

MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT THE GODINYMAYIN YIJARD RIVERS ARTS &
CULTURAL CENTRE ON FRIDAY, 27TH FEBRUARY AT 8:30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor, Tony Jack
Deputy Mayor, Judy MacFarlane
Councillor, Don Garner
Councillor, Eric Roberts
Councillor, Kathy-Anne Numamurdirdi
Councillor, Annabelle Daylight
Councillor, Daphne Daniels
Councillor, Selina Ashley

1.2 Staff

Michael Berto, Chief Executive Officer (CEO)
Greg Arnott, Director Corporate Governance (DCG)
Sharon Hillen, Director Council Services and Infrastructure (DCSI)
Marc Gardner, Director Contracts and Technical Services (DCTS)
Catherine Proctor, Director Community Services (DCS)
Lokesh Anand, Manager Finance
Jyoti Pudasaini, Manager Governance
Sarah Myles, Manager Human Resources
Stephen McKenna, Assistant Manager Human Resources
Barbara Maddern, Assistant Manager RJCP
Bala Donepudi, Management Accountant
Matthew Galloway, Work Health and Safety Coordinator
Amanda Haigh, Grants Coordinator
Jo Nicol, Local Authority Communications Officer
Hilary Sinfield, Governance Officer (Minute taker)
Darcie Boon, Governance Officer
Stephen Roper, Communications Officer
Geane Massey, Work Health and Safety Advisor
Mary Cunningham, Senior Sport and Recreation Development Officer
Leanne Moore, Aged Care Mentor

Kelly Mumme, RJCP Senior Mentor
Clinton St. Clair, RJCP Small Engines Trainer
Cassandra Coultard, Night Patrol Administration Support Officer
Tani Beaumont, Trainee RJCP Employment Officer

1.3 Guests

Nil

2. MEETING OPENED

Meeting opened at 8.30am.

3. WELCOME TO COUNTRY

Mayor Jack welcomed all Elected Members and RGRC staff to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 CONFIRMATION OF APOLOGIES

48/2015 RESOLVED (Selina Ashley/Donald Garner) **Carried**

- (a) That Council accept the apologies from Councillor John Dalywater, Councillor Anne-Marie Lee and Councillor Timothy Baker Jnr.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

49/2015 RESOLVED (Eric Roberts/Donald Garner) **Carried**

- (a) That Council confirm the minutes of the Ordinary Meeting of Council held on 28th January 2015 as a true and accurate record of that meeting.

6. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

Nil

7. CALL FOR ITEMS OF GENERAL BUSINESS

- Grants – Variation No.3 Wugularr Crèche Upgrade – DSS
- Police and emergency management, specifically TC Lam (Mayor Jack)
- Manyallaluk Road damage and maintenance (Cr. Lee via Cr. Garner)
- Barunga sport and recreation bus and troop carrier (Cr. Lee via Cr. Garner)
- Ngukurr Community Services coordination (Cr. Daniels)
- Tender process of Roper Highway Bridge (Cr. Roberts)
- Bulman Road damage and maintenance (Cr. Dalywater via Cr. Ashley)
- Council Depot Project (Michael Berto, CEO)
- Priority infrastructure projects and funding (Sharon Hillen, DCSI)
- NLC Update (Mayor Jack)

- Clarification of Council Services and responsibilities (Cr. Numamurdiridi)
- Attendance at Kimberley Zone of WALGA and Regional Collaborative Group
- ALGA Motion
- Confidential: Bad debt (RGRC finance)

8. QUESTIONS FROM THE PUBLIC

Nil

9. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

Deputy Mayor Judy MacFarlane arrived at the meeting, the time being 8.44am.

10. BUSINESS ARISING FROM PREVIOUS MINUTES

10.1 ACTION LIST

50/2015 RESOLVED (Annabelle Daylight/Selina Ashley) Carried

- (a) That Council receive and note the action list.

11. INCOMING CORRESPONDENCE

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51/2015 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council accept the Incoming correspondence.

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

52/2015 RESOLVED (Eric Roberts/Selina Ashley) Carried

- (a) That Council accept the Outgoing correspondence.

13. WARD REPORTS

13.1 NEVER NEVER WARD

53/2015 RESOLVED (Daphne Daniels/Kathy-Anne Numamurdiridi) Carried

- (a) That Council receive and note the Never Never Ward Report.

13.2 NUMBULWAR NUMBIRINDI WARD

54/2015 RESOLVED (Eric Roberts/Selina Ashley) Carried

- (a) That Council receive and Note the Numbulwar Numburindi Ward Report.

13.3 NYIRRANGGULUNG WARD REPORT

55/2015 RESOLVED (Selina Ashley/Annabelle Daylight) Carried

- (a) That Council receive and note the Nyirranggulung Ward Report.

ACTION: DSCI to request for flood gate on Central Arnhem Highway in Beswick to be moved closer to the community.

13.4 SOUTH WEST GULF WARD REPORT

56/2015 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council receive and note South West Gulf Ward report.

13.5 YUGUL MANGI WARD

57/2015 RESOLVED (Kathy-Anne Numamurdirdi/Daphne Daniels) Carried

- (a) That Council receive and note the Yugul Mangi Ward Report.

*Cr Selina Ashley left the meeting, the time being 09:35 am
Cr Selina Ashley returned to the meeting, the time being 09:42 am*

14. EXECUTIVE DIRECTORATE REPORTS

14.1 MAYOR'S REPORT

58/2015 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council receive and note the Mayor's Report.

14.2 CEO'S REPORT

59/2015 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council receive and note the CEO's report for the period of 29th January to 25th February 2015.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 POLICY UPDATE: TRAVEL POLICY FOR COUNCILLORS AND EMPLOYEES

60/2015 RESOLVED (Judy MacFarlane/Daphne Daniels) Carried

- (a) That Council approve the amendments on the Travel policy for Councillors and Employees.

Governance Manager advised the Council that the travel policy for Councillors and Employee has been updated to include Mayor's travel to meeting associated with LGANT and ALGA.

15.2 COMMERCIAL ADVERTISEMENT IN RGRC NEWSLETTER

61/2015 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council approve the fees for placing Commercial Advertisement in RGRC Newsletter to be:
- banner advertisement \$50,
 - a quarter page advertisement \$100,
 - half page \$150, and
 - full page \$200

15.3 RECONCILIATION ACTION PLAN

62/2015 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council receive and note draft Reconciliation Action Plan.
- (b) That Council distribute the Draft Reconciliation Action Plan to Local Authority Members to seek feedback.

*Break for morning tea, the time being 10.09am.
Resume meeting from morning tea, the time being 10.35am.*

15.4 FINANCE - BUDGET PREPARATION TIMELINE 2015-16

63/2015 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council receive and note the budget preparation timelines for the financial year 2015-16.

15.5 FINANCE - RGRC FINANCIAL REPORT AS AT 31 JANUARY 2015

64/2015 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) Carried

- (a) That Council receive and note financial reports as at 31st January 2015.

Cr Annabelle Daylight left the meeting, the time being 11:48 am

15.6 FINANCE - 2ND QUARTER BUDGET REVIEW

65/2015 RESOLVED (Eric Roberts/Judy MacFarlane) Carried

- (a) That Council accept and adopt second quarter amended budget 2014-15.
- (b) That Council approves the use of reserves in the bank account to fund capital purchases for land in Chardon Street, Katherine and for fleet vehicles presented in the capital works spreadsheet.
- (c) That Council approve the affixing of the Common Seal to the contract of sale for Lot 1348 Chardon Street, Katherine.

15.7 GRANTS - HEA ROUND 3 2014-15 SFA - DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITY SERVICES

66/2015 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council accept the funding offer for Homelands Extra Allowance Round 3 2014-15 by CEO & Councilor signing, dating and affixing the Common Seal on both copies of the agreement

**15.8 GRANTS - HOMELANDS MES & HMS VARIATION TO INCLUDE KEWULYI -
DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITY SERVICES**

67/2015 RESOLVED (Daphne Daniels/Donald Garner) Carried

- (a) That Council accept the variation offer to the Homelands 2014-15 Municipal & essential Services and Housing Maintenance Services Program to include Kewulyi by CEO and Councilor signing, dating and affixing the Common Seal to both copies of the variation.

Cr Annabelle Daylight returned to the meeting, the time being 12:01 PM

**15.9 GRANTS - 2014-15 FACILITY & CAPITAL EQUIPMENT BORROLOOLA
SOFTBALL OVAL UPGRADE - DEPARTMENT OF SPORT AND RECREATION**

68/2015 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council accept the funding offer for the 2014-15 Facility and Capital Equipment – Borroloola Softball Oval Upgrade by the CEO and Councilor signing, dating and affixing the Common Seal to both copies of the funding agreement.

**15.10 GRANTS - 2014-15 FACILITY AND CAPITAL EQUIPMENT SPORT AND
RECREATION PLAN 2015-2025 - DEPARTMENT OF SPORT AND RECREATION**

69/2015 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council accept the funding offer for the 2014-15 Facility and Capital Equipment – Sport and Recreation Plan 2015-2025 by the CEO and Councilor signing, dating and affixing the Common Seal to both copies of the funding agreement.

*Break for Lunch, the time being 12:31 pm.
Resumed meeting after lunch, the time being 1.00pm.*

Cr Judy MacFarlane left the meeting, the time being 01:05 pm.

15.11 GRANTS - RGRC COMMUNITY GRANTS 2014-15 ROUND 3

70/2015 RESOLVED (Eric Roberts/Selina Ashley) Carried

- (a) That Council endorse the following recommendations of the Community Grants Selection Committee for Round 3 2014-15 Major Applications:
- Katherine Indigenous Cricket Team for the amount of \$3000.00
 - Mataranka Local Authority for the amount of \$3000.00
 - Barunga School for the amount of \$2672.85
 - Mataranka School Council for the amount of \$3000.00
 - Borroloola Amateur Race Club for the amount of \$3000.00
- (b) That Council sponsor the amount of \$3000.00 for the Manyallaluk School's excursion to Victoria.

15.12BY-ELECTION FOR SOUTH WEST GULF WARD

71/2015 RESOLVED (Kathy-Anne Numamurdirdi/Donald Garner) Carried

- (a) That Council receive and note report on By-election for South West Gulf ward.

16. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

16.1 BORROLOOLA MULTIPURPOSE CENTRE - BUSINESS PLAN PROPOSAL

72/2015 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council receive and note the Borroloola Multipurpose Centre – Business Plan Proposal.

DCSI provided verbal report on funding, management and ownership issues surrounding such developments.

17. COMMUNITY SERVICES DIRECTORATE REPORTS

17.1 COMMUNITY SERVICES DIRECTORATE 2014-2015 2ND QUARTER REPORT

73/2015 RESOLVED (Eric Roberts/Donald Garner) Carried

- (a) That Council receive and note the second quarter report for the Community Services Directorate
- (b) That Council agrees to enter into a memorandum of understanding with the Ngukurr School to host the Ngukurr crèche without charge for rent and utilities until 30th June 2015 at the new Children and Family Centre at Ngukurr.
- (c) That Council withdraw their funding submission under the IAS for the childcare operations in Ngukurr and negotiate with the Dept. Education to take over crèche operations from 1st July 2015.

18. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS

18.1 WASTE MANAGEMENT ACTIVITIES

74/2015 RESOLVED (Kathy-Anne Numamurdirdi/Annabelle Daylight) Carried

- (a) That Council note the report in relation to waste management activities.

18.2 DOG MANAGEMENT INITIATIVES AT BORROLOOLA

75/2015 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council note the report in relation to dog management initiatives at Borroloola.

18.3 ASSETS FLEET REPLACEMENTS AND DISPOSALS

76/2015 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council approves the disposal of the list of fleet items as outlined in the report.
- (b) That Council approve amendment to the Council's budget to replace the Landcruiser at Crawford Street Workshop.

19. DEPUTATIONS & PETITIONS

Nil

20. GENERAL BUSINESS

20.1 GRANTS - VARIATION NO.3 WUGULARR CRECHE UPGRADE - DSS

77/2015 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council accept the variation number 3 to the funding agreement for the BBF Quality measure infrastructure capital works to the Wugularr Crèche by 2 signatures and witness, initialling each page and affixing the Common Seal on both copies of the agreement.

20.2 POLICE EMERGENCY MANAGEMENT

78/2015 RESOLVED (Donald Garner/Daphne Daniels) Carried

- (a) That Council receive and note the verbal report on the Police's response in Bulman during the cyclone Lam emergency.

Mayor Jack discussed the lack of response from the Police in Bulman during Cyclone Lam.

ACTION: CEO to bring this issue to the Police Commander's attention immediately and to invite the Police Commander for the Region to the next OCM.

20.3 MANYALLALUK ROAD DAMAGE AND MAINTENANCE

79/2015 RESOLVED (Donald Garner/Daphne Daniels) Carried

- (a) That Council receive and note the verbal report on the repairs and maintenance to the Manyallaluk Road.

Cr. Garner raised on behalf of Cr. Lee the poor condition of the Manyallaluk road. Cr. Garner requested inspection and action.

DCSI advised repairs to the Manyallaluk road should occur post wet season. Repairs have also occurred inside the Manyallaluk town boundary to the road.

DCSI advised community visits to assess local roads will be occurring.

ACTION: CEO to risk assess the road, take required action if needed and provide report to the next OCM.

20.4 BARUNGA SPORT AND RECREATION BUS AND TROOP CARRIER

80/2015 RESOLVED (Selina Ashley/Annabelle Daylight)

Carried

- (a) **That Council receive and note the verbal report on the Sport and Recreation bus and vehicles.**

Cr Garner raised on behalf of Cr Lee her concern of the lack of Sport and Recreation vehicles available for daily operations.

DCS advised that a vehicle can be obtained through the local Council Services Manager when required. DCS also advised that the Sport and Recreation Program is vehicle poor with further vehicles that require turn over. Funding has been sought to purchase new buses/vehicles to replace the existing buses.

DCS advised that the bus that is available is shared among all communities.

20.5 NGUKURR COMMUNITY SERVICES COORDINATION

81/2015 RESOLVED (Selina Ashley/Annabelle Daylight)

Carried

- (a) **That Council receive and note the verbal report on the Ngukurr Community Services Coordination.**

Cr. Daniels raised her concerns about the level of support provided to the Community Services programs from the coordination team.

DCS advised of the current challenges facing the operation of Community Services in Ngukurr and the methods they have put in place to overcome these challenges.

20.6 TENDER PROCESS OF ROPER AND WILTON RIVER BRIDGES

82/2015 RESOLVED (Donald Garner/Daphne Daniels)

Carried

- (a) **That Council receive and note the verbal report on the tender process of the Roper and Wilton River Bridges.**

DCSI provided a verbal report on the process of developing project scopes for construction of Bridges at Roper and Wilton Bridges.

DCSI advised the project is not Council's and provided information to Council on who to contact about this project.

20.7 BULMAN ROAD DAMAGE AND MAINTENANCE

83/2015 RESOLVED (Eric Roberts/Selina Ashley)

Carried

- (a) **That council receive and note verbal report on Bulman road damage and maintenance.**

DCSI advised Council on state of Bulman road on highway section which is being reported to the Department of Infrastructure requesting urgent attention to fix the road.

20.8 COUNCIL DEPOT PROJECT UPDATE

84/2015 RESOLVED (Daphne Daniels/Selina Ashley)

Carried

- (a) **That Council receive and note verbal update on Council Depot Project from the CEO.**

20.9 PRIORITY INFRASTRUCTURE PROJECTS AND FUNDING

85/2015 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) **That Council receive and note the verbal report on the funding for priority infrastructure projects.**

DCSI advised there is currently two rounds of funding available for Council to apply for large and small infrastructure projects.

DCSI advised the Ngukurr Barge Landing will be the project that funding will be sought for once preliminary discussions have occurred with relevant parties and stakeholders.

DCSI provided verbally a report on the many smaller projects in all Roper Gulf Communities that funding is being sought for.

20.10 NLC UPDATE

86/2015 RESOLVED (Donald Garner/Selina Ashley)

Carried

- (a) **That Council receive and note the verbal NLC report.**

Mayor Jack advised he has been discussing with the NLC Chairperson and CEO with regard to the buffalo problem around Barunga.

NLC have advised they have arranged for a pet meat business to collect buffalo.

NLC have expressed their interest in working collaboratively in the near future.

20.11 CLARIFICATION OF COUNCIL SERVICES AND RESPONSIBILITIES

87/2015 RESOLVED (Daphne Daniels/Eric Roberts)

Carried

- (a) **That Council receive and note the verbal report of the issues raised by Cr. Numamurdirdi specifically in Numbulwar.**

Cr. Numamurdirdi advised that some community members are still unclear of the Council's role and responsibility and suggested an education program with posters etc to overcome this problem.

Cr. Numamurdirdi also raised concerns about the reoccurring of property damage and requested a assistance with educating community members about the implications of this continuous property damage on service delivery.

CEO advised that it is a role of the Elected Members to educate the community on the Council's roles and responsibilities.

20.12 ATTENDANCE AT KIMBERLEY ZONE OF WALGA AND REGIONAL COLLABORATIVE GROUP

88/2015 RESOLVED (Selina Ashley/Annabelle Daylight)

Carried

- (a) **That Council nominate Deputy Mayor Judy MacFarlane, Councillor Eric Roberts, Councillor Don Garner and CEO or delegate to attend the Kimberley Zone of WALGA and Regional Collaborative Group Forum to be held in Darwin on 2nd – 4th May 2015.**

20.13 ALGA MOTION

89/2015 RESOLVED (Selina Ashley/Donald Garner)

Carried

- (a) That Council receive and note the verbal report on the submission of a motion for the ALGA National General Assembly.

21 CLOSED SESSION

21.1 DECISION TO MOVE TO CLOSED SESSION

90/2015 RESOLVED (Donald Garner/Kathy-Anne Numamurdiridi)

Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 21.3 Outstanding Debt** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

21.2 RESUMPTION OF MEETING

91/2015 RESOLVED (Donald Garner/Annabelle Daylight)

Carried

That the decision of Closed Session be noted as follows: -

21.3 OUTSTANDING DEBT

92/2015 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) That Council receive and note the verbal report on outstanding debt with Yugal Mangi.
- (b) That Council accept the recommendation on the settlement of claim against Yugal Mangi Aboriginal Corporation and write-off the remaining debt.

CLOSE OF MEETING

The meeting terminated, the time being 2.55pm.

THIS PAGE AND THE PRECEEDING 11 PAGES ARE THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 27 FEBRUARY 2015 AND CONFIRMED THURSDAY, 30 APRIL 2015.



Mayor Tony Jack