

1. Present:

1.1 Elected Members:

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members:

Di Angel
Tracey Anne Wilson
Sue Edwards
Leah Niehus
Alan Chapman
Michael Somers
Di Jones

1.3 Staff:

Michael Soler-Council Services Manager
Sharon Hillen – Director Council Services and Infrastructure
Marion Smith – Director Community Services
Jo Nicol - Local Authority Coordination Officer
Kelly Mumme – RJCP Senior Employment Consultant
Mary Cunningham –Sports and Recreation Officer
Di Collins – Mataranka Night Patrol Team Leader
Tony Moss – Night Patrol regional Coordinator
Cathy Ward – Night Patrol Admin Officer

1.4 Visitors/Guests:

Martin Lambert – Strategic Leisure Group

Meeting opened: 5:38PM

2. Apologies:

Biddy Hamilton, Nick Sharah.

Moved: Di Angel

Seconded: Sue Edwards

3. Conflict of Interest-Members & Staff:

Nil declared

4. Minutes of Previous Meeting:

Members accept the Minutes from previous meeting held on 5th May 2015.

Moved: Michael Somers

Seconded: Alan Chapman

Members accept the Minutes of Special Local Authority Meeting held on 30 June 2015.

Moved: Leah Niehus

Seconded: Sue Edwards

5. Business Arising/Action List;

5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Comments
09.03.2015	Continue to seek funding for a Mataranka AMP (Alcohol Management Plan)	CSM	Transferred Completed	This item has been moved to Community Safety Action Plan group. (2 members of LA are identified as being on that group)
09.03.2015	Obtain more Post boxes	CSM	On project list for Council	05.05.2015: Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC 25.08.2015: Office upgrade has been declined this year. Further opportunities may arise through Council project list.
09.03.2015	Op Shop - Started as RJCP project to be reported on	CSM	On hold	RJCP advised they no longer hold an interest in the Op Shop. CSM advised that he has been approached by a Volunteer that may be willing to run with the idea if the LA were supportive. LA would like CSM to continue discussion with third party to see if it is practical.
05.05.2015	Email sent out to ask for a volunteer/s to put together the Mataranka newsletter	CSM	Completed	Biddy Hamilton is currently putting together the first edition of Never Never News.
05.05.2015	Report to be forwarded to Local Authority by start of Markets to whether Op Shop will be run by RJCP or by community Volunteers.	Director Community Services	Completed	See above
05.05.2015	Cleaner from SDC to clean catering shed on a monthly basis	CSM	Completed	SDC Cleaner on a monthly basis to clean Catering Shed
05.05.2015	Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	LA to continue to seek grant funding

CSM Michael Soler Thanked Anthony Heaslip for his efforts and assistance he provided to Mataranka Municipal staff for the Rodeo at the Never Never Festival.

- ***Work Health and Safety Update**

CSM Michael Soler advised of recent near miss with RGRC staff member regarding Bat Lyssa Virus. Michael also advised of Safe September being RGRC month of focus on safety.

7.3 ***Council Financial Reports:**

2014/2015 4th Quarter Expenditure Report

Director Council Services and Infrastructure Sharon Hillen spoke to the financial report and discussed variances in 14/15 and budget for 15/16.

Action: Director Community Services, CSM and Deputy Mayor to meet to work through the budget variances for Library.

Moved: Leah Niehus

Seconded: Sue Edwards

7.4 ***Governance Updates:**

- ***Town Priorities:** Nil

- ***Complaints Register:**

Date	Complaint type	status
19-Mar-2015	Dangerous Dogs	Closed
30-June-2015	Code of Conduct	Closed

- ***Policy Updates:** Nil

- **Regional Plan 2015-2016**

Roper Gulf Regional Plan 2015-2016 was approved by Council on 22nd July 2015. Hard copies of plan were given to all at meeting. Electronic copy is available on website.

7.5 ***RJCP- Remote Jobs and Communities Program:**

RJCP Senior Employment Consultant Kelly Mumme reported that Oval Irrigation project will begin in October and a Certificate in Conservation Land Management will be run as part of the project.

Museum Roof, Builder trainer will be on site in Mataranka in about 3 weeks to begin planning for the project.

Position of employment consultant is to be filled within the next month.

7.6 ***Alcohol Management Plan**

This issue has moved to the Community Safety Action Plan Committee, regular updates will be given to the Local Authority.

8. Other Business

8.1 Mataranka Disable Toilet Quotations:

The toilet quotation was presented to the members. There was a request for a baby change table to be installed.

8.2 Weed Management Plan for Neem Trees

There has been recent collaboration between Roper River Landcare, Mangarrayi Rangers, RGRC Municipal staff and RJCP participants to spray for Neem trees on Council and Crown Land including at Larrimah.

8.3 Dump Point

Michael Somers raised concerns about the current operation of the dump point located at Stan Martin Park. Michael felt that there were better ways it could be set up.

Action: Michael Somers and CSM to meet to discuss other options for the dump point.

8.4 Camping in public places

Concerns were raised about people still camping in public places such as Martin Road, Carew Road etc. CSM confirmed that Night Patrol and Police are moving people on when they come across them in inappropriate places. Advice to LA members is to contact police if people are camping illegally on private property.

8.5 Mataranka Fishing Sporting and Recreation Club– Sports & Rec Grounds

Letter received from MFSRC requesting use of the Bowls Club facility at the Sports & Rec grounds as their club house. The facility is currently unused and the MFSRC have stated that they would repair and maintain the facility and get it operational as part of an MOU with RGRC.

Action: Letter from MFSRC to be forwarded to Council with a recommendation the Local Authority approves the agreement to proceed.

8.6 Special Meeting Items

Deputy Mayor presented the adjusted list of items for the catering shed, including items a majority had listed and also Better Half Club's list.

Quotes for items were discussed and funding options to be considered.

8.7 Bowling Facility

See 8.5

8.8 Elsey St Drainage

Currently seeking quotes from contractors for upgrades to the Elsey St drainage problem. Works should be completed by the upcoming wet season.

8.9 Carew Road - Storm water drain

Currently seeking quotes from contractors for repairs and remedial works to table drains and culverts along Carew and Conway Roads. This will hopefully allow time for works to be completed by the upcoming wet season.

8.10 Rejuvenation of the statues in Stan Martin Park

Local Authority members requested the statues in Stan Martin Park be repainted and repaired. It was noted this was done a few years ago at great expense. RJCP Senior Employment Consultant Kelly Mumme will investigate if an RJCP Project would be possible and what Tourism grants that may be available.

8.11 Tourist Signs

Director Council Services and Infrastructure Sharon Hillen advised that Tourist signs with maps to facilities within the town were a Project for this financial year and will be located at both ends of town.

8.12 Sport & Rec Officer

Concerns were raised by Local Authority members about Sports and Rec Officer who is currently on 8 weeks Leave not being replaced. Sports and Recreation Officer Mary Cunningham, advised there was to be a casual position advertised for the school holiday program and that someone had been engaged but that HR had been unable to contact her to advise of commencement date.

8.13 Never Never News

Biddy Hamilton has taken on the role of preparing the Never Never News and has created an email address for articles/stories advertising to be forwarded to nevernevernews@gmail.com

8.14 Sports and Rec Facility future developments

Martin Lambert, Consultant for Strategic Leisure Group has been engaged by RGRC to undertake scoping Sport & Re facilities and Sport & Rec requirements for all RGRC Communities over the next 10 years. Martin asked what the Mataranka Local Authority thought were the priorities for Mataranka

8. Meeting Closed: 8:12 PM