

1. Present:

Elected Members:

Local Authority Members:

Staff:

Visitors/Guests:

PLEDGE: "We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant".

2. Apologies:

Apologies Accepted, Moved:

Seconded:

3. Conflict of Interest-Members & Staff:

4. Minutes of Previous Meeting:

Minutes from previous meeting held on 18 May 2015 is attached to the Agenda.

Previous Minutes Accepted, Moved:

Seconded:

5. Business Arising/Action List;

5.1. Action List from previous Meeting Minutes:

| Date | Action | Responsible Person | Status | Comments |
|------------|---|--|----------|---|
| 17-02-2014 | Talk to small groups of Community members about taking ownership of AMP | Cr Selina Ashley/S. Alcohol Management Project Officer | Ongoing | Maybe use BRACS 16.02.14: -Ongoing LA asked to bring ideas to next LA meeting. 14.04.15: Ongoing |
| 20.10.2014 | Municipal team to gather up as many dead cars on the outskirts of Community and stack them in one place for when solution is found. | CSM | Ongoing | 14.09.15: an area has been established at the dump for the cars. Arranging for a carrier to take them from the community to the dump. |
| 20.10.2014 | Have discussion about use of compactor so use of the unsealed road to the tip can be used during the wet season | CSM and DCSI | Ongoing | 14.04.2015-Ongoing. 14.09.2015- Barunga is getting a new compactor and Beswick will be getting theirs. Should be happening within the next few Months. |
| 20.10.2014 | Contact RGRC and try and get the cherry picker to Beswick with experienced staff from Mataranka to repair the lights and put protective covers over globes. | CSM | Complete | 14.9.2015: Power lights Complete. Solar lights are being worked on for covers and repair. |
| 16.02.2015 | Discuss with DCSI the feasibility of having a bore drilled for public use. | CSM | Ongoing | Ongoing |
| 18.05.2015 | Request a Night Patrol representative attend the next LA meeting. | CSM | Complete | An invitation has been emailed to Manager for a rep to be present. |

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

- Letter from Department Local Government re: Local Authority Project Funding
- Email from Director Community Services re: Sport and Recreation Infrastructure.

7. General Business

7.1 * Elected Member Report:

7.2 * Council Services Managers Report:

- Council Services Update
- *Work Health and Safety Update

7.3 *Council Financial Reports: 4th Quarter Financial Reports

7.4 *Governance Updates:

- *Town Priorities
- *Complaints Register

| Date | Complaint Type | status |
|--------------|----------------------|---------|
| 16 July 2015 | Animal/dog Complaint | Closed. |

- *Policy Updates:

- Use of External Auditors and Non-Audit Services (new)
- Computer, Telephone, Internet and Email Usage Policy (Revised)

All new and updated policies can be downloaded from RGRC website.

- Regional Plan 2015-2016

Roper Gulf Regional Plan 2015-2016 has been approved by Council on 22 July 2015. Copy of plan will be made available to all once printed copies are received from Printers. Electronic copy is available on website.

7.5 *RJCP- Remote Jobs and Communities Program:

7.6 * Alcohol Management Plan:

7.7 NT Correctional Services: Juanita Jones

7.8 Sport & Rec Planner: Martin Lambert, Strategic Leisure Consultant (Sports and Recreation Facilities)

7.9 Bus Shelter: Helen Hawkins

7.10 Week management Plan: NTG development plan.

7.11 Local Authority Project Funding: Selina Ashley

8. Other Business

9. Meeting Closed

* Denotes permanent Agenda items

18 May 2015

Meeting opened at 10.55am by Richard Kennedy who has been designated Chair at this Beswick Local Authority Meeting

1. Present:

Elected Members:

Mayor Tony Jack

Local Authority Members:

Richard Kennedy

Trephina Bush

Raelene Bulumbarra

Joseph Brown

Lorraine Bennett

Staff:

Michael Berto CEO

Sharon Hillen – Director of Council Services and Infrastructure

Jo Nicol – Local Authority Coordination Officer

Helen Hawkins Beswick Council Services Manager

Vicki New, Community Services Coordinator

Visitors:

Moira McCreesh, Alcohol Management Strategy Unit

Rowena Withers, Coordinator Djilpin Arts

Stephen Charles and Doug Kelly Alcohol & Other Drugs

William Rosas, Department Local Government and Community Services

Joyce Torres, Government Engagement Coordinator.

2. Apologies:

Councillor Selina Ashley, Samuel Blanas

3. Conflict of Interest:

Nil

4. Minutes of Previous Meeting:

Moved: Joseph Brown **Seconded:** Raelene Bulumbarra.

All agreed by way of consensus

5. Business Arising/Action List:

Previous minute's action List was presented to Local Authority. The meeting noted as follows:

- Government is upgrading the Central Arnhem Road to Bulman at a cost of \$900K
- Seeking contractors to do a street light run, two runs per year budgeted.
- Mayor Jack has spoken to Mr Blanas re: Buffalo controls, there will be a meeting on Wednesday to discuss.
- Approval has been granted to move the gates to the end of the football oval past Butterfly Creek. This is a potential RJCP project.

6. Correspondence

6.1 Outgoing Correspondence – Nil

6.2 Incoming Correspondence – Nil

7. General Business

7.1 Elected Members Report:

Mayor Tony Jack gave a verbal report. Mayor Jack advised the members that the most recent Council meeting was held at Barunga and new Councillor Daniel Mulholland was sworn in. Cr Mulholland comes with a wealth of experience and will be a great asset to Roper Gulf Regional Council.

The new Drug and Alcohol Policy was passed by Council and will be implemented throughout Roper Gulf Regional Council.

The Mayor and CEO are currently visiting all Local Authority meetings in every community.

7.2 Council Service Managers Report:

Council Services Manager Helen Hawkins presented her report and advised that:

- The playground in New Sub-division has been moved to its new place behind the Basketball Court.
- All new Roper Gulf signs have been put up, more are coming.
- New garden has been made around the Office and it is looking good.
- A Garden competition has been started with the Major prize yet to be decided.
- All fire breaks have been slashed and back burning finished.
- The Blue toilet block and surrounding area upgrades are soon to start.
- Work has started on lot 120
- Peter Amarant is to start as the new SASO as soon as work on his accommodation is finished.

7.3 *Council Financial Reports:

Director Council Services and Infrastructure Sharon Hillen discussed the RGRC Beswick community third quarter financial report that were tabled.

7.4 *Governance Updates:

- **Town Priorities:**
Nil.
- **Complaint register:**
Nil
- **Policy updates:**
Council approved updated policy on Alcohol and other drugs. The updated policy is available on website.
- **LA Training Opportunities**
There are three professional Development opportunities for Local Authority members; The Indigenous women's Conference to be held in Katherine 17-18th June, Local Authority Finance Training will be held in Beswick Monday 22nd June and a Leadership Forum in Katherine to be held 19th- 21st July, information to follow. Local Authority members are encouraged to attend, travel and accommodation arrangements will be made by Governance.

7.4 RJCP- Remote Jobs and Community Program

Brian Beverage the new RJCP Manager, was welcomed to Roper Gulf Regional Council. Brian comes with a lot of experience. There will be changes to RJCP starting July 1st these changes will be confirmed soon

7.5 Alcohol Management Plan:

Moira McCreesh from Alcohol Management Strategy Unit advised members that she talked to 39 community members during the month about the AMP. Ideas came up about new and better ID system. An example was given re: Kybrook agreement based on an ID that showed where you lived.

Local Authority Members were advised that Night Patrol is not a taxi service and Night Patrol workers are restricted on what they can do.

Local Authority members raised their concern as people are still asking for a drinking area although TO's have said no. Members requested Council to raise issue with Land Council and Regional Council.

While having discussion on AMP Moira McCreesh advised members to also think on Who will manage the AMP? In order to manage AMP there needs to be a group to meet on a regular basis. It was advised if the Wuduluk Progress Association(Store) have a sub committee. Moira McCressh advised that she will discuss with Sunrise Health about ownership.

It was stressed that if there are issues Police are to be called and PROMIS number is to be recorded, with no record of phone call it reflects that Beswick has no issues.

Moira McCressh also advised members that the Community Benefit fund has a new round of Funding opportunities from July 1st. Beswick Community is encouraged to apply.

ACTON: CSM to ask for a Night Patrol representative to attend the next LA meeting.

7.6 Name – Beswick or Wugularr

A discussion was held about giving some uniformity to the signage that is on the Stuart Highway and at Beswick Community. It was sometimes misleading for visitors. Director Council Services and Infrastructure discussed that new signage was coming in the near future and would reflect both Wugularr and Beswick names.

7.7 Community Service Report

Local Authority Members were advised that:

- Contact names and phone numbers for after hours has been posted at the office, store and residents rooms.
- Visitors are asked to keep their dogs out of the Aged Care grounds.
- Crèche is picking up and returning children home, numbers are now at 18.
- BRAC's is going really well, please contact Ronald Weetra with any notices that need to be broadcasted also he has a portable system to do workplace interviews.
- Centrelink Hours are 8am – 4pm

8. Other Business

8.1 Menzies School of Health will be in Beswick next Tues – Thursday, to talk about measuring alcohol harm in the community. Researchers will be interviewing 8 community members and will employ one casual research assistant, this may be an opportunity for an RJCP participant to be in a paid position. It was suggested that they contact the RJCP Coordinator when they arrive in Beswick.

8.2 **Agencies report:** Steven Charles from Alcohol and other Drugs unit, discussed the ***“Volatile Substance Abuse Prevention Act (2005)- Management Plan for the Beswick (Wugularr) Locality Community Area”***. Local Authority members were consulted on making some small changes to the document these included; the wording “Opal” changed to Low Aromatic Fuel or LAF, (as Opal is a brand name). Also to include “premium fuel” which some vehicles need to use. An amendment form will be left for all members to sign and he will collect at next meeting.

Motion: That the Beswick Local Authority accepts the changes to the “*Volatile Substance Abuse Prevention Act (2005) - Management Plan for the Beswick (Wugularr) Locality Community Area*” document as outlined by Steven Charles.

Moved: Joseph Brown
Seconded: Lorraine Bennett
All in favour by general consensus.

9. Meeting Closed 1:05pm

Next meeting: Monday 17 August 2015

As the Chair at the Beswick Local Authority Meeting held on the 18th May 2015 I certify these minutes to be a true and correct record of this meeting.

Chair Richard Kennedy

Roper Gulf Regional Council



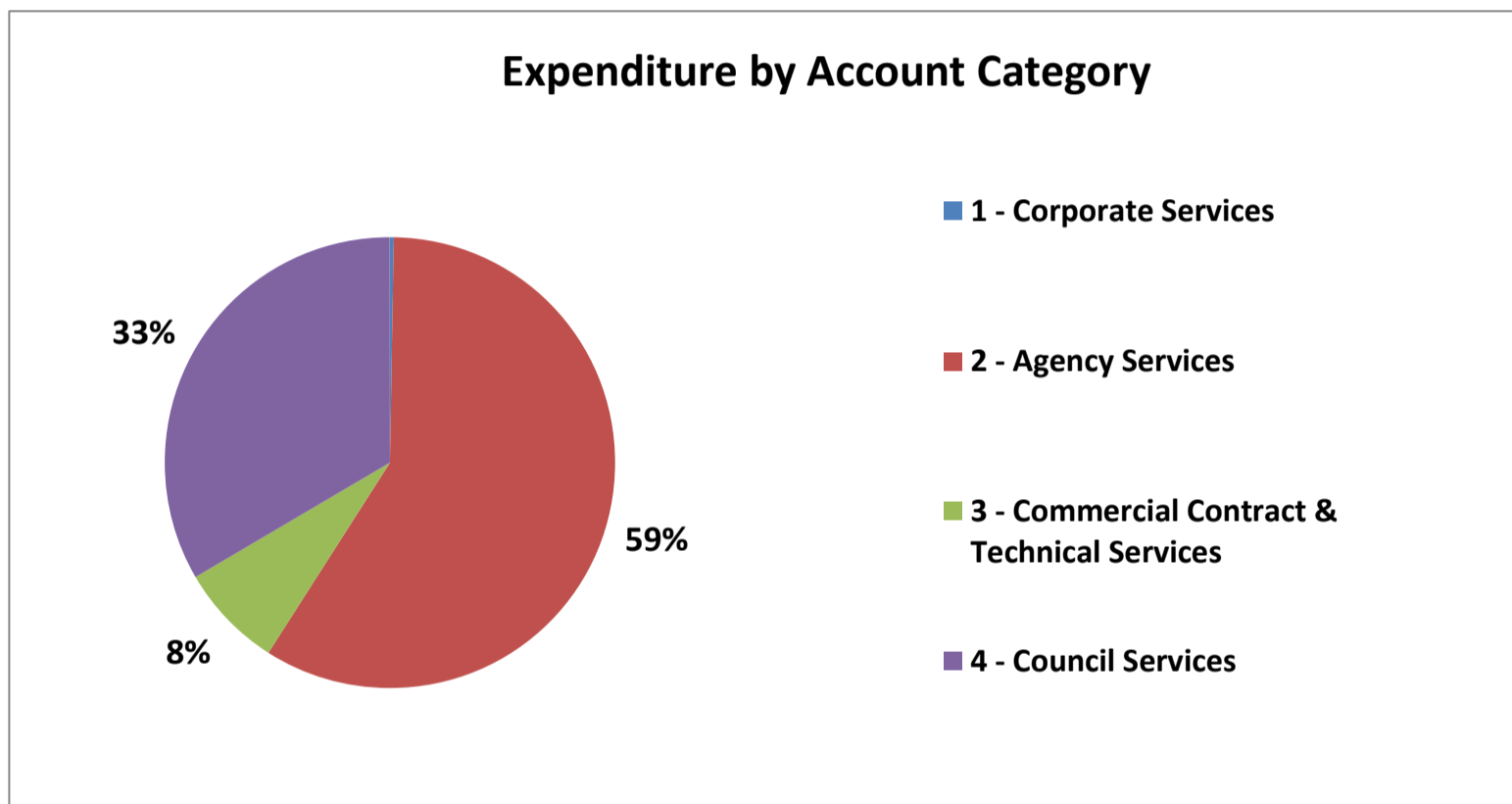
Income & Expenditure Report as at
30-June-2015
for the year 2014 - 2015

| Actual (\$) Year to Date | Budget (\$) Year to Date | Difference (\$) | Budget (\$) Full Year |
|-----------------------------|-----------------------------|-----------------|--------------------------|
|-----------------------------|-----------------------------|-----------------|--------------------------|

Beswick (Wugularr)

Expenditure by Service

| | | | | |
|--|------------------|------------------|----------------|------------------|
| 1 - Corporate Services | 8,695 | 104,817 | 96,122 | 104,817 |
| 2 - Agency Services | 1,832,860 | 2,359,839 | 526,979 | 2,359,839 |
| 3 - Commercial Contract & Technical Services | 233,864 | 294,433 | 60,570 | 294,433 |
| 4 - Council Services | 1,043,146 | 1,066,719 | 23,573 | 1,066,719 |
| Total Expenditure | 3,118,565 | 3,825,808 | 707,243 | 3,825,808 |



| Actual (\$) Year to Date | Budget (\$) Year to Date | Difference (\$) | Budget (\$) Full Year |
|-----------------------------|-----------------------------|-----------------|--------------------------|
|-----------------------------|-----------------------------|-----------------|--------------------------|

Expenditure by Activity

| | | | | |
|---|--------------|----------------|---------------|----------------|
| 109 - Asset Management | 0 | 12,000 | 12,000 | 12,000 |
| 131 - Council and Elected Members | 98 | 1,400 | 1,303 | 1,400 |
| 132 - Local Boards | 822 | 1,600 | 778 | 1,600 |
| 135 - Shire to Regional Transition | 4,662 | 10,000 | 5,338 | 10,000 |
| 136 - Establishment of Local Authorities | 1,656 | 8,000 | 6,344 | 8,000 |
| 137 - Strengthening Local Authorities | 218 | 0 | -218 | 0 |
| 138 - Local Authority Project | 1,240 | 71,817 | 70,577 | 71,817 |
| Total Expenditure - Corporate Services | 8,695 | 104,817 | 96,122 | 104,817 |
| 280 - Community Services Management | 38,106 | 0 | -38,106 | 0 |
| 313 - RJCP Central Administration | 40,450 | 0 | -40,450 | 0 |
| 314 - Service Fee - RJCP | 285,548 | 319,725 | 34,178 | 319,725 |
| 315 - Grandfather Wages | 19,167 | 38,446 | 19,279 | 38,446 |

| | Actual (\$) <i>Year to Date</i> | Budget (\$) <i>Year to Date</i> | Difference (\$) | Budget (\$) <i>Full Year</i> |
|--|---|---|------------------------|--|
| 316 - Participation Account - RJCP | 303,220 | 332,793 | 29,574 | 332,793 |
| 317 - Youth Development - RJCP | 6,720 | 44,800 | 38,080 | 44,800 |
| 318 - Outcome Payments - RJCP | 32,820 | 65,323 | 32,503 | 65,323 |
| 340 - Family and Community Services admin | 586 | 0 | -586 | 0 |
| 341 - CACP | 224,384 | 240,500 | 16,116 | 240,500 |
| 342 - Aged Care NT Jobs Package | 167,615 | 148,532 | -19,082 | 148,532 |
| 344 - HACC services | 57,313 | 63,064 | 5,751 | 63,064 |
| 345 - IBS NT Jobs in Transition | 5,580 | 24,031 | 18,452 | 24,031 |
| 346 - Indigenous Broadcasting | 10,041 | 8,721 | -1,320 | 8,721 |
| 347 - Creche | 126,576 | 125,910 | -666 | 125,910 |
| 349 - School Nutrition Program | 75 | 0 | -75 | 0 |
| 350 - Centrelink agency | 50,511 | 49,965 | -547 | 49,965 |
| 352 - Disability in Home Support Program | 45 | 0 | -45 | 0 |
| 354 - WIN Aged Care | 41,440 | 20,000 | -21,440 | 20,000 |
| 370 - Remote School Attendance Strategy | 96,527 | 180,933 | 84,406 | 180,933 |
| 401 - Night Patrol | 162,604 | 257,167 | 94,563 | 257,167 |
| 404 - Aus Govt Sport and Rec Management G | 1,396 | 4,000 | 2,605 | 4,000 |
| 405 - Aus Govt Sport and Rec Indigenous Emj | 57,931 | 75,552 | 17,621 | 75,552 |
| 406 - Grass Roots | 26 | 0 | -26 | 0 |
| 407 - ARC - NTG S&R | 9,341 | 6,545 | -2,796 | 6,545 |
| 409 - Sport and Rec Fleet | 0 | 5,630 | 5,630 | 5,630 |
| 410 - National Youth Week | 428 | 800 | 372 | 800 |
| 414 - Volatile Substance Abuse | 704 | 0 | -704 | 0 |
| 416 - Youth Vibe Holiday Grant | 2,534 | 1,500 | -1,034 | 1,500 |
| 465 - NT Govt Closing the Gap Grants | 1,585 | 114,500 | 112,915 | 114,500 |
| 475 - RJCP CDF | 89,588 | 231,400 | 141,812 | 231,400 |
| Total Expenditure - Agency Services | 1,832,860 | 2,359,839 | 526,979 | 2,359,839 |
| 201 - Street lighting | 3,225 | 7,000 | 3,775 | 7,000 |
| 202 - Staff Housing | 42,895 | 27,105 | -15,790 | 27,105 |
| 220 - Territory Housing Repairs and Maintenan | 30,948 | 124,729 | 93,781 | 124,729 |
| 221 - Territory Housing Tenancy Management | 8,769 | 35,915 | 27,145 | 35,915 |
| 222 - HMP Employment Program | 59,924 | 19,000 | -40,924 | 19,000 |
| 240 - Commercial Operations admin | 0 | -1,000 | -1,000 | -1,000 |
| 244 - Power Water contract | 0 | 1,074 | 1,074 | 1,074 |
| 245 - Visitor Accommodation and External Fac | 82,186 | 75,263 | -6,923 | 75,263 |
| 246 - Commercial Australia Post | 5,348 | 5,348 | 0 | 5,348 |
| 275 - Mechanical Workshop | 569 | 0 | -569 | 0 |
| Total Expenditure - Commercial Services | 233,864 | 294,433 | 60,570 | 294,433 |
| 103 - Infrastructure and Technical Services Di | 5,952 | 0 | -5,952 | 0 |
| 111 - Council Services General | 263,285 | 318,862 | 55,577 | 318,862 |
| 160 - Municipal Services | 367,104 | 359,075 | -8,029 | 359,075 |
| 161 - Waste management | 25,367 | 28,000 | 2,633 | 28,000 |
| 164 - Local Emergency Management | 2,398 | 3,491 | 1,093 | 3,491 |
| 170 - Australia Day | 0 | 400 | 400 | 400 |
| 381 - Animal Control | 21,137 | 15,000 | -6,137 | 15,000 |
| 383 - Bush Tucker - RGSC Park | 83 | 0 | -83 | 0 |
| 470 - CEEP Funding | 44,254 | 0 | -44,254 | 0 |
| 471 - Wugularr Creche | 301,188 | 331,692 | 30,504 | 331,692 |
| 472 - Beswick Heritage Park | 591 | 10,200 | 9,609 | 10,200 |
| 481 - Right Path Project | 11,749 | 0 | -11,749 | 0 |
| 483 - Office of Women's Policy | 37 | 0 | -37 | 0 |
| Total Expenditure - Council Services | 1,043,146 | 1,066,719 | 23,573 | 1,066,719 |
| Total Expenditure | 3,118,565 | 3,825,808 | 707,243 | 3,825,808 |

| | Actual (\$) <i>Year to Date</i> | Budget (\$) <i>Year to Date</i> | Difference (\$) | Budget (\$) <i>Full Year</i> |
|--|---|---|------------------------|--|
|--|---|---|------------------------|--|

Capital Expenditure

| | | | | |
|---|---------------|----------------|---------------|----------------|
| 5321 - Capital Purchase/Construct Buildings | 87,675 | 50,000 | -37,675 | 50,000 |
| 5371 - Capital Purchase Vehicles | 0 | 87,500 | 87,500 | 87,500 |
| <i>Total Capital Expenditure</i> | 87,675 | 137,500 | 49,825 | 137,500 |