

1. Present:

1.2 Elected Members, Local Authority Members, Staff, Visitors/Guests.

2. Apologies:

3. Conflict of Interest:

4. Minutes of Previous Meeting:

Moved: Seconded:

5. Business Arising/Action List;

5.1. Previous minutes action List

6. Correspondence

6.1. Outgoing Correspondence:

Ms V. Janushcka, Roper Bar Store- Re: Roper Region Transport Operations.
Mr W.Blackley, CEO Yugul Mangi- Re: Roper River Transport Operations.
Mr W Blakely, CEO Yugul Mangi- Re: MOU with Roper Gulf Regional Council.

6.2. Incoming Correspondence:

NT Environment Protection Authority-Draft Waste Management Strategy for NT.
NT Minister of Housing-Re: Vacant Dwellings
NT Minister of Housing-Re: SHIP
NT Minister of Housing-Re: Drainage Issues Rainbow Street Development.
Ngukurr Road Safety Audit
Lynda Pascoe on behalf of the Guliman Centre Governance Group.
Roper Gulf Community Grants Notice

ACTION: Actions will appear under each point like this

7. General Business

7.1. *Elected Member Report:

7.2. *Council Services Managers Report:

7.3. *Town Priorities:

7.4. *Governance Updates:

7.5. *Complaints Register: Nil

7.6. * Policy Updates: Financial Delegation Manual, Organisational Delegation Manual, Accounting Policy Manual.

7.7. *Alcohol Management Plan:

7.8. *RJCP- Remote Jobs and Communities Program:

7.9. *Work Health and Safety:

7.10. Department Infrastructure:Trevor Troy

7.11. Guilman: Family and Child Care Centre

7.12. Outback Stores: Healthy Food

7.13. Store and Takeaway proposal: Peter Lowe

7.14. Pedestrian Crossing: School to Guliman Centre.

8. Other Business

9. Meeting Closed

* Denotes permanent Agenda items

15-10-2014

This Meeting was opened at 11.05 by Chair Cr Daphne Daniels and the Roper Gulf Regional Council Pledge was read.

1. Present:

Elected Members, Cr Daphne Daniels

Local Authority Members, Ian Gumbula, Bobby Nungumajbarr, Walter Rogers, Grant Thompson, Olga Daniels, Peter Daniels, Keith Rogers

Staff, Paul Amarant (CSM), Antony Lynch, Jo Nicol, Katrina Bushby- CSO

Visitors/Guests, William Rosas-Dept LG, Nic Sharah – Dept LG, Nathan Rosas GEC
Emma Kreep- Dept Housing, Kevin Fisher – Dept Housing, Donna Campbell – Dept Housing

2. Apologies:

Jerry Ashley ,Sharon Hillen. Olga Daniels Moved, Seconded: Walter Rogers All Agreed

3. Conflict of Interest:

NIL

4. Minutes of Previous Meeting:

The Minutes were read aloud. Moved: Peter Daniel's . Seconded: Ian Gumbula All Agreed

5. Business Arising/Action List;

5.1. Previous minutes action List

7. Meeting for LA members on the 18th to discuss funding was not held, rescheduled to next week.

8. Marc Gardner to talk to Bill Blackley about fencing project – Completed.

6. Correspondence

6.1. Outgoing Correspondence:

Nil

6.2. Incoming Correspondence:

Carol Mason's proposal was read out regarding the use of the old crèche Lot 297 C as a takeaway.

Local Authority decision is to put this proposal on hold until next meeting.

ACTION: CSM should find out about the swimming pool proposal from Michael CEO and report back at next meeting.

ACTION: CSM to write a letter to Carol saying the LA has received her letter and the LA are considering her proposal.

7. General Business

7.1. *Elected Member Report:

There will be an OCM Meeting in Ngukurr on the 28th Oct. 2014 all Local Authority members are encouraged to catch up with the full Council.

7.2. *Council Services Managers Report:

Paul Amarant talked about a lot of rubbish being left by the shop and that the community needs to help. The compactor truck is out of action which hasn't helped the situation. The oval sprinklers are getting damaged and cars are driving onto parts of the oval causing problems.

The pool needs support as RGRC does not have the funds to have enough staff to watch the number of children attending. Parents need to supervise under 12's and volunteer.

We are short on office staff at the moment there are full-time positions available for; Council Service Officer, Cleaner, Housing Officer and a Works Supervisor please encourage community members to apply for these positions.

Old cars will be removed from property's with owners permission.

A new medical centre will be built next to the new crèche and we will need to put some traffic management in place. At the moment there are too many residents speeding around the community.

7.3 *Town Priorities:

Paul Amarant: Please come and look at the Town Priority at any time at our office.

7.4 *Governance Updates:

OCM will be held on the 28th of Oct 2014.

7.5 *Complaints Register

Everybody is encouraged to use the complaints process, it helps RGRC improve our service. Just come to the office and ask for the complaints form.

7.6 *RJCP- Remote Jobs and Communities Program:

The new coordinator will be coming to Ngukurr in the near future and we will be needing more participants.

ACTION: RGCP to look at Yellow water regarding rubbish removal and some landscaping.

7.7 *Alcohol Management Plan: Nil

7.8 *Policy Updates: Nil

7.9 *Work Health and Safety:

We are continually improving things, updating and informing our staff on new information and events.

7.10- NT Police Report

8. Other Business

8.1 Traffic Management

NT Housing: is putting together a reference group. Housing Reference Group Nomination forms will be available from Margaret George in the housing office.

GEC Report: Nathan Roses spoke about the current Australian Government Priorities. There will be an Indigenous Engagement Officer employed soon in Ngukurr. Yellow shirts are going to work more closely with night patrol targeting parents of kids that are out late. IFSS will work with family's that have been dealing with problems so that children do not get relocated.

Walter Rogers: discussed that there is a lot of vandalism going on in the community at the moment and that there is a lot of fighting happening. Community elders must get together and tackle this problem before it gets out of hand.

Community Safety Managers Report :

Night Patrol -Wilton Campbell is the new team leader. There are 2 vacancies for women. The Night Patrol Team are very busy with all the community fighting that is going on.

There are 4/5 young sniffers on community at the moment.

Night Patrol is working closely with the school's RSAS officers.

Sport And Rec Report- The local basketball team is going to a 3 day competition at Barunga. There is a local Basketball Competition with Numbulwar.

Alcohol and Drug Cert 4 has just begun at Youth Centre.

Bronze Medallion swimming training has just begun.

There is no support for opening the pool on the weekend, no one is turning up to help, we really need community help.

9. Meeting Closed 2.00pm

As the Chair at the Ngukurr Local Authority Meeting held on the 10th September 2014 I certify these minutes to be a true and correct record of this meeting.

Cr Daphne Daniels - Chairperson

* Denotes permanent Agenda items

RGSC - Correspondence	
Date:	5/9/14
<input type="checkbox"/> Incoming	<input checked="" type="checkbox"/> Outgoing
<input type="checkbox"/> Infoxpert	ID: 485
<input checked="" type="checkbox"/> Registered	391
<input checked="" type="checkbox"/> CEO	
Attention:	ocw
Action:	

Roper Gulf
 REGIONAL COUNCIL
 SUSTAINABLE • VIABLE • VIBRANT

Postal Address:
 GPO Box 1321
 Katherine NT 0850
 ABN: 94746956090

Tel: 08 8972 9000
 Fax: 08 8972 3714

Ms Veronica Janushcka
 Roper Bar Store
 PO Box 39644
 Winnellie
 NT 0821

5 September 2014

Dear Veronica

Re: Roper Region Transport Operations

Roper Gulf Regional Council are reviewing aviation and maritime service providers in preparation for the coming wet season. This review is to ensure that the Work Health & Safety legislative requirements are being met by service providers.

As you are aware the NT Work Health & Safety Act requires Persons Conducting a Business or Undertaking to ensure a safe work place. The term "workplace" is defined in the Act as "any place a worker may go or is likely to be whilst at work...", whilst the term "place" is further defined to include "a vehicle, vessel, aircraft or other mobile structure; and any waters and any installation on land, on the bed of any waters or floating on any waters." An increased focus on Work Health & Safety at RGRC has highlighted opportunities for ensuring our duty of care is met in all places.

RGRC and service providers have concurrent duty of care obligations; each party can demonstrate compliance with their obligations in a number of ways. Section 46 of the NT Work Health & Safety Act (*Duty to consult with other duty holders*) and the associated Code of Practice provide a framework for RGRC and service providers to jointly manage their duty of care obligations.

It is in this context that RGRC seek to meet with Roper Bar Store to discuss how best to meet our concurrent duty of care. Matthew Galloway our Work Health & Safety Coordinator will contact you in the next few weeks to schedule a meeting. Maritime and aviation operations are an important piece of RGRC supply chain, and RGRC hope to ensure a sustainable future together through this cooperation.

If you would like more details or would like to discuss further, please don't hesitate to contact me on the details above or contact Marc Gardner, Director Contracts and Technical Services on 08 8972 0407 email marc.gardner@ropergulf.nt.gov.au

Yours faithfully



Michael Berto
 Chief Executive Officer

RGSC - Correspondence	
Date:	5/9/14
<input type="checkbox"/> Incoming	<input checked="" type="checkbox"/> Outgoing
<input type="checkbox"/> infoxpert	ID: 485392
<input type="checkbox"/> Registered	
<input type="checkbox"/> CEO	
Attention:	awm
Action:	

Roper Gulf

REGIONAL COUNCIL

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Postal Address:
GPO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

Mr William Blackley
Chief Executive Officer
Yugul Mangi Development
CMB 6 Ngukurr Community Via Katherine
NT 0852

5 September 2014

Dear Bill

Re: Roper Region Transport Operations

Roper Gulf Regional Council are reviewing aviation and maritime service providers in preparation for the coming wet season. This review is to ensure that the Work Health & Safety legislative requirements are being met by service providers.

As you are aware the NT Work Health & Safety Act requires Persons Conducting a Business or Undertaking to ensure a safe work place. The term "workplace" is defined in the Act as "any place a worker may go or is likely to be whilst at work...", whilst the term "place" is further defined to include "a vehicle, vessel, aircraft or other mobile structure; and any waters and any installation on land, on the bed of any waters or floating on any waters." An increased focus on Work Health & Safety at RGRC has highlighted opportunities for ensuring our duty of care is met in all places.

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It is in this context that RGRC seek to meet with Yugul Mangi Development to discuss how best to meet our concurrent duty of care. Matthew Galloway our Work Health & Safety Coordinator will contact you in the next few weeks to schedule a meeting. Maritime and aviation operations are an important piece of RGRC supply chain, and RGRC hope to ensure a sustainable future together through this cooperation.

If you would like more details or would like to discuss further, please don't hesitate to contact me on the details above or contact Marc Gardner, Director Contracts and Technical Services on 08 8972 0407 email marc.gardner@ropergulf.nt.gov.au

Yours faithfully



Michael Berto
Chief Executive Officer

RGSC - Correspondence	
Date: <u>20/10/14</u>	
<input type="checkbox"/> Incoming	<input checked="" type="checkbox"/> Outgoing
<input type="checkbox"/> infoxpert	ID: <u>499042</u>
<input checked="" type="checkbox"/> Registered	
<input checked="" type="checkbox"/> CEO	
Attention: <u>OCM - Caro</u>	
Action: _____	



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Postal Address:
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Tel: 08 8972 9000
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Mr Bill Blakely - CEO
Mr Bobby Nungamarrjbarr – Chairperson
Yugul Mangi Aboriginal Development Corporation

20 October 2014

Dear Bill

RE: Memorandum of Understanding with Roper Gulf Regional Council.

Roper Gulf Regional Council is currently developing Memorandum of Understanding (MOU) documents with a range of organisations to ensure a cooperative arrangement with how we do business in our Council area.

Some of these memorandums are centred on service delivery where we have a standing arrangement for those organisations to deliver community services on our behalf or where we have common business interests and the MOU outlines a range of mutually beneficial approaches.

We need to gauge whether Yugul Mangi Aboriginal Development Corporation would be interested in establishing a Memorandum of Understanding with Council. As your organisation grows and we are increasingly aware of your business strategies, we think it would be important to establish an MOU, especially in the areas of mechanical services, outstation management, civil works and other opportunities.

As you are aware, Roper Gulf Regional Council is also the largest employer of Indigenous staff in the region, plus we have access to a range of government contracts and programs. We think it is important to also maintain positive relationships with our major stakeholders and an MOU is one way of outlining our intentions, but also how we can work together to achieve mutually beneficial goals.

If you could please reply to this letter or email me at michael.berto@ropergulf.nt.gov.au if Yugul Mangi are interested in progressing with a Memorandum of Understanding. Alternatively, we can also arrange a meeting to discuss the potential of an MOU further.

Yours sincerely

Michael Berto
CEO of the Roper Gulf Regional Council

From: Waste NTEPA <Waste.NTEPA@nt.gov.au>

Date: 7 November 2014 11:06:26 am ACST

Cc: William Freeland <William.Freeland@nt.gov.au>, Emma Young <Emma.Young@nt.gov.au>, Emma Plint <Emma.Plint@nt.gov.au>, Roni Opden <Roni.Opden@nt.gov.au>

Subject: Open for Comment - NT EPA Draft Waste Management Strategy for the Northern Territory

Hello,

The Northern Territory Environment Protection Authority (NT EPA) invites the public, community and industry to provide comment and feedback on the draft *Waste Management Strategy for the Northern Territory*.

The draft document is available on the NT EPA website at <http://www.ntepa.nt.gov.au/about-nt-epa/comments> or by contacting the Office on (08) 8924 4218 during business hours.

How to make a submission/comment

1. Download your copy of the draft *Waste Management Strategy for the Northern Territory* from the NT EPA website or contact the Office for a copy.
2. Complete the submission form from the website or by contacting the Office.
3. Send your submission form to one of the following by no later than 5pm on **Friday 5 December 2014**.

Email: NTEPA.Consult@nt.gov.au

Post: NT EPA, GPO Box 3675, Darwin NT 0801

All comments on the draft *Waste Management Strategy for the Northern Territory* will be made publicly available on the NT EPA website. If you do not want your comments or parts of your comments, or your identity made publicly available, you should clearly indicate this in your submission.

Kind regards,

Northern Territory Environment Protection Authority

p... (08) 8924 4216 | f... (08) 8924 4053

e... waste@nt.gov.au | www.ntepa.nt.gov.au

Level 2, Darwin Plaza, Smith St Mall, Darwin
GPO Box 3675, Darwin NT 0801



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RECEIVED

27 AUG 2014

Roper Gulf
Regional Council



MINISTER FOR HOUSING

Parliament House
State Square
Darwin NT 0800
minister.conlan@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8928 6622
Facsimile: 08 8928 6509

Mr Michael Berto
Chief Executive Officer
Roper Gulf Regional Council
GPO Box 1321
KATHERINE NT 0850

Dear Mr Berto

Thank you for your letter dated 27 June 2014, regarding your concerns in relation to abandoned dwellings in the communities of Ngukurr and Beswick.

With regard to the issues you have raised, I have asked Department of Housing staff to assess the status of vacant dwellings in Ngukurr and Beswick. Departmental staff will also investigate the situation you have raised about residents being targeted in Beswick and take any appropriate steps to address the situation.

The Department of Housing would welcome the opportunity to meet with you to discuss your concerns. Ms Natasha Hamilton, Director Big Rivers Region, Department of Housing, will be in contact with you to arrange a suitable meeting time. Alternatively, Ms Hamilton can be contacted by telephoning (08) 8973 8566.

Yours sincerely

MATT CONLAN

22 AUG 2014

RGSC - Correspondence	
Date:	27/8/14
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input checked="" type="checkbox"/> Infoxpert	ID: 484341
<input checked="" type="checkbox"/> Registered	
<input checked="" type="checkbox"/> CEO	
Attention:	Corro ocm
Action:	pyl



OFFICE OF THE HON MATTHEW CONLAN MLA
MINISTER FOR HOUSING

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minister.conlan@nt.gov.au

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Darwin NT 0801
Telephone: 08 8928 6622
Facsimile: 08 8928 6509

Mr Michael Berto
CEO
Roper Gulf Regional Council
GPO Box 1321
KATHERINE NT 0850

Dear Mr Berto,

On behalf of the Minister, the Hon Matthew Conlan MLA, I acknowledge receipt of your letter dated 22nd August 2014 regarding SIHIP Issues in Ngukurr Community.

Thank you for writing to the Minister about this matter.

Yours sincerely

M. Tumulus

Markus Tumulus
Ministerial Assistant
28 August 2014

RGSC - Correspondence	
Date:	3 / 9 / 14
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input checked="" type="checkbox"/> Infoxpert	ID: 484811
<input checked="" type="checkbox"/> Registered	
<input checked="" type="checkbox"/> CEO	
Attention:	DITS + DCM
Action:	14/1

RECEIVED

- 3 SEP 2014

Roper Gulf
Regional Council



MINISTER FOR HOUSING

Parliament House
State Square
Darwin NT 0800
minister.conlan@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8928 6622
Facsimile: 08 8928 6509

Mr Michael Berto
Chief Executive Officer
Roper Gulf Regional Council
GPO Box 1321
KATHERINE NT 0850

RGSC - Correspondence	
Date:	10/10/14
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input type="checkbox"/> infoxpert	ID: 497748
<input checked="" type="checkbox"/> Registered	
<input type="checkbox"/> CEO	
Attention:	Corrio - @CM
Action:	FYI

Dear Mr Berto

Thank you for your correspondence dated 22 August 2014, regarding a request for assistance with engineering, design and implementation of storm water solutions to address drainage issues within the Rainbow Street development in Ngukurr.

The drainage issues you refer to affects a number of Department of Housing properties on the low side of this street. A system of swale drains and underground drainage was installed in order to discharge surface flow stormwater to lower levels.

Regional staff from the Department of Housing will continue to assess the drainage network within the Rainbow Street properties. Erosion from the road reserve currently blocking the drainage network and impeding water flow will be cleared in preparation for this year's wet season.

The Department of Housing is committed to delivering social housing programs through a variety of delivery models for Territorians most in need, and is unable to offer technical and financial assistance for municipal matters.

Should you have any further queries in relation to this matter, I encourage you to contact Ms Natasha Hamilton, Director Big Rivers Region, Department of Housing, by telephoning 8973 8566.

Yours sincerely

MATT CONLAN

6 OCT 2014

Northern Territory
Government

RECEIVED

10 OCT 2014

Roper Gulf
Regional Council

Paul Amarant

Shire Services Manager

Roper Gulf Regional Council

Ngukurr

Dear Paul

The school is currently operating out of two centres, the main school campus and the Guliman Centre across the road from the school.

Increased traffic of parents walking their children across the road from the Guliman Centre to the school could possibly cause some safety concerns.

RGRC has been discussing putting a pedestrian crossing in place for the past couple of years. Now that we have a high-traffic area perhaps that information could be taken into consideration when the decision is made about where to place the crossing.

We would be pleased to hear your thoughts or plans for pedestrian traffic around the school area.

Regards

Lynda Pascoe

On behalf of the Guliman Centre Governance Group.



COMMUNITY GRANTS PROGRAM

Round Three 2014-15

Applications are now being sought for

Community projects within the Roper Gulf Region that will benefit:

- local community events and activities
- economic development
- the physical or natural environment

Applicants may apply for:

- up to \$1,000 for minor projects
- up to \$3,000 for major projects.

Applications for Round Three Open: 1st December 2014

Closing date for all applications: COB (4.36pm) 9 February 2015

The application package is available on the Council website
www.ropergulf.nt.gov.au
or contact the Grants Coordinator on (08) 8972 9038 or email
grants.ropergulf@ropergulf.nt.gov.au

