



Hodgson Downs
Local Authority Meeting Agenda

To be held in
 Alawa Office

Thursday 15th October 2015 at 11:00am

1. Present:

1.1 Elected Members:

Local Authority Members:

Staff:

Visitors/Guests:

PLEDGE: “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

2. Apologies:

Apologies Accepted,

Moved:

Seconded:

3. Conflict of Interest-Members & Staff:

4. Minutes of Previous Meeting:

Previous Minutes from 13th August 2015.

Accepted, Moved:

Seconded:

5. Business Arising/Action List;

5.1. Previous minutes action list

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	RJCP Regional Manager	Ongoing	24.06.2015 Pending Cemetery ACT Review. Update 13.08.15 Marc to follow-up
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Dir Contracts / Economic Devpt		
	Dump needs of attention, prioritised and pushed up by June 2015.	CEO Alawa	Ongoing	13.08.2015 Currently investigating new Dump site.

14.05.2015	Water Tank at Kewulyi needs new pump.	Dir Contracts/ Economic Devpt	Completed	
13.08.15	Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.	CEO Alawa & Director Corporate Governance		
13.08.2015	Find out why the budget for Night Patrol is less in 2015-16 \$167,389 from \$209.471 in 2014-2015.	Dir Community Services		
13.08.2015	Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.	Manager Governance		
13.08.2015	Report Night Patrol Phone	Jo Nicol	In Hand	Reported waiting for Telstra

6. Correspondence

6.1. Outgoing Correspondence:

Nil

6.2. Incoming Correspondence:

Nil

7. General Business

7.1 *Elected Member Report:

7.2 *Council Services Managers Report:

- Council Services Update- Report Tabled.
- *Work Health and Safety Update

7.3 *Council Financial Reports:

7.4 *Governance Updates:

- *Town Priorities: Nil
- *Complaints Register Nil
- *Policy Update: HR006 Working with Children Certificate Policy: Council approved amended policy on Working with Children Certificate. The amended policy removed the stipulation that all employees, volunteers and contractors must have Ochre Cards and now only those that are required under the NT Care and Protection of Children Act will require having one. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council.

7.5 *RJCP- Remote Jobs and Communities Program:

7.6 *Alcohol Management Plan:

7.7 Local Authority Funding: Roads.

8. Other Business

9. Meeting Closed

Thursday 13th August 2015

The Meeting was opened at 10:20 by Deputy Mayor Judy MacFarlane and the Roper Gulf Regional Council Pledge was read.

1. Present:

1.1 Elected Members:

Deputy Mayor Judy MacFarlane.

1.2 Local Authority Members:

Caroline Vincent
Johnathon Walla
Ken Muggeridge

1.3 Staff:

Marc Gardner- Director Contracts and Technical Services
Lokesh Anand- Manager Finance
Jo Nicol- Local Authority Coordination Officer
Hilary Sinfield- Governance Officer
Geane Massey – Work, Health & Safety Advisor
Brian Phillips- Night Patrol Coordinator
Tony Moss- Night Patrol

1.4 Visitors/Guests:

Clive Roberts- Community Member
Nathaniel Knapp- department Local Government
Barry Clarke- Government Engagement Coordinator

2. Apologies:

Councillor Annabelle Daylight, James Nugget
Apologies Accepted, Moved: Ken Muggeridge Seconded: Johnathon Walla

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Previous Minutes Accepted, Moved: Johnathon Walla Seconded: Ken Muggeridge

5. Business Arising/Action List;

5.1. Previous minutes action List

20.08.2014	Ask WH&S Coordinator to attend next LA meeting to give talk Completed	Jo Nicol	WH&S Coordinator to attend Meeting in March 2015 14.05.2015 ; Roper Gulf Regional Council Work Health and Safety to attend Local Authority Meeting in August if schedule permits.
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	RJCP Regional Manager	24.06.2015 Pending Cemetery ACT Review 13.08.2015 Marc to follow up
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Marc Gardner	13.08.2015 Ongoing Pending Funding
14.05.2015	Dump needs of attention, prioritised and pushed up by June 2015.	Ken Muggeridge	13.08.2015 Ongoing Currently investigating new Dump site.
14.05.2015	Water Tank at Kewulyi needs new pump.	Marc Gardener	13.08.2015 Ongoing

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

- Letter Department of Local Government and Community Services-Local Authority Project Funding Confirmation.

Ken Muggeridge advised the first quote for Minyerri's roads has been received; the funding does not cover the quote. Currently there is a contractor in the area who may be able to reseal roads cheaper, due to proximity.

In future Department of Local Government needs to include Minyerri in Roper Gulf roads planning. All parties need to work closer together.

7. General Business

7.1 *Elected Member Report:

Deputy Mayor Judy MacFarlane presented the Elected Members Report. Deputy Mayor advised Local Authority Members that Mayor Tony Jack had been on leave for 4 weeks from 29 June till 24 July 2015. While Mr. Mayor was away Deputy Mayor Chaired the July OCM. Deputy Mayor attended Jilkminggan Local Authority meeting, unfortunately it was cancelled due to lack of quorum. The Regional Plan, Budget, Dump charges, and waste management fees have been published.

7.2 *Council Services Managers Report:

- Council Services Update
Ken Muggeridge noted that housing repairs and maintenance are not being done in a timely manner. A tenant is still waiting for stove to be replaced (3 months).

Ngukurr Housing crew should be attending Minyerri every second week there has been no one attending for at least a month.

With Regards to fencing, Members were advised that due to Alawa not taking up the Fencing Contract and Roper Gulf Regional Council not having a presence in Minyerri advice was sought from the Department of Local Government who advised Roper Gulf Regional Council to reallocate the Fencing funding to other communities. This still leaves Minyerri residents with no fencing and this issue needs to be revisited.

The MOU between Roper Gulf Regional Council and Alawa Aboriginal Association requires the establishment of a working party with two representatives from each organisation, to date has still not been established.

The RJCP program at Minyerri was to have regular visits from RGRC, although there is a good relationship with the Director of Community Services there has been little presence from other staff of the Directorate.

ACTION: Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.

- ***Work Health and Safety Update:**

A Work Health and Safety Presentation was given before the Local Authority meeting by Work Health & Safety Advisor, Geane Massy.

7.3 *Council Financial Reports:

Members were presented with 2014/2015 4th Quarter Expenditure Report. The Finance Manager Lokesh Anand presented the Expenditure Report and gave an overview of "What is a Budget".

Action: Find out why the budget for Night Patrol is less in 2015-16 \$167,389 from \$209,471 in 2014-2015.

7.4 *Governance Updates:

- ***Town Priorities**
- ***Complaints Register- Nil**
- ***Policy Updates- Nil**
- **Regional Plan 2015-2016**
Roper Gulf Regional Plan 2015-2016 has been approved by Council on 22 July 2015. Copy of plan will be made available to all once printed copies are received from Printers. Electronic copy is available on website.
- **Clive Roberts nomination for the Local Authority**
- **Local Authority member Caroline Vincent tabled her written resignation. Resignation from Caroline Vincent will be submitted to Council on September OCM.**

7.5 *RJCP- Remote Jobs and Communities Program:

The Community is not happy that the new CEP is not working and appeals to the Office of Prime Minister and Cabinet to get the program functioning well.

7.6 *Alcohol Management Plan: Follow Up

8. Other Business

8.1 Night Patrol

It was mentioned at the meeting that in earlier discussions when the Funding application was submitted for Night Patrol there were discussions that the program could be subcontracted to Alawa. Members asked on where is this at?

It was mentioned that the community is not happy with how Night Patrol is performing. Not much appears to be happening except vehicles used for shopping and the community would prefer Alawa to run Night Patrol then at least there is a greater presence in community.

Tony Moss from Night Patrol gave a brief update.

Minyerri Night Patrol has had 2 complaints.

Unfortunately with no support for Night Patrol on the ground there has been little happening. Community members are unwilling to do on others that are doing the wrong thing re:alcohol & drugs. Posters are being made up with Coordinators phone contacts so issues may be better acted on.

The Night Patrol Office phone has not been working for approximately 12 months it has been reported many times to management and still no action. The phone not working could potentially become a Work Health and Safety issue.

Action: To report the Night Patrol phone and ensure it is fixed as soon as possible.

8.2 Sport & Recreation Planning

Director Contracts and Technical Services, Marc Gardner will be travelling to all communities with Consultant Marty Lambert to undertake consultation around Sport & Recreation facilities and programming for future planning. Deputy Mayor raised the issue of Local Authorities lobbying Governments for improved Sport & Recreation Funding and how it benefits communities.

8.3 MOU between Roper Gulf Regional Council and Alawa

Ken Mudgeridge said he was happy with the MOU between Roper Gulf Regional Council and Alawa, it has given him some direction. He is still waiting for a signed copy.

Action: Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.

8.4 Caroline Vincent tabled her resignation at this Local Authority meeting.

8.5 Clive Roberts put his nomination in as a Hodgson Downs Local Authority Member.

Motion: That the nomination from Clive Roberts be Accepted.

Moved: Johnathon Walla **Seconded:** Ken Muggeridge.

All Agreed by way of consensus.

9. Meeting Closed 1pm

Next meeting : Thursday 15 October 2015.

As the Chair at the Hodgson Downs Local Authority Meeting held on the 14th of May 2015 I certify these minutes to be a true and correct record of this meeting.

Chair Deputy Mayor Judy MacFarlane