



19/05/2015	Bring feedback from Store Committee Meeting to next Local Authority Meeting.	Local Authority		
19/05/2015	Barunga LA recommend Council write a Letter to the Minister for Housing re: Housing in Barunga	CSM/ Council		

## 6. Correspondence

### 6.1. Outgoing Correspondence:

Letter from Roper Gulf Regional Council to stakeholders re: Waste Management Fees

### 6.2. Incoming Correspondence:

Letter from Department Local Government re: Local Authority Project Funding

**ACTION:** Actions will appear under each point like this

## 7. General Business

### 7.1 \*Elected Member Report:

### 7.2 \*Council Services Managers Report:

- Council Services Update-CSM Report attached.
- \*Work Health and Safety Update-In CSM Report

### 7.3 \*Council Financial Reports: Nil

### 7.4 \*Governance Updates:

- \*Town Priorities- 2015/2016 Roper Gulf Regional Plan distributed.
- \*Complaints Register

Date	Nature	Resolved	Comments
6-Mar-15	Dog complaint	Yes	

- \*Policy Updates: HR006 Working with Children Certificate Policy: Council approved amended policy on Working with Children Certificate. The amended policy removed the stipulation that all employees, volunteers and contractors must have Ochre Cards and now only those that are required under the NT Care and Protection of Children Act will require having one. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council.

- Barunga Local Authority Project Funds-Report Attached

### 7.5 \*CDP- Community Development Program: Report Attached

- 7.6 Night Patrol-Report Attached**
- 7.7 Sport & Recreation-Report Attached**
- 7.6 \*Alcohol Management Plan: Nil**

**8. Other Business**

- 8.1 Sport and Recreation Plan- Consultant Marty Lambert.**
- 8.2 Buffalo in the Community at night, safety concerns**
- 8.3 Police**
- 8.4 PAWA water usage in Barunga**

**9. Meeting Closed**

\* Denotes permanent Agenda items

**19/05/2015 at 10:00am**

This Meeting was opened at 10.15am by designated Chair Mayor Tony Jack and the Roper Regional Council Pledge was read.

**1. Present:**

**1.1 Elected Members:**

Mayor Tony Jack  
Cr Anne-Marie Lee

**1.2 Local Authority Members:**

Ruth Kelly  
David Oenpelli  
Anita Painter  
Jamie AhFat

**1.3 Staff:**

Sharon Hillen Director Council Services and Infrastructure  
Robert Campbell Council Services Manager  
Jo Nicol Local Authority Coordination Officer  
Leanne Gablonski Community Services Coordinator

**1.4 Visitors/Guests:**

William Rosas Department Local Government  
Joyce Torres Government Engagement Coordinator  
Moira McCreesh Alcohol Management Strategy Unit

**2. Apologies:**

Helen Lee, Michael Berto- Chief Executive Officer.  
Apologies Accepted, Moved: Cr Lee Seconded: Ruth Kelly

**3. Conflict of Interest-Members & Staff:**

NIL

**4. Minutes of Previous Meeting:**

Previous Minutes

DEFERRED

**5. Business Arising/Action List;**

**5.1. Previous minutes action List:**

**New cemetery Act to be introduced with consultation from the community**

## 6. Correspondence

### 6.1. Outgoing Correspondence:

NIL

### 6.2. Incoming Correspondence:

NIL

## 7. General Business

### 7.1 \*Elected Member Report:

NIL

### 7.2 \*Council Services Managers Report:

#### Council Services Update:

Municipal Staff have been working well in preparation for the Barunga Festival in June. Staff have also been working on ensuring pot holes around the community have been filled and the roads are in good condition.

Municipal Staff have been engaging with Barunga RJCP participants and this relationship is working well.

Municipal Staff have been lopping and pruning trees in Barunga's parks and gardens. Street signs will be up in the next two weeks.

- \*Work Health and Safety Update

NIL

### 7.3 \*Council Financial Reports:

The Third Quarter Barunga Financial Reports were tabled and discussed.

### 7.4 \*Governance Updates:

- \*Town Priorities: NIL
- \*Complaints Register: NIL
- \*Policy Updates: *Reviewed- Alcohol & Other Drugs Policy*-Policy to promote prevention, reduction and elimination in the workplace. All policies available on the Roper Gulf Regional Council website.
- Council Welcomes new Councillor Daniel Mulholland for the South West Gulf Ward.
- Indigenous Women's Conference- Wednesday 17<sup>th</sup>- Thursday 18<sup>th</sup> June 2015 held in Katherine.
- Local Authority Financial Training-Monday 22<sup>th</sup> June @ 1.30pm
- Leadership Forum –Monday 20<sup>th</sup>- Tuesday 21<sup>st</sup> July- Katherine

### 7.5 \*RJCP- Remote Jobs and Communities Program:

New RJCP Supervisor Chris Friday, currently recruiting for two positions and expanding Project portfolio. The RJCP programme is working well and we have a few projects going for them.

A range of training courses including; Welding have been undertaken to help Skinny Fish with stage upgrades and speaker brackets.

#### **7.6 \* Alcohol Management Plan:**

A Women's Meeting is to be held Wednesday 27<sup>th</sup> May at 10am this is to discuss the Alcohol Management Plan. The Men's meeting has already taken place. There is still a decision to be made about who will manage the Plan.

Changes to the Northern Territory Government's Community Benefit Fund has increased the amount of Funding money now available for Community Grants.

Action: Bring feedback from Store Committee Meeting to next Local Authority Meeting.

#### **8. Other Business**

8.1 Government Engagement Coordinator Joyce Torres advised Local Authority members that there will be new changes to RJCP implemented after 30<sup>th</sup> June 2015. The details are still being worked on.

8.2 Northern Territory Housing issues were discussed, Housing Reference Group is not meeting regularly and issues are not getting resolved.

Action: Letter to the Minister for Housing re: Housing in Barunga

#### **9. Meeting Closed 12 Mid Day**

\* Denotes permanent Agenda items

**Subject:** CSM Report for current Regional Council services in Barunga

**Author:** Robert Campbell – Council Services Manager, Barunga

**RECOMMENDATION**

- a) That the Barunga Local Authority accepts the CSM Report on current Regional Council Services.

**Visitors:** Nil

**Overview of Council Services:**

All services are going well we have been busy doing the bollards around Lot 198 and the sport & rec area. With the recent small project around Barunga the municipal crew have been busy doing various task, the rubbish collection is running well apart from minor staffing issues.

**Events/Activities:**

Barunga has the emu bob every day to make sure we keep on top of the litter in the community

**CSM Meetings:**

- Coffee the company responsible for the asbestos removal
- Sam Tapp NLC meeting with the Bugalar Corporation and the Manager of Bishop Bore
- GEC Nathan Rosas Re: Program for Fathers to walk their kids to school and getting them involved.
- Municipal Forum in Alice Springs

**Community Issues:**

- Buffalo entering the community of the night and there is huge safety concerns
- Alcohol / Loud music
- PAWA water issues the usage has gone up in the past month and PAWA are concerned.
- Police presence, residents concerned they don't see road blocks to limit the amount of alcohol coming into Barunga

**Staffing/Vacancies:**

- CDP Activity Supervisor
- Rex AhOne the Barunga Works Supervisor is currently on leave till the 26/10/2015

**Projects:**

- Barbeques, solar lighting and park seating
- Refrigerated water bubbler
- Basketball court fencing

- Fuel for sporting trips
- Shade at the cemetery
- Tiered sports seating
- NT Improving Strategic Local Roads Infrastructure
- Right Path Project
- Ceiling and air-con upgrade

### **Core / Infrastructure Services:**

#### **Barunga Highlights**

- Fence and Grid Project (stock exclusion fence) application investigated and submitted to ABA for Barunga
- Bollard Project funded and specifications being developed to inform the implementation plan, the municipal team has started at LOT 198 Barunga council Office. We have blocked access to Norforce Park.
- Commenced consultation with all stakeholders relating to the enforcement of commercial dumping fees.
- Sport and Recreation Infrastructure Plan – first round of consultations completed
- Completed street signage around Barunga and the installation of speed bumps

#### **Barunga**

- Dump maintenance at Barunga, Beswick and site visit to Bulman, Mataranka and Jilkminggan in preparation for civil works next quarter
- Removed Councils materials from old housing yard Lot 256 and relocated all materials up to the Barunga landfill site.



### **Council Services:**

#### **Public & Street Lighting:**

Street light audit due at the end of the month

#### **Local Emergency Management:**

Nil to Report

#### **Maintenance, Buildings & Fixed Assets:**

Minor Repairs and Maintenance for RGRC assets

#### **Cemetery:**

The Barunga cemetery is about to take on a new look with the new plot area being cemented and numbers attached for RGRC to monitor and set up a registrar.

#### **Swimming Pool:**

N/A



**Animal Welfare:**

- Veterinary visit to Barunga over the quarter allowing for the treatment of approximately 80% of dogs and cats and the occasional pig, rabbit, buffalo and wallaby.
- Pre-vet visits have occurred before each vet visit to gather information on animal numbers and to book in surgery and treatments.
- In general, the dogs in our communities are looking very good with improvements in parasite burdens, de-sexing programs and the amount of pups being born.
- The program is well received in the community however one main issue is the ability to catch and restrain all of the animals. With animals running away and owners being absent when we visit, we are not able to cover all animals.
- The birth control program is also successful with most residents taking the opportunity offered for surgery or chemical contraception. This has made a big difference to the number of new- borns. There are still pups being bought in from outside locations, however, pups are extremely susceptible to the disease "Parvo" and unless fully vaccinated, a large number of these pups are dying from that disease.
- The average body condition of animals in communities is 3 out of 5 (3 is the ideal), which indicates that community animals are generally in good health.
- A hydro-bathing service in Barunga has occurred over this period. The community was very helpful with this program and owners are co-operating to catch their animals and assist. The dogs and cats look very clean and fluffy after the bath.
- With the pre vet visits, the vet visits and the hydro-bathing program, visits are occurring 3 times a quarter. Each visit allows the opportunity to assess the condition of the animals, treat any injured or sick if required and to talk to residents on good pet care.
- It is encouraging that many community members are seeking our assistance in providing the health care for their animals. They are seeing the benefits of the program on their pets and are actively perusing treatments.
- There have been 14 official animal related complaints received in July, Aug and Sept. 12 of them have been investigated and closed. There have also been a number of unofficial complaints that have been dealt with on the spot.
- The keeping of feral animals such as pigs and buffalo is ongoing. Residents are generally agreeable to removal of these animals once you explain the hazards associated with keeping them long term.

**Local Road maintenance:**

The Municipal crew have conducted a survey of all pot holes on the internal roads in Barunga, The following week the crew went around and start the required works.

**Traffic Management:**

The Municipal crew recently went around and put all the street signs and street name signs up

**Waste management & Litter Control:**

Baseline	The number of actual weekly rubbish pickups	4 in 2 locations
Baseline	Volume of waste dumped at the landfill by the kerb side pickup service for Barunga and Beswick	Barunga & Beswick: 420m <sup>3</sup>
Baseline	Volume of commercial waste dumped at the landfill by businesses and service providers	Barunga and Beswick: 143 m <sup>3</sup>

**Plant & Equipment:**

- Barunga has 2x new machines added to our fleet a Frontend loader Rego # CB13NZ and a Grader Rego # Sv 3362

**Airport maintenance:**

- The municipal team finished all works set by DOI on the Barunga Airstrip which generated a sum of money to put back into the budget.
- Removal of trees on the approach and take off, fixed the fence, put in the fire breaks around the perimeter, painting of the yellow cones in the taxi area.

**Work Health & Safety:**

- As part of Roper Gulf Regional Council's commitment to Safety at work, **Safe September** was set aside to focus on Safety issues in the work place and home. Looking after work colleagues as priority and reporting safety issues.

**Power, Water & Sewage.**

*RGRC does not have the contract in Barunga*

**Subject: Update Local Authority Funding - Projects**

**Author:** Jo Nicol– Governance & Corporate Planning & Compliance.

**RECOMMENDATION**

- a) That the Barunga Local Authority accepts the Local Authority Funding Report.
- b) That the Barunga Local Authority consider Local Authority Projects for 2025/2016.

**Background:**

The NT Government allocated funds for Local Authorities to spend outside of the Council's Budget to spend in their community.

All Local Authorities received their funding in July 2014 and another round was received in July 2015. These funds need to be spent by June 2016. All Projects, expenditure and quotes must be formally moved at a Local Authority meeting and then be considered by Council at OCM.

**Status of Current Projects**

<b>RGRC'S REGISTER OF Barunga Local Authority PROJECTS</b> Last updated: 6 Oct 2015						
Barunga	DLGCS	Local Authority Project 2014-15	Barbeques, solar lighting and park seating	One of each at Norforce and Train Parks	Potential to utilise the CDP Builder Trainers. Currently seeing how much Dave Gaston's normal set is.	Jun-16
Barunga	DLGCS	Local Authority Project 2014-15	Refrigerated water bubbler	To be placed at basketball court	Matt to provide project form to CSM so scope and plan can be developed	Jun-16
Barunga	DLGCS	Local Authority Project 2014-15	Basketball court fencing	To mitigate balls	Potential to utilise the CDP Builder Trainers	Jun-16
Barunga	DLGCS	Local Authority Project 2014-15	Fuel for sporting trips	Almost complete - Requested from CSM info so acquittal can occur		Jun-16
Barunga	DLGCS	Local Authority Project 2014-15	Shade at the cemetery	Builder Trainer to complete Project Management form for this project		Jun-16

**Discussion:**

The 2015/2016 Local Authority Funding for Barunga Local Authority of \$43,653.00 has now been received.

**Attachments:**

- Local Authority Project Funding Report
- Local Authority Project Funding Guidelines

**Local Government Project Funding  
Report for the period to 30-09-2015  
Activity : 138**

<b>Natural Account</b>	<b>Actual</b>	<b>Commitments</b>	<b>Total Actual</b>	<b>Annual Budget</b>	<b>Funds Available</b>
1314 - TIED NTG grant	43,653.00	0.00	43,653.00	43,653.00	0.00
<b>Total Income</b>	<b>43,653.00</b>		<b>43,653.00</b>	<b>43,653.00</b>	
2240 - Other contracto	0.00	0.00	0.00	43,653.00	43,653.00
2511 - Ins Prem Exp PL	0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43,653.00</b>	
<b>Surplus/(Deficit)</b>	<b>43,653.00</b>	<b>0.00</b>	<b>43,653.00</b>	<b>0.00</b>	<b>43,653.00</b>
Carried Forward funds from 2014-15					43,653.00
<b>Total Available funds for Barunga under Local government Project Funding</b>					<b>87,306.00</b>

## LOCAL AUTHORITY PROJECT

### FUNDING GUIDELINES

#### **1. PURPOSE**

To encourage the continued development of the local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

#### **2. OBJECTIVES**

- Assist in building stronger communities;
- To assist local governing bodies and the constituent communities they represent to become stronger and self sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

#### **3. FUNDING POOL**

The Local Authority Project funding pool commenced in 2014-15 and is recurrent funding set at \$5.0 million per annum. The funding is non-application based and is distributed through a methodology developed by the Northern Territory Grants Commission.

#### **4. EXAMPLES OF ACCEPTABLE PURPOSES FOR EXPENDITURE**

- Repairs and maintenance of community assets;
- Acquisition of plant and equipment directly related to local government service delivery; and
- Upgrade/enhancement of community sporting facilities.

#### **5. EXAMPLES OF UNACCEPTABLE PURPOSES FOR EXPENDITURE**

- Purchase of vehicles for predominately private use;
- Payment of salaries; and
- Purposes that are not of a local government nature that are relevant to another Department.

**Subject:** Agency Services –CDP Community Development Programme

**Author:** Marion Smith – Director Community Services

**RECOMMENDATION**

- a) That the Barunga Local Authority accepts the CDP Report.

**Background:**

A review is currently being undertaken to look at what changes are required for the programme that was formally known as Remote Jobs and Community Programme (RJCP) to the new Community Development Programme(CDP).

A gap analysis was completed during September and we are in the second phase of implementing some policy, process, and systems changes.

The affects of those changes are beginning to show some increased results;

Barunga has 82 participants out of the 313 population(2011 census) in the CDP programme. At 6<sup>th</sup> September, 23 of those participants were not in activity and 14 were not in work for the dole (WFD).

This has risks on both sides;

for the participant that means that the dole money will be cut,

for RGRC after 1<sup>st</sup> January means we will not be paid either, if we have not done our processes right in delivering this programme.

The Government has set a target of 75% of the participants in WFD or activity. At 6<sup>th</sup> September we were only scoring 24% that is an unsatisfactory rating for PMC(Prime Minister & cabinet) the funders.

Within a month we have improved those figures to be 10% not in Activity and 11% not in WFD (4<sup>th</sup> October outcomes).

Barunga is meeting its targets now but there are still some system and process improvements to be continued.

Barunga has the advantage of a stable CDP team compared to some of our other areas.

The Senior Employment Supervisor is managing a team of three supervisors on 25 hours each a week and a trainee employment consultant with 30 hours a week.

Available but not yet appointed is a vacancy for a casual that has 25 hours a week but this is not in budget and is funded through wages underspends.

In future I will be giving you the statistical data we pay for, from the National Employment Services Association (NESA)

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**Subject:** Agency Services -Night Patrol

**Author:** Marion Smith – Director Community Services

**RECOMMENDATION**

- a) That the Barunga Local Authority accepts the Night Patrol Report.
- b) That the Barunga Local Authority Members review Night Patrol operations and bring rostering ideas back to the November Local Authority Meeting.

**Background:**

A letter received from Minister Scullion (February 2014) indicated he wanted Night Patrol to include in their work picking up children wandering around at night, if the next day is a school day and be taken home or to a safe place.

The letter was interpreted to mean that Night Patrol was to work Sunday to Thursday to meet this expectation.

That was not the intent of the letter as was pointed out to us by Cate Heys at a meeting with herself and the CEO.

Barunga Community is funded for one team leader and three patrol officers all able to work 38 hours per week.

There is provision for a casual and that is used to cover sick or annual leave.

**Discussion:**

I am asking that the members consider what the best times for Night Patrol to be operating in your area. I would like you to consider your Community's needs in the seven days, what days, times and the areas of concerns you may have.

Or you may want patrols in some areas more frequent in a night and less in others.

At the next Barunga Local Authority meeting Tuesday 17<sup>th</sup> November I will discuss how we will roster Night Patrol to meet your needs that is within the budget.

In the meantime Night Patrol will continue to operate on its current roster.

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**Subject: Sport & Recreation.**

**Author: Mary Cunningham-** Senior Development Officer, Sport & Recreation

**RECOMMENDATION**

- a) That the Barunga Local Authority accepts the Sport & Recreation Update.
- b) That the Barunga Local Authority approves the IWISP Basketball Tournament to be held in Barunga in March 2016.

**Background:**

Roper Gulf Regional Council runs a Sport & Recreation Program in Barunga. The focus is sporting competitions; Basketball, Hockey, Football, Cricket as daily activities that run between 3pm – 6pm Monday to Friday.

Sport & Recreation are currently looking into the best way of getting feedback for appropriate activities and programs to deliver in communities, a survey is being developed to support this.

Staffing

Currently we have the four staff on in Barunga; One full-time, two part-time and a casual staff member.

Juan Hernandez is the Sport & Rec Trainee Development Officer who will be working closely with staff on the ground in Barunga to organise a variety of sporting events in the community.

Adults are encouraged to be involved in all sporting activities and events.

**Activities:**

Beswick Falls Camp

Confirmation has been received that the Youth Vibe Funding Application for December/January was successful. The grant is for a Youth Camp at Beswick Falls.

Participants for the camp will be chosen from Barunga School, 10 school aged youth with the best attendance records alongside students from Beswick.

The camp will provide culture activities, story and learning about this cultural area.

*We are currently still looking for any Elders or community members who may be interested in assisting with the Camp.*

*If Local Authority members have any recommendations or would like to attend please let Juan Hernandez or Mary Cunningham know.*



### Basketball Tournament

In March 2016 a Basketball Tournament is being planned, it will be the same as last years Very successful Tournament, IWISP, Women in Sport Basketball Tournament. The tournament will include training in Basketball Coaching.

The funding for the Tournament is coming from Department of Sport & Recreation and NT Basketball will be running the event.

Roper Gulf has been asked to host the tournament in Barunga, assist with availability of public showers/toilets and Camping for participants within the Sports Hall and grounds.

Northern Territory Basketball requests that permission is received from the Barunga Local Authority and Barunga Community to hold the Tournament in March 2015.

### Softball

Softball NT has requested that they run their current Softball competition within the Barunga Festival, this will create a larger tournament with two diamonds, there would also be An opportunity to have a Softball Coaching Training component provided in the lead up to the Barunga Festival.