

Held at the **Bulman Service Delivery Centre**  
Wednesday the 19 November 2014

Meeting opened at 2.30pm

#### **1. Present:**

##### **1.2 Elected Members, Nil**

**Local Authority Members**, Margaret Lindsay (Chair), Maggie Chikappa, Easu Martin, Garrett Lofty, Darrilyn Martin.

**Staff**, Antony Lynch (Acting CSM) Jo Nicol (Governance), Stephen Roper (Governance)

**Visitors/Guests**, Joyce Torres (GEC), Yasmine Murphy(ILO), William Rosas(Dept Local Government) Nic Sharah (Dept Local Government) Kirsty Bennett (Dept Housing)

**PLEDGE:** “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

#### **2. Apologies/Absent:**

Apologies Cr John Dalywater, Sally Ann Sherman

#### **3. Conflict of Interest-Members & Staff:**

Nil

#### **4. Minutes of Previous Meeting:**

Previous Minutes Accepted with changes,

Moved: Esau Martin

Seconded: Darrilyn Martin

#### **5. Business Arising/Action List;**

7.2 Solar Lights placement has not yet been investigated.

7.8 AOD Staff have not yet been invited to attend Bulman

#### **6. Correspondence**

**Outgoing Correspondence:** Letter from CEO to Ri-Con re: Waiver of Waste Management Fees, Council is not interested in taking over old store building, will look at fee waiver at next OCM.

##### **6.1. Incoming Correspondence: NIL**

**ACTION:** Actions will appear under each point like this

## 7. General Business

**7.1 \*Elected Member Report:** Nil

**7.2 \*Council Services Managers Report:** Positions have been filled, Housing Maintenance Officer, Centerlink, one School Attendance Officer, three more positions to fill.

Fencing Project (59) finished and numbers have been put on fences.

Question was asked about how many gates were allowed by tenants some have 1 others 2 gates.

**ACTION:** CSM to follow up and report back to LA.

New Community Safety Officer is settling in to her position with increased numbers of appointments conducted.

Muns Team is making preparations for the wet season.

**7.3 \*Council Financial Reports:** Nil, Nyrelle to table at next LA meeting

**7.4 \*Town Priorities:** Discussed NT Government Local Authority Funding, still waiting for prices for park upgrade.

**7.5 \*Governance Updates:** Nil

**7.6 \*Complaints Register:** One complaint from RGRC Employee.

**7.7 \*RJCP- Remote Jobs and Communities Program:** Ongoing interviewing of participants to place in activities. Compliance is a mandatory requirement of Government and people must participate in activities. New activities can not be implemented until participant numbers increase.

**BRACS-** RJCP participants have been allocated to BRACS, training will be provided in 2015 if numbers increase and there is enthusiasm.

**Sport & Recreation-** Recruiting for S&R Officer is underway there have been 3 applicants. Coordinator held a Youth Forum last week to get Youth input into activities. A monthly timetable will be put up around Community in December.

**Centrelink-** Final stages of recruitment.

**Aged Care-** Working well, daily statistic being kept, final stages of recruiting new position.

**RSAS-** Case Management system being implemented to avoid duplication. Recruitment in final stage for new position. RSAS staff will be supporting S&R over the holidays.

**Night Patrol-** Currently two staff members who have attend a few minor altercations in community. CSO has sent letter to head office asking for permission for Elders and strong Community Members to ride with Night Patrol staff occasionally as volunteers. Night Patrol Staff will be in authority position.

**School Nutrition Program-** Staff at Womens Centre have been working daily. Program to be handed back to Outback Stores. Letter to be sent by Coordinator asking for users of

**SNP-** to augment program with small payment to cover electricity, phone, equipment and general up keep. Community members

**7.8 \*Alcohol Management Plan:** Some community action was taken with regards to Petrol Sniffing issue, by Sunrise Health who organised a series of Cultural Camps, Cr

Dalywater was in attendance. Local Authority members and Staff were reminded it is mandatory to report anyone sniffing as Child Safety is most important.

**7.9 \*Policy Updates:** At the November OCM the following were passed;

Financial Delegation Manual, Organisational Delegation Manual and Accounting Policy Manual all are available on the RGRC website or at the office. The Annual Report was also passed, it is available on the RGRC website and copies will be given to Local Authority members in the new year.

**7.1.0\*Work Health and Safety:** One major accident to report, vehicle written off due to hitting heavy bull dust, lost of vehicle control. All staff with Drivers Licence must complete 4WD training as soon as possible.

Local Authority members were reminded that if they see anything that may be a Work Health and Safety issue to report it to the CSM as soon as possible so it can be fixed.

**7.1.1 Housing:** Refurbishments Funding is still waiting for the Minister to sign off on, so no start date yet. Lot 9 at Weemol is to be used as Transitional Housing while refurbishments are being done. It will go back to Housing stock when all refurbishments are finished. Pest control is up to the tenant to pay for and organise. All fluros and starters are to be paid for by tenant, TH will only fix electrical issues. Stoves to be replaced every 2 years if needed. Please fill out work request forms with Territory Housing Maintenance Officer. All Maintenance will be accessed for criminal damage and if damage has been intentional and not ordinary wear and tear tenants will have to pay for damage. The allocation of houses is done through the Housing Reference Group the Director of Housing has the final say.

Tenants are allowed 2 animals per dwelling.

**7.1.2 GEC Report:** Have been working with the Smith Family organisation re: Children in Communities Program, to put in for funding for Bulman. Please give your ideas about Youth and Families projects to GEC and ILO.

Currently there are Youth Sporting Grants available up to \$5,000 ask GEC & ILO re:details.

Work Experience opportunities for School Leavers with RGRC and Outback Stores. Opal fuel is to be rolled out across the area including Katherine in the near future.

## **8. Other Business**

8.1 Cars in yards are a problem, it was discussed that cars outside yards will be picked up but permission must be granted by owner of car if it is inside a yard.

**ACTION:** Get cars removed as soon as possible as there are safety issues.

8.2 Question was asked about patient travel issues.

**ACTION:** Invite Sunrise Clinic Manager to next LA Meeting

8.3 Issues with anyone lighting fires without permission.

**ACTION:** CSM to contact Rangers to find out about burning off.

8.4 Speeding signs need to be put in as soon as possible.

**ACTION:** Esau to talk to police and then put No Speeding signs up around community.

## 9. Meeting Closed 3.35pm

\* Denotes permanent Agenda items