP are in the final process of implementing a permit system in the four town camps. If those camps want a permit system it will give residents approval to purchase and drink 18 mid strength cans per person per day.

Larissa Jackson discussed an opportunity with charity sporting foundation, Hoops International in America, to undertake a Basketball program with Youth in Borroloola. The program focuses on Basketball to deliver educational awareness around Health, Wellbeing and Drug and

Alcohol Abuse. All Local Authority members agreed the program would be great for Borroloola and supported an invitation to the Hoops Program organisers to attend the Community around 26th – 30th October.

7.7 *Cemetery

Ongoing – Draft Act is still to be finalised and be released early next year.

7.8 *Community Services Report:

Director Community Services Marion Smith requested Local Authority Members provide advice to the Directorate on the working hours and activities for Youth, Sport & Rec and Night Patrol that would be suit the Borroloola Community.

Action: CSM to arrange for Local Authority Members to have an out of session meeting to discuss the changes they would like to see in Youth, Sport & Rec and Night Patrol and report back to Director Community Services and Local Authority meeting.

7.9 *Swimming Pool

New computer systems for the pump shed have arrived and been installed. New activities have started at the swimming pool such as Water Aerobics on Tuesday and Thursday afternoons. The gym will now be open Monday, Wednesday and Friday at designated times. Present Local Authority members all agreed that a gold coin donation should be given when entering the gym. CSM is also working to employ a new Pool Supervisor, there has been some interest.

8. Other Business:

8.1 Request for Local Authority Expenditure

Director of Council Services and Infrastructure, Sharon Hillen requested a further \$20,000 for an engineered stand for the new score board at the sports ground. Local Authority members have asked for more information to be given regarding the engineered stand before allocating an extra expenditure of \$20,000.

CSM requested an expenditure of \$2,000 for the installation of one solar light at the back of the swimming pool facility

Motion: Members agreed an expenditure of \$2,000 for the installation of one solar light at the back of the swimming pool facility.

Moved: Mike Longton **Seconded:** Bernie Redfern **Voted:** All agreed

Action: CSM to report back to Local Authority at the next meeting more information about the engineered stand for the Score Board.

8.2 Networking Cabling

Louise Beilby, Community Champion, gave an update on the networking cabling that is showing at the corner of Anyula Street and Robinson Road. Louise advised members that the Northern Territory Government have confirmed they will be fixing the networking cabling and will communicate with council when they proceed with this job.

8.3 Tamarind Park

Members were advised that Mike Longton and CSM are seeking support from Council with the development of the Tamarind Park Heritage Area.

Motion: That Borroloola local Authority Members support the development of the Tamrind Park Heritage area.

Moved: Marlene Karkadoo **Seconded:** Maria Pyro **Voted:** All agreed

8.4 Housing Action Group

Local Authority members requested Bernie Redfern provide a list of members on the Housing Action Group.

Local Authority members also discussed the lack of communication between Government Departments and the Community, with specific reference to Borroloola Local Authority members. The Department of Housing visited Borroloola, there was no notification given and when members finally heard about there attendance it was very difficult for people to attend the public meeting to give their input at very short notice. Members also made the comment that it is not just Department of Housing doing this but majority of Government Departments and Ministers who are visiting the community and not providing any notice or opportunity to meet with Local Authority members..

9. Meeting Closed: 2:30pm

Next Local Authority Meeting: Tuesday 5th November 2015

Good afternoon Judy,

Further to our discussion yesterday, please find below information as requested;

Bringing on Territory Land Release program – Mataranka and Borroloola

- Budget announcement of 2014/2015 - \$15.7 million for 14/15 capital works program, and \$3.5 million for 15/16.
- Kalkarindji, Borroloola, Mataranka, Timber Creek, Pine Creek and Katherine East Stage 2 included in that announcement
- General process of regional land release includes resolution of native title, concept design and engineering, development assessment (Mataranka only), servicing works, survey and titling and release.
 - Native Title – the NTG is continuing to liaise with the NLC on these matters
 - Concept Design and Engineering - Various consultants and engineers have already been involved in the preparation of concept design and engineering requirements – including Land Capability/Suitability Assessments, Engineering Services report, Drainage study and structure plan.
 - Development Assessment - No consent authority for Mataranka, Director – Development Assessment Services has delegation. Application will go on Exhibition for period of minimum of 2 weeks.
 - Servicing;
 - Mataranka:
 - subdivision will result in 37 newly created lots (16 commercial/light industrial purposes, 13 rural living lots and 8 residential lots).
 - Existing survey lots of 14 residential lots on Stirling St, and single commercial lot on Roper Terrace will also be serviced and released.
 - Unzoned under the NT Planning Scheme, and not subject to any land use planning policy or Area Plan; however design represents a logical extension of the existing town development
 - Cost estimate significantly over budget – approximately \$6.6million cf. \$2.68million and staging of works should be considered, based on a combination of infrastructure functionality and cost
 - Initial proposal is Stage 1 – 8 residential lots at 1010m²; lots serviced by a proposed newly constructed road connecting Beswick St and Stirling St. Will be serviced by reticulated power and water supply with effluent disposal on site. Site 2 - 16 new lots ranging from 2020m² to 3580m². Will be serviced by a proposed newly constructed road connecting Carew St through to Gunn St. Three secondary streets will also be constructed. Reticulated power and water supply with effluent disposal on site. Site 3 - 13 rural lifestyle lots, with internal road linking to Carew St. Lots range in size from 2.00ha to 3.44ha. Lots will be serviced by reticulated power, water from on-site bores and on-site waste water disposal.
 - Borroloola:

- Servicing of 35 existing residential lots on Mulholland St; ranging in size from 992m² to 3880m². Will be serviced by reticulated power, water and sewer. \$3.6m
 - Release will also include 3 existing, serviced lots; ranging from 1370m² to 2260m².
 - Zoned MD (Multiple Dwelling) for Residential Use.
- Survey and titling - Upon completion of works, clearances against conditions of Development Permit will be sought, and survey plan approved by Surveyor General.
 - Release – likely to be released by auction as either freehold or Crown Lease Term convertible to freehold. Reserve price determined by valuation prior to auction.

Existing serviced Lots – Stirling St


I can also confirm that that you are correct in your knowledge that six of the existing lots on the northern side of Stirling Street are already serviced. Upon lodgment of an Indigenous Land Use Agreement, these lots could be immediately released. If you believe that a better model for staging of servicing be based upon the initial release of these six residential lots and the commercial/industrial lots, I would welcome that feedback from the Council.

Should you require any further information, please do not hesitate to contact me. I will be unavailable however, from COB today to next Wednesday 4th November.

Kind regards

Claire Brown | Regional Director | Katherine
Department of Lands, Planning and the Environment
 p... (08) 8973 8922 | f... (08) 8973 8944 | m... 0448 761 802
 e... claire.brown@nt.gov.au | www.nt.gov.au/dlp

Level 1, Government Centre, First St, Katherine
 GPO Box 1171, Katherine NT 0851

 Please consider the environment before printing this email.

The information in this email is intended solely for the addressee named. It may contain legally privileged or confidential information that is subject to copyright. Use or transmittal of the information in this email other than for authorised NT Government business purposes may constitute misconduct under the NT Public Sector Code of Conduct and could potentially be an offence under the NT Criminal Code. If you are not the intended recipient you must not use, disclose, copy or distribute this communication. If you have received this message in error, please delete the email and notify the sender. No representation is made that this email is free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

Rita Duncan

From: Sharon Hillen
Sent: Tuesday, 6 October 2015 3:32 PM
To: Rita Duncan; Hilary Sinfield
Subject: Fwd: Borrooloola and Mataranka SubDivision

RGSC - Correspondence	
Date:	<u>7/10/15</u>
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input checked="" type="checkbox"/> Infxpert	ID: <u>593278</u>
<input checked="" type="checkbox"/> Registered	
<input checked="" type="checkbox"/> CEO	
Attention:	<u>OCM</u>
Action:	

OCM Corro in please

Sharon Hillen
Director of Council Services and Infrastructure
Roper Gulf Regional Council

Begin forwarded message:

From: Ben Gibson <Ben.Gibson@nt.gov.au>
Date: 6 October 2015 2:02:00 pm ACST
To: 'Sharon Hillen' <Sharon.Hillen@ropergulf.nt.gov.au>
Cc: Claire Brown <Claire.Brown@nt.gov.au>, Yasmin Barnes <Yasmin.Barnes@nt.gov.au>
Subject: RE: Borrooloola and Mataranka SubDivision

Sharon,

Designs are complete and NTG Funding has been confirmed for both projects.

The subdivision headworks projects at Mataranka and Borrooloola are both subject to Native Title negotiations between NTG and the Northern Land Council.

These negotiations are underway regarding Borrooloola but are yet to commence for Mataranka.

I will keep you posted on any developments but do not expect that we will have any work underway in either town until next dry season.

Regards,

Ben Gibson | Project Director | Major Projects
Department of Infrastructure
p. 08 8946 5042 | m. 0429 101 531
e. ben.gibson@nt.gov.au | www.nt.gov.au

Level 4, Highway House, Palmerston
PO Box 61, Palmerston NT 0831

Check on upcoming road works through
Facebook: <http://www.facebook.com/roadreportnt>

The information in this email is intended solely for the addressee named. It may contain legally privileged or confidential information that is subject to copyright. Use or transmittal of the information in this email other than for authorised NT Government business purposes may constitute misconduct under the NT Public Sector Code of Conduct and could potentially be an offence under the NT Criminal Code. If you

are not the intended recipient you must not use, disclose, copy or distribute this communication. If you have received this message in error, please delete the email and notify the sender. No representation is made that this email is free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

From: Sharon Hillen [<mailto:Sharon.Hillen@ropergulf.nt.gov.au>]

Sent: Tuesday, 6 October 2015 12:00 PM

To: Ben Gibson

Subject: Borroloola and Mataranka SubDivision

Hi Ben

At Councils ordinary meeting last week the members requested an update on the subdivision at Borroloola and Mataranka and a timeline for milestones for the projects. Are you able to provide an update in time for the next Ordinary Council Meeting in Mataranka on the 28th of October ?

Thanks

Sharon Hillen
Director of Council Services and Infrastructure
Roper Gulf Regional Council



33 Leichhardt Street
Tennant Creek NT 0860
Postal PO Box 96
Tennant Creek NT 0861
Tel (08) 8962 4591
Fax (08) 8962 4553
Email darcy.dunbar@nt.gov.au

Roper Gulf Shire Council
PO Box 1321
TENNANT CREEK NT 0861

Dear Sir

PROJECT: TENNANT CREEK REGION – MAINTENANCE OF BORROLOOLA AIRSTRIP FOR A PERIOD OF 34 MONTHS

CONTRACT NO: ST5019/15

I refer to your letter dated 2nd October 2015 regarding the above period contract, which expires on 2nd October 2015.

I wish to advise that the above period contract has been extended for a further period of 6 months and it now expires on 1st April 2016.

Yours sincerely

DARCY DUNBAR

Regional Director Tennant Creek
2nd October 2015

RGSC - Correspondence	
Date: <u>7/10/15</u>	
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input type="checkbox"/> Infoxpert	ID: <u>593290</u>
<input checked="" type="checkbox"/> Registered	
<input type="checkbox"/> CEO	
Attention: <u>ocm</u>	
Action: _____	

Council Service Managers Report

Title: Current Council Services in Borroloola

Author Nathan McIvor

RECOMMENDATION

(a) That Borroloola Local Authority receive and note report on Current Council Services.

1. Visitors

- Ken Orwell from NTG Dept of Business
- Louise Beilby Dept of Local Govt and Community Services
- Stan Brudish Hoops International
- Larissa Jackson NT Licencing
- Royal Life Saving NT
- NLC
- Stakeholder meeting re: Emergency Management Plan Update

2. Overview of Council Services

- Services are operating well.
- MUNS yard tidied up of years of accumulation of scrap.
- Main shed for storage of vehicles/machinery cleaned out.
- MUNS yard looking much better.
- Placed some bins around town in parks and town areas for tourists and locals to use.

3. Work Health and Safety

- WHS is foremost in the minds of RGRC Borroloola staff, it is discussed at daily meetings and hazards are reported.
- There are hazards that have been identified but not reported. Changing the culture within the workforce is a priority of the CSM.

4. Events/Activities

- Emu Bob is conducted twice weekly through the CBD.

5. CSM Meetings

- Ken Orwell from NTG Dept of Business
- Louise Beilby Dept of Local Govt and Community Services
- Stan Brudish Hoops International
- Larissa Jackson NT Licencing
- Royal Life Saving NT
- NLC

- Stakeholder meeting re: Emergency Management Plan Update

6. Community Issues

- Litter throughout town
- AMP permit system
- Speeding through CBD
- Promoting Tourism

7. Staffing/Vacancies

- One vacancy with the MUNS crew Council Yard
- One PT vacancy Pool Lifeguard
- One FT vacancy Pool Supervisor/Manager
- One FT vacancy Night Patrol

8. Projects

- Bins for parks and garden
- Installation of bollards
- Road signage
- Guide posts install
- Road maintenance (pot holes)
- Speed bump installation

9. Core / Infrastructure Services:

- Bin stand and bin installs at park and sports ground
- MUNS Yard being cleaned up, shed cleaned out
- Stakeholder consultation in regard to Commercial Dumping Fees
- Work experience with High school Kids
- Career Expo with Youth Worx
- General maintenance of parks and garden
- General maintenance of vehicles and machinery
- Maintenance and continual watering of sports ground
- Maintenance and continual monitoring of swimming pool

10. Council Services

- **Public & Street Lighting**
Street Light Audit due at the end of the month.
- **Local Emergency Management**
Meeting held to update the Emergency Plan
- **Maintenance, Buildings & Fixed Assets**
Some repairs and maintenance to RGRC Assets.
- **Cemetery**
Maintained.
- **Swimming Pool**
 - Staffing issues. Have prepared information for a contract position as Manager to operate the pool. Awaiting on administration procedures aiming to finalise this.

- PT Lifeguard position can not be filled at this stage unless the person is a trained Lifeguard. Course to run on 23-27 November 2015, expect to have around 6 Council workers trained and a couple of community volunteers.
- Pool Chemical Course run earlier this month, 6 Council staff trained in the use of Pool Chemicals and Pool Plant room ops. Able to adequately operate the pool with this new knowledge.
- CSM spending a lot of hours at the pool in the past month.

11. Animal Welfare

- A number of animals have been put down due to dangerous acts, sick or stray.
- Council provides a veterinary service to Borroloola, approx. 25 dogs were put down last time they were here.
- Parvo is quite prominent in the region.

12. Local Road maintenance

- Ezystreet has been purchased to fix some of the major issues in our local roads. Expect to have this by the end of October. To commence pot hole repair in November 2015.

13. Traffic Management

- Have yet to replace or install street signage through Borroloola.
- Conducted audit on signage at the MUNS yard, much of which was old and deteriorated signage.
- Report has been submitted to Council on the Road Safety Audit and the CBD upgrade.
- Speed bumps are expected to be ordered in the near future (budget?) and installed through CBD.

14. Waste management & Litter Control

- Approximately 860m³ of Domestic waste is dumped at the waste facility. It is still too early to ascertain how much Commercial waste is being dumped at present, estimates are over 120m³.
- The tip face has received another facelift with more landfill being brought in to cover waste. Issues with users continuing to dump waste away from the face of the site, causing more users to dump their waste further away from the correct area.
- Signage has been ordered. Awaiting this to be installed and then other areas of the tip will be opened up to allow recycling and Commercial Waste dump points.
- Letters have been sent out in regard to Commercial Waste Fees, some consultation has occurred with business owners around this.
- Emu Bob is conducted twice weekly in Borroloola. Garbage truck picks up twice weekly in Borroloola.

15. Plant & Equipment

- Public Tender has been advertised. Will close on 30 November 2015.
- Have purchased a new skidsteer, currently still in Katherine. The Backhoe will be transferred to Numbulwar.
- All plant and equipment is up to date with servicing.
- Have been complimented on the state of machinery and how we have been caring for our Fleet.

16. Airport maintenance

- Works are up to date
- In the process of identifying prickly acacia on the aerodrome, cutting and poisoning this weed
- Chopping trees down around the edge of the fence line, that have not been done for a few years.
- Getting ready for the wet season to spray the aerodrome in the first few rains of the wet.

17. Power, Water & Sewage

- RGRC does not deal with this in Borroloola.



Roper Gulf Regional Council
Borroloola Local Authority Meeting
Thursday 5th November 2015

Finance Report

Title: Borroloola First Quarter Finance Report

Author Bala Donepudi.

RECOMMENDATION

(a) That the Borroloola Local Authority receive and note the First Quarter Financial Report.

1. Background

This report details the First Quarter Financial Report from July 1 to September 30, 2015. The Annual budget for Borroloola is \$ 2,557, 667

The budget for the first quarter is \$ 639,417. Council had spent \$ 485,140 on a range of programs in Borroloola, 76% of the allocated budget.

Expenditure Breakdown for the First Quarter as per Directorate

Corporate Services is allocated a budget of 34,314; 10% of the allocated budget has been spent, \$ 3,496.

Underspend, the Local Authority Project, funding of \$ 32,839 remains unspent. These funds will be spent once a project is agreed upon.

Agency Services is allocated a budget of \$ 142,289; 90% of the budget is spent, \$ 127,035.

Underspend due to Youth in Communities Program, vacant staff positions.

Commercial Services is allocated a budget of \$ 39,755; 71 % of the allocated budget has been spent \$ 28,187 .

Underspend due to Street lighting and Visitor accommodation. The nature of these programs spends funding throughout the year as necessary, not on a monthly basis.

Council Services is allocated a budget of \$ 416,809; 78% of the allocated budget has been spent, \$ 325,172.

Underspend on Local Roads,\$ 50, 000, this funding is also spent on an as need basis. **Underspend** due to Municipal Services Vacant Positions.

Attached- First Quarter Financials

Roper Gulf Regional Council

Income & Expenditure Report as at
30-September-2015
for the year 2015-2016



16GLACT	16GLBUD		16GLBUD	Percentage of
Year to Date	Year to Date		Full Year	Budget Spent
Actual (\$)	Budget (\$)	Variance (\$)	Budget (\$)	

Borrooloola

Expenditure by Service

1 - Corporate Services	3,496	34,314	30,818	137,256	10.19%
2 - Agency Services	127,035	142,289	15,254	569,156	89.28%
3 - Commercial Contract & Technical Ser	28,187	39,755	11,568	159,020	70.90%
4 - Council Services	325,172	416,809	91,636	1,667,234	78.01%
5 - Other Services	1,250	6,250	5,000	25,000	20.00%
Total Expenditure	485,140	639,417	154,277	2,557,667	75.87%

Expenditure by Activity

101 - Chief Executive	0	100	100	400	Accommodation budget - 400 Not Spent
132 - Local Authority	309	1,375	1,066	5,500	No Claim is made for the Local Authority allowance of 1,075
136 - Establishment of Local Authorities	3,187	0	-3,187	0	Error in Coding ,All the expenses will be moved to Activity with Budget
138 - Local Authority Project	0	32,839	32,839	131,356	No Project decided
Total Expenditure - Corporate services	3,496	34,314	30,818	137,256	
348 - Library	10,495	15,322	4,827	61,289	Underspend in Employee expenses due to Fewer Hours Worked by the individuals - 4,219 ; No spend on Books or other op - 609
401 - Night Patrol	56,242	56,370	128	225,481	
404 - Aus Govt Sport and Rec Managemε	392	13,866	13,474	55,466	Zero spend in Emp Exp - 12,822 due to vacant Positions ; Underspend in Materials - 750
405 - Aus Govt Sport and Rec Indigenous	21,889	0	-21,889	0	Unbudgeted spend in Emp Exp - 18,654 ; Oth op - 3,235
407 - ARC - NTG S&R	17,569	9,765	-7,804	39,061	Overspend in salaries - 7,392 ; Budget Needs amendment
412 - Youth Diversion	1,109	0	-1,109	0	Error in Coding ,The Expenses will be coded out of the activity
414 - Volatile Substance Abuse	24	0	-24	0	Budget will be amended ;Overall spend Under the budget
415 - 67568 Youth In Communities	19,201	46,965	27,763	187,859	Underspend in Salaries due to Vacant Positions - 17,936 ; Underspend in Other op - 4,551 ; No spend in Materials - 2,875 (no activities done till date) ; Underspend in workshop - 1,782 (Ne Repairs done)
416 - Youth Vibe Holiday Grant	113	0	-113	0	Error in coding, All the expenses will be moved out of the activity
Total Expenditure - Agency services	127,035	142,289	15,254	569,156	
201 - Street lighting	3,533	9,250	5,717	37,000	Underspend in Materials - 5,717
202 - Staff Housing	-3,576	-6	3,569	-26	We received more income than budgeted for using the staff housing

16GLACT	16GLBUD		16GLBUD	Percentage of
Year to Date	Year to Date		Full Year	Budget Spent
Actual (\$)	Budget (\$)	Variance (\$)	Budget (\$)	

Borrooloola

241 - Airstrip maintenance Contracts	17,925	18,015	90	72,060	
245 - Visitor Accommodation and Externa	10,219	12,496	2,277	49,986	Underspend in materials - 2,281 due to less repairs
275 - Mechanical Workshop	86	0	-86	0	
Total Expenditure - Commercial services	28,187	39,755	11,568	159,020	
111 - Council Services General	88,525	100,877	12,352	403,506	Underspend in Salaries - 6,246 ; General Underspend in Oth Op - 3,577 ; Internal Workshop - 1,987
160 - Municipal Services	124,990	156,476	31,486	625,903	Underspend in salaries due to vacant positions - 14,565;Underspend in Fleet - 9,595(Lease Invoices not received ,Rego not due);Oth Op - 2403;No Workshop exp - 1648
161 - Waste management	11,169	12,080	911	48,320	
169 - Civic Events	0	25	25	100	No event occurred till date ;Hence budget remain Unspent.
170 - Australia Day	0	100	100	400	No spending is expected to take place till australia day.
200 - Local roads maintenance	0	50,000	50,000	200,000	No Road Works Carried out ; Underspend in materials - 50,000
381 - Animal Control	14,225	6,001	-8,224	24,005	Overspend in materials - 9,225 (will even out in the coming months)
550 - Swimming Pool	86,263	91,250	4,987	365,000	Mainly Underspend in in salaries .
Total Expenditure - Council services	325,172	416,809	91,636	1,667,234	
486 - Regional Economic Infrastructure F	1,250	6,250	5,000	25,000	Zeros spend in materials - 5,000
Total Expenditure - Other services	1,250	6,250	5,000	25,000	

Total Expenditure 485,140 639,417 154,277 2,557,667

Capital Expenditure

5341 - Capital Purchases Plant & Equipm	0	63,750	63,750	255,000	Budgtd 35,000 for Ride on Mower ;Not yet purchased ;Budgtd 220,000 for new Compactor Not Yet Purchased
---	---	--------	--------	---------	--

Total Capital Expenditure 0 63,750 63,750 255,000



Roper Gulf Regional Council

Borroloola Local Authority Meeting

Thursday 5th November 2015

Governance Report

Title: Local Authority Funding Report

Author Jo Nicol

RECOMMENDATION

- (a) That the Borroloola Local Authority receive and note the Governance Update on Local Authority Funding.
- (b) That the Borroloola Local Authority approve the installation costs of the Score Board.

1. Background

The NT Government allocated funds for Local Authorities to spend outside of the Council’s Budget to spend in their community.

All Local Authorities received their funding in July 2014 and another round was received in July 2015. These funds need to be spent by June 2016. All Projects, expenditure and quotes must be formally moved at a Local Authority meeting and then be considered by Council at OCM

2. Status of Current Projects

Borroloola Annual Allocation: \$131,356.00

Project No.	Project	Description	Comments/Status	Budget
PN13.12.1 38.001	Sport and Rec Ground Upgrade	Make safe and improve access, services and amenity after the establishment of the softball oval	<ul style="list-style-type: none"> • Sport and Rec Grant for \$49,000 for the development of a softball oval – location endorsed by LA • Scope and cost upgrade to access, services and amenity • Planning and costing stage 	Allocation to be approved \$44,356
PN13.34.4 07.002	CBD Local Traffic Project	Civil Engineer to design and develop CBD local area traffic project	<ul style="list-style-type: none"> • Spent: \$34,000 (from LATM funding) • Tonkin engaged to develop a master plan and full survey of the CBD. 	Allocated \$37,000

Project No.	Project	Description	Comments/Status	Budget
	Score Board	Multi User Score Board for Borroloola Sportsgrounds	<ul style="list-style-type: none"> Score board \$20k Installation \$30k NOTE: THIS FIGURE CAN BE REDUCED IF A SMALL SCORE BOARD IS SUPPLIED. THESE PRICES ARE BASED ON THE NGUKURR SCORE BOARD.	Allocated \$20,000 Installation costs to be approved by LA
	Solar Light Installation	Solar light for Borroloola has been purchased through funding	<ul style="list-style-type: none"> Installation costs approved by LA (August Meeting) 	Allocated \$3,000 (approx.)

Borroloola Remaining Budget:

\$0

3. Issues/Discussions:

The 2015/2016 Local Authority Funding for Borroloola Local Authority of \$131,356 has now been received.