



Numbulwar Local Authority Meeting Agenda

To be held in
Numbulwar Council Services Centre

Tuesday 13th October 2015 at 3pm

1. Present:

1.1 Elected Members:

1.2 Local Authority Members:

1.3 Staff:

1.4 Visitors/Guests:

PLEDGE: “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

2. Apologies:

Apologies Accepted

Moved:

Seconded:

3. Conflict of Interest-Members & Staff:

4. Minutes of Previous Meeting:

Minutes from previous meeting held on 11th of August 2015 and the Special Meeting held on 9th of September 2015 are attached to the Agenda papers.

Minutes accepted.

Accepted, Moved:

Seconded:

5. Business Arising/Action List;

5.1. Previous minutes action list

Date	Item Description	Responsible Person	Status	Status Comments/ Completion Date
12.05.2015	Discuss Retail Training with Store and RJCP Coordinator	Chair Selena Uibo	Ongoing	
11.08.2015	Invite GEC to next meeting on October 13th to discuss AMP	Cr Kathy-Anne		
11.08.2015	Decide if LA will operate as HRG at next LA Meeting	LA		

Date	Item Description	Responsible Person	Status	Status Comments/ Completion Date
11.08.2015	Write letter in support of upgrade to a facility for the Morgue.	Chair Selena Uibo/LA		Letter was reported to the Council at its ordinary meeting held on 30 September 2015. Council has decided to send letters to the Chief Minister and to Minister Bess Price.

6. Correspondence

6.1. Outgoing Correspondence:

- Ngukurr to Numbulwar Road
- Waste Management Facility

6.2. Incoming Correspondence:

- Numbulwar Road
- Acquisition by Sea Swift of Toll Marine

7. General Business

7.1 *Elected Member Report: Verbal report

7.2 *Council Services Managers Report:

- Council Services Update:
Weight Limit and Signage signs install on roads into the CBD
- *Work Health and Safety Update

7.3 *Council Financial Reports:

The financial report for first quarter of F/Y 2015-16 is attached to the agenda.

7.4 *Governance Updates:

- *Town Priorities: Nil
- *Complaints Register

Date	Nature	Resolved	Comments
8-Jul-15	Dog bite	Ongoing	
13 Aug-15	Dog attempting to bite	Ongoing	
20 Aug 15	Growling aggressive dog	Closed	
26 Aug-15	Aggressive dogs	Closed	

- ***Policy Update:** HR006 Working with Children Certificate Policy: Council approved amended policy on Working with Children Certificate. The amended policy removed the stipulation that all employees, volunteers and contractors must have Ochre Cards and now only those that are required under the NT Care and Protection of Children Act will require having one. The primary reason for the amendment is to streamline the recruitment process and make it easier for potential employees to obtain employment with council.

7.5 *RJCP- Remote Jobs and Communities Program:

7.6 *Alcohol Management Plan:

7.7 Youth, Sport & Rec and Night Patrol: Report Attached

8. Other Business

8.1 Rubbish Issue around community

9. Meeting Closed

Meeting was opened at 3.15pm by the designated Chairperson Selena Uibo, the pledge was read.

1. Present:

1.1 Elected Members:

Councillor Kathy-Anne Numamurdirdi.

1.2 Local Authority Members:

Selena Uibo (Chairperson)
Cheryl Nundhirribala
Douglas Wunningmurra
Ella Geia

1.3 RGRC Staff:

Roger McIvor – Council Services Manager (Numbulwar)
Marc Gardner – Director Contracts and Technical Services
Jo Nicol – Local Authority Coordination Officer
May Brazil – Senior Administration Support Officer
Lokesh Anand – Finance Manager
Brian Phillips – Regional Coordinator Night Patrol
Tony Moss – Regional Coordinator Night Patrol

1.4 Visitors/Guests:

Michael Tennant – Department of Business Chief Executive
Timothy Wurramarra – Numbulwar Store
Faye Mangurra – Numbulwar School
Nathaniel Knapp – Department Local Government
Natasha Hamilton – Department of Housing
Tom Girdler – Department of Housing
David Boutead – Department of Business
Mark Plunkett – Department of Business
Daniel Motlop – Office of the Chief Minister

2. Apologies:

Apologies – Felicity Rami, Sharon Hillen, Kenny Spicer

Accepted, Moved: Ella Geia

Seconded: Douglas Wunningmurra

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Members accepted the previous minutes from the Local Authority Meeting held on 12 May 2015.
Accepted: Ella Geia Seconded: Douglas Wunningmurra

Members accepted the previous minutes from the Local Authority Meeting held on 4 June 2015.
Accepted: Douglas Wunningmurra Seconded: Selena Uibo

5. Business Arising/Action List:

5.1 Previous minutes Action List:

May 12th 2015

Action	Result:
The Chair Selena to talk with RJCP Coordinator Michaela Naare and the store management about participants undertaking retail training.	Ongoing
Local Authority members to hold a special meeting before June to discuss the Electoral Boundary review.	Completed
The Chair Selena Uibo to write a letter to Nikki Charlesworth-Canning to attend meeting.	Completed

June 4th 2015 (Special Meeting)

Action	Result:
The CSM to talk with Sharon on how to go about getting information needed to present to LA members on the gains and losses from both East Arnhem Regional Council and Roper Gulf.	Information was distributed to LA members about East Arnhem Regional Council. EARC were an apology for the 11.08.2015 Meeting. As there will be a new electoral review after 2017 election LA Members would wait to make a decision at a later date to progress this item.
CSM to seek information from Jo Nicol / Nick Sarah about review extension for East Arnhem Regional Council.	Extension date is fluid, Members in no hurry to progress item any further until after next electoral review in 2017

6. Correspondence

6.1 Outgoing Correspondence

- Letter to East Arnhem – No result.
- Community Champions – Michael Tennent spoke on his role and how
- Letter to Claire Gardiner re: Transport and Freight Hub Numbulwar – Director Contracts and Technical Services Marc Gardner discussed the application on funding. NT funding has been approved, however federal funding still pending.

6.2 Incoming Correspondence: -

- Media Release – Weed management plan for Neem – CSM Roger Mclvor discussed how Neem; being a tree, has impacted quite a lot when it comes to the neem taking over native trees around it. Roger suggested that a plan should be put in place to rid the community of this weed, under the weed management act.
- Local Authority Funding for 2015-16 – Local Authority Members were made aware that \$143,542 worth of funds is available to them for the new financial year, funds from last financial year was rolled over and so the total has now doubled. It was discussed that on the next financial meeting LA Members will need to allocate the funds accordingly as funds would no longer be available come June 2016.

7. General Business

7.1 Elected Member Report - Due to Councillor Kathy- Anne's absence from Council Meeting, nothing to recap until next meeting in Borroloola in September.

7.2 Council Services Managers Report - CSM Roger Mclvor updated on building renovations for the council office, tender advertised for the culverts between Numbulwar and Ngukurr, the new Community Safety, Youth Services, Sport & Rec coordinator has been appointed, welcomes Samuel Nowicki to the Numbulwar team.

Moved: Ella Geia

Seconded: Cheryl Nundhirribala

7.3 Council Financial Reports – Finance Manager Lokesh Anand briefed through at length on how to read the budget reports for Numbulwar Community and familiarised everyone with who was in charge of what budget. Local Authority Coordination Officer Jo Nicol reminded all that the budget discussed will be in the Regional Plan for 2015/2016 which will be handed out within the next week. Nathaniel Knapp from Department of Local Government and Community Services made members aware of the Legislation and Local Government Act in regards to assisting them in knowing how the budget is put together.

7.4 Governance Updates:

- **Town Priorities** – CSM Roger Mclvor advised members on the process for the new town priorities for the new financial year. He advised that the project which could not be completed on the current financial year will be rolled over to the new financial year.
- **Complaints Register – Nil**
- **Policy Updates – Nil**
- **Ordinary Women/Extra Ordinary Lives** – Local Authority Coordination Officer Jo Nicol commended the Conference and how great the Numbulwar participation had been.

7.5 RJCP – Remote Jobs and Communities Program

CDP have now successfully moved into new office with everyone up and running on programs. A lot of people have yet to comply with the new system which resulted in some payments being cut.

7.6 Alcohol Management Plan – ongoing.

Due to the Government Engagement Coordinator – Carl Hansen, unable to attend this LA Meeting AMP postponed until next Meeting.

ACTION: IEC Kathy-Anne to invite Carl along to next meeting on October 13th.

8. Other Business

8.1 Road Works – Project has started, 1.3km worth of roadwork's are to be done. Four people from the Council have been identified to start work with Downers. A few issues have been noted, survey pegs taken from the ground and fuel stolen from the compound. Work is expected to be finished sometime in October.

8.2 Numbulwar School – Nikki Charlesworth-Canning discussed with members on a few points; seeking community input into the school education programs and initiatives, establishing a guiding coalition made up of school staff, families and community members to gain a wider perspective on what is happening with the school. They are also seeking permission from LA members to run ideas by them from time to time when community input will assist in developing educational outcomes.

8.3 Community champion for Numbulwar and Ngukurr- Michael Tennant discussed a focused on jobs for local people and economic development. Michael outlined a few examples of economic development currently for Ngukurr, of which some may be good to see in Numbulwar i.e. cafes, art centre, fishing business etc. It was mentioned that he would be more than happy to come and discuss any business end in getting a project started. October will see an upcoming inter-business one day workshop which a date will be advised ones known. LA members may be asked to help promote workshop once date is known.

8.4 Housing- Territory Housing has asked if LA Members could be used as the Numbulwar Housing Reference Group in future. in doing so housing are hoping that the members can be kept up to date on matters for the community in regards to housing allocation, health and seek advice from community on improving services. Housing Reference Group in Numbulwar has not been meeting regularly due to no quorum. Natasha Hamilton from Department of Housing discussed the levels of Territory Housing and how they are structured to better familiarise members.

Action: NT Housing to provide a list of people who are on the HRG so they can be invited.

Action: Local Authority Members to decide at next meeting if they would like to operate as the Housing Reference Group.

8.5 Sport & Recreation – CSM Roger McIvor spoke on behalf of Community Safety Coordinator Sam Nowicki in regards to a letter addressed to the LA Members on how the program is coming along. Sport & Recreation crew are worried about facilities in the community that need to be looked at and where possible fixed. Condition on the Oval is quiet poor, the basketball needs to be resurfaced as it is quiet slippery and will be dangerous come wet season, and a quote has already been given for a job. The recreational hall also needs to be looked at.

Director Contracts and Technical Services Marc Gardner discussed that Council had been successful in obtaining funding to engage a consultant to draft a fifteen year Sport & Recreation Plan. The Consultant Martin Lambert will be in Numbulwar in a fortnight's time to discuss with community all aspects of Sport & Recreation.

8.6 Grants – Roper Gulf Regional Council's Grants Officer has requested a letter of support from the Local Authority for applications currently underway; new compact truck for Borroloola, Numbulwar and Ngukurr- Culverts to be put in from Numbulwar airport, Tourism bay at Borrolola, Mataranka Museum upgrades and remote airstrip upgrades. Numbulwar Basketball court, Mataranka Alcohol Management Plan and Numbulwar Sport and Rec AFL equipment.

Members motioned their support on the grants projects.

Moved: Ella Geia

Seconded: Cheryl Nundhirribala

All Agreed by way of consensus

- 8.7 Morgue** – A recent event at the current morgue facility with regards to faulty equipment which was especially disturbing to families involved, led to questions asked as to why there is no back up on equipments. Director Contracts and Technical Services Marc Gardner suggested Local Authority to ask for a support letter from Council to Department of Health to have the morgue upgraded along with a backup facility. Nathaniel suggested to cc in Minister Bess Price.

Action: Selena Uibo on behalf of LA members to write a letter in support of the upgrade to a facility for morgue.

- 8.8 Numbulwar School Event** – Chairperson Selena Uibo gave a report on visit from NT Education Minister Peter Chandler accompanied by Chief Executive Ken Davies, Noel Pearson, Bernardine Denigan and Vicki Baylis. Selena happily reported that all guests were impressed with the school and efforts of staff and students. Noel wrote an article on the Australia Weekender mentioning the school and the positives it has been doing.

9. Meeting Closed at 5.30pm

Next Meeting Tuesday 13th October 2015

September 9th 2015

Meeting was opened at 3:12pm by the designated Chairperson Selena Uibo and the Roper Gulf Regional Council pledge was read

1. Present:

Elected Members:

Councillor Kathy-Anne Numamurdiridi

Local Authority Members:

Selena Uibo -Chairperson

Felicity Rami

Douglas Wunningmurra

Ella Geia

David Murrungun

Roper Gulf Regional Council Staff:

Roger McIvor – Council Services Manager

May Brazil – Senior Administration Officer

Sam Nowicki – Community and Youth Services, Sport and Recreation Coordinator

Visitors/Guests:

Carl Hansen – Government Engagement Coordinator

2. Apologies:

Apologies – Kenny Spicer and Cheryl Nundhirribala

Moved: Felicity Rami

Seconded: Ella Geia

3. Conflict of Interest - Members & Staff:

NIL

4. General Business

4.1 Discuss the Basketball Court surface upgrade and the proposal presented to the Numbulwar Local Authority that they contribute funding of \$9,153.00 from Local Authority Priority Funding.

Community and Youth, Sports & Recreation Coordinator Sam Nowicki advised the members of the current grant proposal that is to go to the Northern Territory Department of Sport and Recreation. Sam further advised that one of the conditions of the application is that one third of the Project's cost is to be covered by the applicant. A quote has been received by NT Sport and Surfacing for resurfacing the Basketball Court area. Based on a sample taken from the current surface, supplied to them, the cost is \$27,459.

As soon as Numbulwar Local Authority confirms it will cover the one third cost a submission can be made to the NT Department of Sport and Recreation from Roper Gulf Regional Council.

It was noted that the basketball court has recently been part of a successful RJCP Project, putting in the fence, with the help of Allan Cameron, Indigenous Community Volunteer.

A question was asked by LA Member David Murrungun about RJCP participants working with the contractor should the grant be successful. Sam indicated that it will be put in the Grant submission that a local participant will be asked to work with the contractor.

A vote was taken asking Numbulwar Local Authority Members to approve supporting the Basketball Project with a \$9,153.00 contribution from the Numbulwar Local Authority Project Fund, should the submission be successful.

Numbulwar Local Authority Members voted unanimously to support the Basketball Court Project with a \$9,153.00 contribution from the Local Authority Priority Project Fund.

Action: Sam Nowicki to contact RGRC Grants Coordinator, Amanda Haigh, to include in Grant submission that an RJCP participant must be able to work with the contractors.

The Chairperson, Selena Uibo thanked all guests and members for attending.

5. Meeting Closed at 3.35pm

Next Meeting Tuesday 13th October 2015

Report : Numbulwar Youth, Sport, Rec and Night Patrol Update. 13.10.2015

- Youth, Sport and Rec programs are going well and had a very busy school holiday period. Activities included bike riding, jumping castle, water slide, lots of sports, movie night, disco night, fishing, BBQ, participation is increasing. Thanks to RSSAS crew for support.
- A group of under 17 girls were taken to Ngukurr for RGRC comp. They competed against 4 other communities and came 3rd, a good effort and represented Numbulwar very well. I am currently investigating trying to get a team to Darwin for NT Champs in April 2016.
- Numbulwar junior basketball competition was a success with Sharks taking home the Grand Final.
- The Junior AFL competition is to run this term starting Monday 12th at beach oval, 7-a-side competition is running Mondays and Thursdays 5:30-7pm
- Senior Men's and Women's Basketball competition is running Tuesday and Wednesday nights 6pm-8pm, starting Tuesday 13th October.
- Still waiting for the outcome on grants submitted for school holidays, basketball trip, football jerseys and gear and gym mats, equipment for youth services.
- The Basketball court resurfacing grant has been submitted.
- Future youth activities include: November 15th Trip for 7 youth to Michael Long Learning and Leadership Centre in Darwin for 4 nights.
- In next couple weeks a culture camp will be led by Russell to an outstation.
- Currently investigating if any local stations may allow some youth to go down for couple days for work experience as a cattleman/woman
- Feedback ideas and suggestions always welcomed.
- Night Patrol have served the community very well, despite the community being very disrupted since ceremony. Highlighted one weekend where there was no police presence in Numbulwar.