

This Meeting was opened at 3.15pm by Chair Selena Uibo and the Roper Gulf Regional Council Pledge was read.

Present:

1.2 Elected Members:

Mayor Tony Jack
Councillor Kathy-Anne Numamurdirdi.

Local Authority Members:

Selena Uibo
Felicity Rami
Douglas Wunningmurra
Ella Geia

Staff:

Michael Berto – Chief Executive Office
Sharon Hillen – Director of Council Services and Infrastructure
Catherine Proctor – Director Community Services
Roger McIvor – Council Services Manager
Kim Freeman – Aged and Disability Coordinator
Jo Nicol – Local Authority Coordination Officer
May Brazil – Senior Administration Support Officer
Chris Cookson – Regional Manager Night Patrol
Lara Brennan – Regional Manager Community Services
Brian Beverage – Regional Manager RJCP
Tristan Mirniyowan – Sport and Recreation Officer
Julie Kartinyeri - Youth Services Case Management Coordinator
John Terepo – Municipal Supervisor

Visitors/Guests:

Nick Sharah – Department of Local Government
Shane Marshall – Director Technical Services (East Arnhem Regional Council)
Gawura Wanambi – Deputy President (East Arnhem Regional Council)
Councillor Wesley Wunungmurra (East Arnhem Regional Council)

2. Apologies:

John Ryan (CEO - East Arnhem Regional Council), Banambi Wunungmurra (President - East Arnhem Regional Council), Councillor Jabarni (East Arnhem Regional Council)

3. Conflict of Interest-Members & Staff:

NIL

4. Minutes of Previous Meeting:

4.1 Previous Minutes Accepted

Moved: Ella Geia, Seconded: Felicity Rami

All Agreed by way of consensus

5. Business Arising/Action List;

5.1 Previous minutes Action List:

Council Services Manager, Roger to replace identified tap.

Result: In-hand with plumber.

6. Correspondence

6.1 Outgoing Correspondence: NIL

6.2 Incoming Correspondence:

6.2.1 – Successful Road Project – NT

Council Services Manager reported on the proposed road upgrade between Roper and Stuart Highway; 12.6km in eight separate locations, two lanes, road eight meters wide and a truck bay planned.

6.2.2 – Community Safety Issues Numbulwar – Senator Nigel Scullion

Letter from Senator Nigel Scullion re: Numbulwar Community Safety Resources, asking Council to contact his Office regarding funding.

7. General Business

7.1 *Elected Member Report:

Nil

7.2 *Council Services Managers Report:

4WD training was successful with everyone passing the course. If there is enough interest is it possible to hold 4WD training with broader participation not just for Roper Gulf employees but also the school? Anyone interested emailed Council Services Manager.

Council Services Manager advised that the new sport and rec schedule has been sent to the Sport and Rec Trainee Development Officer for approval and that Night Patrol times are from Monday – Friday 6pm til 2.30am, however some communities operate Sunday to Thursday.

Council Services Manager advised that Philip Huddleston and offsider Trevor would be continuing in the Numbulwar workshop without further changes. Sharon Hillen advised that Councils Mechanic Workshops were under review. Councils Fleet Management in Katherine is actively seeking other businesses to increase business.

Council Services Manager explained the process for reporting maintenance requirements with Territory Housing and encouraged all to continue to report faults in Territory Housing homes.

Aged Care Report-Kim Freeman reported there are a number of RJCP projects being actioned towards refurbishment of the Aged Care Facility. The Department of Health, including Psychiatrists will be visiting soon.

A new Police Officer will be replacing the current Police Officer.

A Rescue Training course will be offered by Police, Local Authority was asked to identify suitable candidates, at this stage MUNS Supervisor, John Terepo, will undertake the course. Sharon Hillen advised Council's role in emergency situations.

Motion: Accept Council Services Managers Report
Moved: Selena Uibo, Seconded: Douglas Wunningmurra .

7.3 *Council Financial Reports:

The Numbulwar Financial Reports for the third quarter were tabled and discussed.

7.5 *Town Priorities: Local Authority Priority Funding

- Local Authority has \$143,000 for Airport building/ toilet, building will not start until road project is finished potentially rolling over to next financial year. Approval from the Local Authority was sought for the remaining \$43,000 to go towards the roof at the Basketball court which will include 2015/2016 Local Authority funding of \$143,000. Council is looking at other funding sources to augment the project.
- A Public Toilet was discussed, many areas including Waterfront, Church public parks unsuitable due to the storm surge zone. Also NLC approval is need in some areas. One option may be to locate it on the concrete slab area behind the Council workshop away from flood zone.
- The Town Priority List was updated.

7.6 *Governance Updates: (Schedule attached next page.)

- The new Councillor Daniel Mulholland: South West Gulf Ward, was sworn in at the recent OCM. Ella Geia asked for the Mayor to pass on congratulations from the committee.
- 'Ordinary Women/Extra Ordinary Lives' – Conference to be held in Katherine Wednesday 17th- Thursday 18th June. Women Local Authority Members are encouraged to attend and will be supported by Governance to do so contact Hilary Sinfield 89729004.
- Local Authority Financial Training in Numbulwar Wednesday 24th June
- Leadership Forum in Katherine for any Local Authority Members interested in attending support will be given Support 19th-21st July.

At 5pm Sharon Hillen, Jo Nicol, Julie Kartinyeri, Catherine Proctor, Lara Brennan, Kim Freeman, Councillor Kathy-Anne Numamurdirdi and Nick Sarah left the meeting.

7.7 *Complaints Register:

Nil complaints registered.

An incident where two dogs were attacked by a resident, initiated a report being sent to the Animal Welfare branch in Darwin. The same day another resident reported his dog had been stabbed with a machete, this incident was also reported to animal welfare branch. Still waiting on outcome from Animal Welfare Branch.

7.8 *Policy Updates: Alcohol and Other Drugs Policy:

Drug and Alcohol Policy has been updated to include the testing of all Council Staff when required. Work Health and Safety Officers will perform the testing of staff and visits will be random.

7.9 *Alcohol Management Plan:

NIL – Local Authority members were concerned this item has been on the Agenda for a number of years and has not been progressed, this was to be driven by the Government Engagement Coordinator.

7.1.0 *RJCP- Remote Jobs and Communities Program:

RJCP Regional Manager Brian Beverage thanked Local Authority Members for the invitation to the meeting. He acknowledged that the Numbulwar RJCP Program is one of the best in the Roper contract.

Delays in setting up the new office are being addressed; IT Department will install necessary cabling as soon as possible. A staff recall for Professional Development was held in Katherine last week, all staff from Numbulwar RJCP attended.

As of April 30th there were 255 job seekers on Numbulwar's caseload and of those people 236 had been officially commenced into the program and put in roles. 218 of the commenced participants are assigned to a structured activity. Over the financial year to date 42 participants have been placed in employment and 30 of them have stayed in employment for 13 weeks and some of them are well on their way to a 26 weeks attendance.

RJCP Coordinator, Brian Beverage credits all of the good work to the Numbulwar team. CSM Roger McIvor also acknowledged a job well done to his RJCP team. Mayor Tony Jack passed on his congratulations.

7.1.1 *Work Health and Safety:

A 4WD course was done a week ago. All who attended the course passed.

Also First Aid Training will be done next week, 22nd April.

Every Monday pre starts for all vehicles are filled out, uploaded on the system and saved all Numbulwar Council vehicles. If Council is audited paperwork is available.

All hazards should be immediately reported, currently this month 20 hazards have been identified. A recent hazard issue involving the Fuel Pump was quickly resolved when reported by Selena Uiho. Selena noted that the feedback from Roger was highly appreciated.

Other Business

8.1 East Arnhem Regional Council Boundary Review:

Shane Marshall, on behalf of East Arnhem CEO John Ryan, discussed the submissions put forward to the Electoral Boundary Review in November 2014 and East Arnhem

Regional Council's duty to hold community consultations with Roper Gulf Regional Council and Numbulwar Community. A total of 73 submissions were made to EARC and 5 were with regards to Numbulwar Numburindi Ward Boundary. East Arnhem Regional Council respectfully asked for The Local Authority's views and required feedback before June 30th.

Some questions asked by Local Authority members included; would the current Roper Gulf Regional Council's staff keep their employment positions, would services be unchanged, what would the Community gain or lose by the change in terms of community, culturally and development wise. Shane was unable to answer these questions but said he would be happy to return with more information to discuss.

Local Authority members asked for more time to discuss with the rest of the Community and more facts to be able to make a decision. At this stage investigation with the NT Electoral Commission was needed to see if time frames for reporting back could be extended. Nic Sharrah from Department of Local Government had not heard about the submissions but would investigate an extension for Numbulwar Local Authority.

The Local Authority discussed the opportunity to have a Special Meeting once more information had been obtained from EARC and then a Community Meeting.

The Roper Gulf Regional Council's Operational Figures were in The Plan and Shane from EARC said he could provide Operational Figures requested.

Action –Local Authority Members to hold a Special Meeting before June to discuss The Electoral Boundary Review. Advise Roger of date so Council support can be given.

8.2 Request of Attendance from Numbulwar School.

Selena Uibo asked if Numbulwar School could attend the next Local Authority Meeting to discuss the "Educational Coalition" that has been formed to support the School's Literacy Program.

Action: Selena Uibo to write and invite Nicky Charlesworth Kenny to attend the August Local Authority Meeting and have a place on the Agenda. Copy to be sent to Council Service Manager.

8.3 Pop Up Art in Numbulwar.

Selena Uibo gave a report on the Pop Up Art Centre, the shipping container has arrived and is in place.

The Store currently does Retail Training .

Action: Selena Uibo to talk with RJCP Coordinator Michaela and Store Management about participants for retail training.

8.4 First Circle Program

Selena Uibo discussed the upcoming meeting for "First Circles Program", as a member she advised the first meeting will be held 19th May with all 15 participants and all NT Government Ministers in attendance. If you would like any issues raised please discuss with Selena Uibo. This Forum is the first of its kind in Australia. Three priorities have been chosen by Top End group; Education, Employment and Health.

Meeting Closed at 5.40pm Next Meeting Tuesday 11th August 2015

* Denotes permanent Agenda items