

# MATARANKA

## Local Authority Meeting Minutes

Held in Mataranka Community Hall

5<sup>th</sup> May 2015

---

### 1. Present:

#### 1.1 Elected Members:

Deputy Mayor Judy MacFarlane

#### 1.2 Local Authority Members:

Sue Edwards  
Leah Niehus  
Alan Chapman  
Michael Somers  
Bidly Hamilton  
Di Jones

#### 1.3 Staff:

Michael Soler (CSM)  
Catherine Proctor (Director Community Services)  
Brian Beveridge (Regional Manager RJCP)  
Jo Nicol (Local Authority Coordination Officer)  
Marg Minnett

#### 1.4 Visitors/Guests:

Moira McCreesh (Alcohol Management Programs)  
Nick (Department of Local Government and Communities Services)

**PLEDGE:** "We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant".

### 2. Apologies:

Di Angel, Tracey Anne Wilson, Willy Rosas (NTG DLGCS)

Apologies Accepted,

Moved: Bidly

Seconded: Sue

### 3. Conflict of Interest-Members & Staff:

Nil declared

### 4. Minutes of Previous Meeting:

Minutes from previous meeting was included in Agenda paper.

Previous Minutes Accepted,

Moved: Bidly

Seconded: Sue

## 5. Business Arising/Action List;

### 5.1. Previous minutes action List

The Action list from previous meeting minutes were accepted as updated.

### 5.2 Current Action List

- New town priorities to be available by end of May.
- Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC.
- Skate Park construction to begin in next fortnight (8-10week construction)
- Reconciliation Action Plan updated to reflect Australia Day celebrations included.
- Scoping now undertaken for extension of toilet block.
- New Bore pump installed at recycling centre, fencing ordered.

## 6. Correspondence

### 6.1. Outgoing Correspondence: Nil

### 6.2. Incoming Correspondence: Letter received from Mataranka Better Half Club.

## 7. General Business

### 7.1 \*Elected Member Report:

Deputy Mayor Judy MacFarlane advised members as follows:

- Land release subdivision for Mataranka has been included in NT 2015/2016 budget.
- Chairman of local NLC Sub-Division presented at recent OCM and was questioned about this process still awaiting outcome.
- Eley Street drainage – NTG Engineers have admitted that there is a design fault with the drainage. RGRC have now applied to NTG for \$200K grant to rectify this problem.
- Cave Creek sub-division is about to be signed off.
- Full Council finance reports available via council agenda.
- Cricket pitch to be installed in to the oval as part of oval upgrade.
- Issue regarding drinking areas was raised with NLC at recent OCM. Mayor Jack and Deputy Mayor were invited to next full board meeting of NLC to discuss the matter.

### 7.2 \*Council Services Managers Report:

#### • **\*Council Services Update**

Council Service Manager Michael Solar advised the member that all CSM's have now completed Cert IV Government Investigations which now enables investigations to be undertaken at the local level and also allows for compliance orders and infringement notices to be issued.

On Anzac Day, Dawn service was well attended with approx. 200 people in attendance. Breakfast was again a success and Rusty Bugles finished the day on a really good note.

Roads – Email has been received from Dol regarding road upgrades to the Roper Highway. In particular road widening in 8 sections of the highway and also 3 rest areas/truck bays being upgraded.

- **\*Work Health and Safety Update**

- Mataranka Municipal team has been singled out by WHS manager to be the standard that all other communities should aspire to.
- NT Worksafe attended to do a snap audit without notice. I am pleased to advise that we passed and they were rather impressed with our set up and our methods.
- Last Monday all staff in RGRC underwent a session on Dry Season Travel preparation to ensure that everyone is aware of key safety and prestart procedures for light fleet vehicles.

**ACTION:** CSM to have email sent out to ask for a volunteer/s to put the Mataranka Newsletter.

### 7.3 **\*Council Financial Reports:**

Local Authority Members were presented with third quarter financial report.

Members were advised that remainder of Anzac Day Grant from RGRC is to be put towards upgrading of the store room at the end of the museum to display military memorabilia.

### 7.4 **\*Governance Updates:**

- **\*Town Priorities** – Meeting held last week, report to be completed by end of May
- **\*Complaints Register** – 2 Dog Complaints
- **\*Policy Updates** – Council approved updated policy on Alcohol and other drugs. The updated policy is available on website;

Daniel Mulholland, new Councillor for South-West Ward was sworn in at the Council Meeting on 30 April 2015.

Upcoming Training opportunities:

Financial training on Tuesday 30 June 2015 (Mataranka)

Indigenous women's conference in June 17-20 June 2015 (Katherine)

Leadership Training 20 July 2015 (Katherine)

### 7.5 **\*RJCP- Remote Jobs and Communities Program:**

Director Community Services, Catherine Proctor gave an update on planned RJCP activities including the OP Shop. Members were advised that at this stage it was still unclear as to what would be happening with the OP Shop and whether there were any identified people who would be able to operate the shop.

Upcoming projects for RJCP in Mataranka include:

- the upgrade to oval irrigation
- roof over the museum
- Skate Park slab\* (This was discussed at the meeting but needs further investigation)

**ACTION:** Report to be forwarded to Local Authority by start of Markets to whether Op Shop will be run by RJCP or by community volunteers.

## 7.6 \* Alcohol Management Plan:

Moira McCreesh from Alcohol Management Projects discussed the Jilkminggan Alcohol Management Plan and asked for advocacy and support for the AMP and would like the Mataranka LA to have relevant input as the AMP will affect the Mataranka area directly.

It was decided that the LA will hold a Special Meeting in June to work out what they want to put towards the AMP and what advocacy, if any, they may wish to provide.

***The Special meeting is set for Tuesday 9<sup>th</sup> June at 5:30PM at Hall.***

## 7.7 Catering shed

LA Member Bidy Hamilton raised concerns about state of the Catering Shed at S&R grounds when it was being set up for Anzac Day. Ongoing maintenance and repairs were identified as areas of concern as well.

**ACTION:** Cleaner from SDC to clean catering shed on a monthly basis.

**ACTION:** LA to seek to fund equipment upgrade for catering shed facilities.

## 7.8 Skate Park

Discussion about possibility to get RJCP to complete concrete slab for skate park as a training program.

**ACTION:** CSM to work with RJCP to determine if possible for slab to be completed through RJCP

Moved: Michael Somers

Seconded: Leah Niehus

## 8. Other Business

Nil

## 9. Meeting Closed

8:08PM

As the Chair at the Mataranka Local Authority Meeting held on the 5<sup>th</sup> May 2015 I certify these minutes to be a true and correct record of this meeting.

-----  
Chair Deputy Mayor Judy MacFarlane