

This meeting was opened at 3.00pm by chair Margaret Lindsay and the Roper Gulf Regional Council pledge was read.

#### 1. Present:

**Elected Members:**

Cr John Dalywater

**Local Authority Members:**

Margaret Lindsay (Chair)

Esau Martin

Darilyn Martin

**Staff:**

Michaela Naare – Acting Council Services Manager

Sharon Hillen - Director of Council Services and Infrastructure

Marion Smith – Acting Director of Community Services

Brian Phillips – Night Patrol Coordinator

**Visitors/Guests:**

Thomas Girdler – Territory Housing

Nathaniel Knapp – Department Local Government

Rebecca Vincent – Sunrise Health

#### 2. Apologies:

Christopher Gordon, Maggie Chikkapa and Garrett Lofty

Apologies Accepted,

**Moved:** Cr John Dalywater

**Seconded:** Esau Martin

All agreed

#### 3. Conflict of Interest-Members & Staff:

Nil

#### 4. Minutes of Previous Meeting:

Members accept the Minutes from previous meeting held on 1 July 2015.

**Moved:** Esau Martin

**Seconded:** Cr John Dalywater

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

Item No.	Delegated To	Action Description	Comments/Completed
1	CSM	Clarification from Finance and explain what is included under "4- Other Council Services" at the next Local Authority	<i>Completed Sharon explained 28/08/2015</i>
2	DCSI	<b>Access Road to airport from Central Arnhem Highway to be upgraded for all year round access – to be added to Town Priority List</b>	<i>Completed</i>
3	CSM	<b>CSM to follow up with RGRC Contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to Next Local Authority Meeting</b>	<i>Completed 28.08.2015 CSM to work with Sunrise Health to collate data to present to DOI and CASA.</i>

## 6. Correspondence

### 6.1. Outgoing Correspondence:

- Letter from CEO to Regional Director: Department Infrastructure (Bulman Airstrip)

### 6.2. Incoming Correspondence:

NIL

## 7. General Business

### 7.1 \*Elected Member Report:

Councillor Dalywater mentioned that he is pleased with how RJCP is progressing. He advised Members that he has met with the Community Services Coordinator to discuss future RJCP projects for Bulman and Weemol.

### 7.2 \*Council Services Managers Report:

- **Council Services Update:**

Acting Council Services Manager Michaela Narre presented the Council Services report. Members were advised that a new road proposal is currently being worked on for the houses that currently face the Central Arnhem Highway. The Weemol Road was approved for repairs under the Disaster Relief Funding (Cyclone Funding) and it is now completed. Shortcut roads are to be blocked off to reduce dust and erosion in Bulman and Weemol. The Municipal crew are currently trying to fix the irrigation system along the strip that faces the Central Arnhem Highway and Bulman Oval. Dead cars are slowly being removed and it will be an ongoing project. Police have requested vehicles deemed unsafe/abandoned be tagged out.

- **\*Work Health and Safety Update**  
Members and Staffed were informed that the Safety September to take place every Thursday in Bulman from 3<sup>rd</sup> September 2015 and it is compulsory for all RGRC staff to participate on the activities planned for Safety September.

### 7.3 **\*Council Financial Reports:**

4<sup>th</sup> quarter Financial Report was tabled at the Meeting.

**Action:** Report back to Local Authority details of under and over spends for next Local Authority Meeting

### 7.4 **\*Governance Updates:**

- **\*Town Priorities**  
Local Authority Members were advised that the Bulman Local Authority has received another round of Local Authority project funding of \$41,260 which is to be acquitted for 2015/2016 year.

Members were also advised that Council was successful in gaining another grant for one solar light and Local Authority Members were asked if there is a preferred location for it.

- **\*Complaints Register-Nil**
- **\*Policy Updates-Nil**

### 7.5 **\*RJCP- Remote Jobs and Communities Program:**

Members were updated as follows:

- Bulman RJCP is currently up to date with compliance which includes; appointments, Job Plans and activities have been created.
- All RGRC Bulman staff have been set with a target to bring one disengaged RJCP Participant to work. 'On the job skill building' is currently in place until projects/activities have been approved.
- On 20<sup>th</sup> August 2015, 20 jobseekers successfully passed their Learner Driving Test and 6 received their Provisional Driving Licence.
- Currently 6 men are participating in the Certificate 2 Infrastructure and Resource Training that Batchelor Institute is delivering. Participants have almost completed the theory aspects of the course and will soon be commencing the Green Shed at Weemol as the practical project. Dave Gaston will be out 31/08/2015 to bring the materials for Green Shed upgrade.
- Recruitment is underway for the vacant RJCP Supervisor position (4).

### 7.6 **\*Alcohol Management Plan:**

#### **Motion**

Members all voted to transfer responsibility of Alcohol Management Plan to the Community Safety Committee (GEC, Night Patrol, Police etc).

All agreed

## **8. Other Business**

### **8.1 Sport and Recreation Plan**

Members were advised that Martin Lambert, Strategic Leisure Consultant (Sports and Recreation Facilities) has been travelling around all Roper Gulf Regional Council Towns to consult on a 10 year Sport & Rec Plan. Martin inspected the Sport and Recreation Hall and Oval. He also spent some time with the Community Services Coordinator (Aroha) regarding the sport and recreation plan for Bulman Weemol. The half court has been removed from Barunga and is to be transported to Weemol, the date is to be advised.

### **8.2 RGRC Night Patrol:**

Night Patrol Coordinator Brian Phillips updated how Night Patrol works under the 2018 Operational Framework. He advised members that Night Patrol is not Police or Security Guards. Night Patrol primary function is to ensure children get to school, and therefore they operate from Sunday to Thursday, which is soon to be in effect in Bulman.

There is currently 4 staff in Bulman and the Team Leader (Shaun Nuggett) is doing his Certificate 3 in Community Night Patrol.

### **8.3 NT Housing:**

Updated by Thomas Girdler – Territory Housing

The hours Maintenance will work on houses is 8 am to 5 pm unless agreed upon prior. Members were advised to report all maintenance issues through Council and were asked to keep talking to council till resolved.

Nathaniel Miller commenced as the RGRC Housing Maintenance Officer/Tenancy Officer on 27<sup>th</sup> July 2015. He has completed his outstanding maintenance requests and reminded the community that they are to go to the office to complete request forms.

## **9. Meeting Closed at 5:15pm**

Next Meeting 23<sup>rd</sup> September 2015