

19 March 2015

This Meeting opened at 10:15am by Chair and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members:

Local Authority Members:

Selena Uibo
Felicity Rami
Douglas Wunningmurra
Ella Geia

Roper Gulf Regional Council Staff:

Sharon Hillen – Director of Council Services and Infrastructure
Roger McIvor – Council Services Manager (Numbulwar)
Kim Freeman – Aged and Disability Coordinator
Jo Nicol – Local Authority Coordination Officer

Visitors/Guests:

Nicholas Sharah – Department of Local Government

2. Apologies:

Carried

Councillor Kathy-Anne Numamurdirdi

Apologies Accepted, Moved: Ella Geia, Seconded: Douglas Wunningmurra

3. Minutes of Previous Meeting:

Carried

Previous Minutes Accepted

Moved: Felicity Rami, Seconded: Douglas Wunningmurra
Carried

4. Conflict of Interest:

Carried

Selina Uibo suggested Local Authority Meetings be changed to 3:00pm

All Members agreed by way of consensus.

5. Business Arising/Action List

Carried

5.1. Previous minutes action List:

5.1.1 Provide quote for toilets at Airstrip.

Quote was tabled for \$35,568.65, this quote is only for the toilet and structure, Director of Council Services and Infrastructure, Sharon Hillen provided another quote for \$50,000.00 which provided better outcome for the amount of money spent. The toilets out at the airstrip would have water suitable for washing hands ONLY, not drinking.

5.1.2 Discussion regarding Town Priorities took place. Director of Council Services and Infrastructure, Sharon Hillen went through the town plan and new priorities were agreed upon, some were removed. The toilets should be put off until the road is sealed out to the airstrip.

The new freight hub will go ahead if funding is received.

5.1.3 Removal of action item regarding placing gravel on the back road to the bores, this was requested by the Local Authority on the 11/07/2013. – Roper Gulf Regional Council is not responsible for this road.

Removal of action item Moved: Ella Geia, Seconded: Selena Uibo

6. Correspondence

6.1. Outgoing Correspondence:

Out going correspondence was a tabled. There was a discussion regarding the airport road undergoing construction to be sealed; work will commence at the end of May-June depending on the condition of the Roper Highway.

6.2. Incoming Correspondence:

In coming correspondence was tabled

7. General Business

7.1 Elected Member Report:

Councillor Kathy-Anne Numamurdirdi was unable to attend, no Elected Member Report.

7.2 Council Services Managers Report:

Council Services Manager, Roger Mclvor tabled his report.

The new office for RJCP is underway, all the furniture has arrived, we are still waiting on IT to sort out phones etc. Other renovations to the office will take place during the dry season. I'm pleased to report that we have a new SASO (Senior Administration Support Officer) May Brazil who will arrive here tomorrow. Some issues with our phone system are being addressed.

4WD Training and First Aid will be undertaken by some staff at the end of April.

The Vet will visit Numbulwar on the 27th of April for one week.

Work is ongoing at the Rubbish Tip, separate sections for whitegoods, batteries, cooking oil, steel and tyres. Keep the community informed about the illegal dumping of rubbish. The tender has been advertised for the sealing of the road to the airstrip; this work will begin during the dry season 2015.

Potholes to be repaired, 2 new speed humps ordered.

Housing maintenance Officers have been very busy keeping up with repairs and maintenance to community houses. Welcome Jessma Saylor our new Community Housing Officer. NT Housing staff from Katherine may visit next month.

A break in at the MUNS yard resulted in the RJCP Troopy being damaged. Additional security cameras will be installed in two weeks time. Other organisations will be putting up more cameras.

Senior Sergeant Leif Hovland is leaving Numbulwar to go back to Darwin. We thank Leif Hovland for his time, it was great to have him back after a break of three years.

The new Senior Sergeant will begin work here in the next two weeks.

New Aged Care Coordinator Kim Freeman arrived on Monday 16th of February.

7.3 Council Financial Reports:

Director of Council Services and Infrastructure, Sharon Hillen explained the financial report for Local Authority Members. Local Authority Members were reminded that Council Services Manager, Roger McIvor is available if they have any queries regarding Financial Reports or require a one-on-one.

7.4 Town Priorities:

Dealt with under 5.1.2

7.5 Governance Updates:

Training will be held on 21.04.2015 at 3:00pm for all Local Authority Members. Training will involve what the role of a Local Authority Member is and Financial Training.

7.6 Complaints Register:

No complaints were received

7.7 Policy Updates:

Updated travel policy – this can be viewed on the Roper Gulf Regional Council web site.

7.8 RJCP- Remote Jobs and Communities Program:

RJCP is running well with very good participation rates. Cert II in Building Construction is underway with 22 participants, there are two major projects underway; renovation to lot 156 and refurbishment to lot 162

7.9 Alcohol Management Plan:

Nothing to report, Carl Hansen the GEC for Numbulwar will have a report at the next scheduled Local Authority Meeting.

7.10 Work Health and Safety:

Work Health and Safety is very important. Council Services Manager, Roger McIvor pointed out the need to see all who come to work to go home safe. Incident reports are sent off to Roper Gulf Regional Council's Work Health & Safety Coordinator, Matthew Galloway and are dealt with accordingly and in a timely manner.

8. Other Business

8.1 New Solar Lights round 2

Funding is being sort for extra solar lights for park areas

8.2 Tap at front of Council Office

Some taps need spring locks to ensure they are turned off.

Action Item: Council Services Manager, Roger Mclvor to replace the tap with a spring loaded tap if this is possible, bearing in mind we use this tap to operate a sprinkler.

8.3 Lot 78

Local Authority Member, Ella Geia said lot 78 was a real problem as the house is falling down and is a really unattractive sight when entering town. Director of Council Services and Infrastructure, Sharon Hillen pointed out that the house belongs to NT Housing with no lease contract in place.

9. Meeting Closed 12:22pm

Next Meeting: Tuesday 21 April 2015

As the Chair at the Numbulwar Local Authority Meeting held on the 19th of March 2015 I certify these minutes to be a true and correct record of this meeting.

Chairperson