

**MATARANKA**  
**Local Authority Meeting Minutes**

Held in Mataranka Community Hall

**Tuesday October 6<sup>th</sup> 2015**

The Meeting was opened at 5.30pm by Di Angel who was the designated Chairperson for this Mataranka Local Authority meeting. The pledge was read.

**1. Present:**

**1.1 Elected Members:**

Nil

**1.2 Local Authority Members:**

Di Angel  
Tracey Anne Wilson  
Leah Niehus  
Alan Chapman  
Michael Somers  
Di Jones

**1.3 Staff:**

Michael Soler-Council Services Manager  
Marion Smith – Director Community Services  
Jo Nicol - Local Authority Coordination Officer

**1.4 Visitors/Guests:**

William Rosas – Department of Local Government and Community Services  
Thomas Chalk- NT Police  
Damien Riggs- Community Member  
Sue Riggs- Community Member

**Meeting opened: 5:35PM**

**2. Apologies:**

Biddy Hamilton  
Sue Edwards  
Deputy Mayor Judy MacFarlane  
Sharon Hillen – Director of Council Services and Infrastructure

Apologies accepted.

Moved: Di Jones

Seconded: Leah Niehus

**3. Conflict of Interest-Members & Staff:**

Nil declared

#### 4. Minutes of Previous Meeting:

Minutes of 25<sup>th</sup> August 2015 Local Authority Meeting Accepted

Moved: Tracey Anne Wilson

Seconded: Leah Niehus

#### 5. Business Arising/Action List;

##### 5.1. Previous Minutes Action List

Date	Item Description	Responsible Person	Status	Comments
09.03.2015	Op Shop - Started as RJCP project to be reported on	CSM	on hold	RJCP advised they no longer hold an interest in the Op Shop. CSM advised that he has been approached by a Volunteer that may be willing to run with the idea if the LA were supportive. LA would like CSM to continue discussion with third party to see if it is practical.
05.05.2015	Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	LA to continue to seek grant funding
05.05.2015	Work with RJCP to determine if possible for slab to be completed through RJCP for Skate Park	CSM	Ongoing	This is on the RJCP project list for Mataranka
25.08.2015	Concern over underspend in the Library of approx. \$35K for last Financial Year	CSM/Director Comm. Services/ Deputy Mayor	Ongoing	Director Comm. Services to meet with CSM and Deputy Mayor to discuss reasons how there was such underspend when frequent requests for upgrades or exchange of books were denied due to lack of funds.
25.08.2015	Dump Point	Michael Somers / CSM	Ongoing	CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point.
25.08.2015	Letter from MFSRC to be forwarded to Council with a recommendation the LA approves the agreement to proceed	Council	Complete	The letter was presented to the Council at their Ordinary meeting held on 30 <sup>th</sup> September.

#### 6. Correspondence

##### 6.1. Outgoing Correspondence:

- Waste Management Facility, Commercial Waste Dumping fees

## 6.2. Incoming Correspondence:

- Application Received – Alcohol Management Plan
- Access to Lot 84 Town of Mataranka

## 7. General Business

### 7.1 \*Elected Member Report: Deferred awaiting details from OCM

### 7.2 \*Council Service Managers Report:

#### **Council Services Update**

The OCM will be held in Mataranka 28<sup>th</sup> October 2015 and all Local Authority Members are encouraged to attend the OCM if possible.

The Commercial Waste Dumping fees have been outlined in a letter being sent to all commercial operations advising of the cost for dumping commercial waste at the Mataranka Dump, this will be enforceable from 1st January 2016.

Update on Recycling Centre: Mataranka is to become recycling hub for the entire Roper Gulf region. Facility will be a drive through for recyclables to be dropped off or collected.

Funding has been received from NT Environmental Protection Agency for media, marketing and education on recycling. Flyers are currently being developed.

#### \***Work Health and Safety Update**

Daniel Kirk has been appointed as the new WH&S Coordinator for RGRC.

### 7.3 \*Council Financial Reports:

Director Community Services, Marion Smith spoke to the Finance Report for July & August 2015. The First Quarter Finance Report will be given after OCM at the next Local Authority meeting in November.

### 7.4 \*Governance Updates:

- \***Town Priorities:** Nil Updates
- \***Complaints Register:**

Date	Complaint type	status
19-Mar-2015	Dangerous Dogs	Closed
30-June-2015	Code of Conduct	Ongoing

#### ○ \***Policy Updates:**

HR006 Working with Children Certificate Policy: Members were advised that the Council approved amended policy on Working with Children Certificate. The amended policy removed the stipulation that all employees, volunteers and contractors must have Ochre Cards and now only those that are required under the NT Care and Protection of Children Act will require having one. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council.

## 7.5 \*CDP- Community Development Program:

The Oval Irrigation program will begin on 19<sup>th</sup> October however the associated training course has been cancelled.

Director Community Services, Marion Smith gave an update on the performance of CDP (as of 18th September). The report showed several areas that are requiring major improvement.

The new contract, starting January 1<sup>st</sup> 2016, will focus heavily on participation, this is how funding is linked and if 75% participation is not attained then RGRC will not receive funding for the program.

## 7.6 \*Alcohol Management Plan

Waiting for Funding Notification, expected 30.11.2015

## 8. Other Business

### 8.1 Public Camping/Noise Complaints

LA Member Leah Niehus advised she has received several complaints from tourists about people camping in the park and causing a lot of noise for visitors and residents.

Sargent Chalk advised he has not received one noise complaint for Mataranka in 2015 and if anyone has a concern they should call 131 444 to report so complaints can be logged on Police database.

### 8.2 Road Edges on Martin Road

**Action:** CSM to contact Department of Infrastructure re: Dangerous road edges on Martin and Homestead Rd

### 8.3 Local Staff being victimised

The issue was raised that local staff, CSM and Local Authority Members may be getting victimised verbally or through social media for decisions made by Council or Council Administration in Katherine.

### 8.4 Night Patrol

Marion Smith gave an update on misunderstanding that Night Patrol has had with its primary responsibilities. Up to now it was believed that Patrols had to be Sunday through to Thursday night.

**Action:** Mataranka Local Authority Members to think about the Night Patrol operation and advise Marion on the best schedule for Mataranka Community.

## 8. Meeting Closed: 7:25 PM