



# Numbulwar Local Authority Meeting Minutes

Held in Numbulwar Council Services  
Centre

13<sup>th</sup> October 2015

Meeting was opened at 3.10pm, by Chairperson Selena Uibo and the pledge was read.

## 1. Present:

### 1.1 Elected Members:

Kathy-Anne Numamurdiridi

### 1.2 Local Authority Members:

Selena Uibo

Christopher Spicer

Cheryl Nundhirribala

Douglas Wunungmurra

Ella Geia

### 1.3 Roper Gulf Regional Council Staff:

Sharon Hillen – Director Council Services and Infrastructure

May Brazil – Numbulwar Council Services Manager (Acting)

Jo Nicol – Local Authority Coordination Officer

Marion Smith – Director Community Services

Sam Nowicki – Youth Services, Sport & Rec and Night Patrol Coordinator

### 1.4 Visitors/Guests:

Nathanael Knapp – Department of Local Government and Community Services

Kerry Anne Lacey – Community Champion, Office of Indigenous Affairs

Carl Hansen – Government Engagement Coordinator

Elle Fuller – Local Government Community Services

Marcus Tilbrook – Community Engagement Police Officer

Daniel Whitfield-Jones – Officer in Charge Numbulwar.

## 2. Apologies:

Tom Girdler – NT Housing

Apologies Accepted

Moved Ella Geia

Seconded Cheryl Nundhirribala

All Agreed by way of consensus.

## 3. Conflict of Interest-Members & Staff:

Nil

**4. Minutes of Previous Meeting:**

Minutes from previous meeting held on 11 August 2015 was accepted.

Moved: Ella Geia

Seconded: Selena Uibo

Minutes from previous special meeting held on 11 August 2015 was accepted.

Moved: Douglas Wunungmurra

Seconded: Ella Geia

**5. Business Arising/Action List;**

**Previous minutes Action List:**

<b>Date</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments / Completion Date</b>
12.05.2015	Discuss Retail Training with Store and RJCP Coordinator	Chair Selena Uibo	Ongoing	
11.08.2015	Invite GEC to next meeting on October 13 <sup>th</sup> to discuss AMP	Cr Kathy-Anne	Completed	13/10/2015
11.08.2015	Decide if LA will operate as HRG at next LA Meeting	LA	Discussed and Completed.	Numbulwar Local Authority are in support of taking on the role of HRG. An action was put in place to follow up on next LA Meeting November 10 <sup>th</sup> 2015.  <b>Action:</b> Housing Officer Jessma Saylor to ask past members of the HRG if they would like to continue on as members and attend all meetings after the LA Meetings.
11.08.2015	Write letter in support of upgrade to a facility for the Morgue.	Chair Selena Uibo/LA	Completed	Letter was reported to the Council at its ordinary meeting held on 30 <sup>th</sup> September 2015.  Council has sent letters to the Chief Minister, Minister Bess Price,

				Minister Health, Federal Members and Senators.
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## 6. Correspondence

### 6.1 Outgoing Correspondence:

- **Ngukurr to Numbulwar Road:** DCSI Sharon Hillen updated on the roads contract letter that was sent out questioning on why RGRC Ngukurr and Numbulwar aren't doing the grading. A letter has been received apologising for the faux pas.
- **Waste Management Facility:** Letters were sent to stakeholders explaining RGRC commercial dumping fees to be implement January 1<sup>st</sup> 2016. No one is permitted in the Dump area either RGRC Employees or residents.

The new Dump plan was discussed this will include a locked gate and advertised opening times during working hours. Any commercial dumping will need to be declared at the main office.

### 6.2 Incoming Correspondence:

- **Numbulwar Road:** Correspondence in part a response to Ngukurr and Numbulwar Road letter.
- **Acquisition by Sea Swift of Toll Marine:** Courtesy letter advising Sea Swift customers of acquisition. GEC, Carl Hansen asked when operations would resume as the service has been held up due to lack of boat capabilities in getting through the high sand area.

**Action:** DCSI Sharon Hillen to correspond with Sea Swift to confirm if they will be coming back to Numbulwar for start of wet season.

## 7. General Business

### 7.1 Elected Member Report:

Cr Kathy-Anne reported that at the October OCM in Borroloola, council approved the spending of \$9,173.00 from Local Authority Funding to resurface the Basketball Court conditional on Department of Sport & Rec funding being successful.

### 7.2 Council Services Managers Report:

- **Council Services Report**

The new road is currently underway from the end of the bitumen road to the airport, a formal Opening Ceremony is scheduled for November 10th, formal invitation to be sent soon includes; Government Ministers, Local Leaders, RGRC Mayor and CEO.

Grading has been completed from end of the road works area through to the Phelps River by the Municipal crew. A tender was awarded to install 5 causeways between Numbulwar and Phelps River, we understood there would be 4 culverts but this isn't the case. Project to be finished on 22 October 2015.

Currently an exemption, from Department of Infrastructure, is being sought to use the road contractors for work getting done in the CBD on a retaining wall, to keep sediment off the road in the wet season and help with drainage. An exemption will net a \$150,000 saving for RGRC.

Weight Limit signs to be installed on all local roads in Numbulwar minimising heavy machinery & trucks entering the area. These limits are part of an overarching Traffic Management Plan.

Carl Hansen raised the issue of food security if trucks are no longer able to unload at the store. Consulting with Truck Drivers about food being prioritised at unloading time may solve this issue.

An application to the National Stronger Regions Fund for Freight Hubs, a RGRC Infrastructure Project, is still pending an outcome. \$1M has already been secured from the Department of Transport to develop the Ngukurr and Numbulwar Hubs. Also the Store may need to invest in further equipment to ensure safety requirements are met where freight is concerned.

- ***Work Health and Safety Report***

Work, Health and Safety month was implemented throughout RGRC in September; awareness in the workplace, awareness at Home and awareness in the Community. Safety September engaged participants at RGRC in activities and the do's and don'ts at work.

**7.3 Council Financial Reports:** Nil.

**7.4 Governance Update:**

- ***Town Priorities***

DCSI Sharon Hillen went through Town Priority updates, some priorities have been initiated others are still having funding sourced.

- ***Complaints Register***

Nature	Resolved	Comments
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Dog Bite	Closed	Lack of information. Animal and Owner could not be located.
Dog Bite	Ongoing	Under Investigation.

- ***Policy Updates***

RGRC has amended its Working with Children Certification Policy, and is only required by those working under the NT Care and Protection of Children Act. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council.

### **7.5 CDP-Community Development Program:**

CDP is currently under review by Director Community Services. Funding will change on 1<sup>st</sup> January 2016 and RGRC is undertaking a lot of catch up to be prepared. Stronger monitoring is to be implemented; activities and work for the dole programs are crucial to receiving funding and participant getting paid. RGRC is to employ an Industry Liaison Position to work with employers to employ participants who will acquire skills and ultimately long term jobs.

Current data collected for Numbulwar; 238 participants, 92% have no licence. Data has not been correctly recorded. CDP Data will now feature at every Local Authority Meeting so member can track the progress. Data will also be available by email on request.

### **7.6 Alcohol Management Plan:**

GEC Carl Hansen advised that at a GEC Meeting in the region where three GEC's were present from Ngukurr, Jilkminggan and Numbulwar the difficulties of Alcohol Management in communities were discussed. The area is still prescribed so Act would need to be changed to accommodate any Plans and that it would be difficult. The concerns have been communicated to the Minister who is pushing AMPs. A discussion has taken place with the NT Government about this issue and it is expected within 12month there may be some traction with consultations in communities and other user groups. Currently AMPs are not a priority for GECs in this region.

### **7.7 Youth, Sport and Rec and Night Patrol:**

Youth Services, Sport & Rec and Night Patrol Coordinator Sam Nowicki provided updates on Sports and Rec and Youth Services program. It's been widely a success to get young people in after school participating in the programs such as basketball competitions in which community participation and input in activities are hugely encouraged. Youth employment and education is the target for youth.

Night Patrol has had a few issues after the ceremony but reporting's have highlighted how night patrol have stepped up even without police presence in the community. Marion adds that Night Patrol is one element that is reviewed in terms of operating hours which some communities felt that that times now aren't the times in which night patrol is needed for community safety and so should review per what the community needs safety wise.

Sam asked for any updates on the Sport and Rec facility program plan. DCSI Sharon Hillen commented that Council is still waiting for the first draft to be received, once the plan is ready it will go through the Local Authority, staff and community members. Next round of consultation will be based on his draft.

DCS Marion Smith advised the Members that the youth voice Committee was discussed at the recent ordinary meeting of Council and the Council decided to dissolve the Committee due to inconsistency in meetings. It was discussed that there should be two young members sitting on the LA meeting and be part of discussions at a higher level.

It was also suggested at the OCM that RGRC had mentored a number of youths in the mentoring program and participants of mentoring programs from relevant community could be referred for Local Authority Membership. Members accepted to recommend the participant or put in other names from the community.

Selena Uibo expressed that the work Sport and Rec have been doing in the community with youth is great.

## **8. Other Business**

### **8.1 Rubbish issue around community:**

Selena Uibo talked about how public meeting places are often swamped with rubbish and would like feedback on how to minimise this or have a community clean up once a month etc. Carl discussed that he would like the clean up activity be a regular CDP activity. Ideas around how other communities deal with their rubbish around community, recyclables, community and businesses flyers on clean-ups, radio talks etc. were also circulated.

**Action:** CSM to talk to businesses and people on how to go about clean up Numbulwar campaign.

### **8.2 Community Engagement Officer:**

Community Engagement Police Officer Marcus talked about youth safety, community safety, school attendance and night patrol not just in Numbulwar but other communities he had been to and the practices they have in insuring success in all aspects. He suggested a few practices that Numbulwar could do should the community support it in terms of kids behaving badly, to get Centrelink involved in accordance to their policy on a

child's welfare from parents or guardian. Noise reduction was also on the cards to make sure noise is properly monitored and let police know. Citizen's arrest was also discussed but it involves training people. The incident of a clinic staff was also mentioned.

### **8.3 Infrastructure Projects:**

DCSI Sharon Hillen talked on infrastructure projects which are listed on the Annual Regional Plan. A quote on the toilet facility costing \$98,000 at the airport for a dry toilet was discussed and it was advised that currently Council is waiting for approvals from NLC and Dept of Infrastructure for buildings.

LA has a further \$131,000 for 2015/2016 on their grant to spend. Roof for basketball court was mentioned.

DCSI Sharon Hillen mentioned that there are currently 2 street lights awaiting to be allocated. So far LA members agreed one for the sport and Rec area and the other one opposite the water tank on the Newtown road area.

A draft of the welcome sign was shown to LA members which will be erected at the entrance of town showing the phone numbers of police, clinic and council.

**Action:** CSM and John Terepo to consult with LA Members on where they would like to put the other street light.

**Action:** CSM and staff to go door to door to get feedback on where community wants to put a roof, either basketball court or playground.

## **9. Meeting Closed at 5.18pm**