

Meeting opened at 5:35pm by Deputy Mayor Judy MacFarlane who has been designated Chair at this Mataranka Local Authority Meeting

1. Present:

- 1.1 Elected Members** Deputy Mayor Judy MacFarlane
- 1.2 Local Authority Members** Di Angel. Di Jones, Leah Niehus, Tracey-Anne Wilson, Michael Cowan, Sue Edwards.
- 1.3 RGRC Staff** Sharon Hillen, Michael Soler (CSM)
- 1.4 Visitors/Guests.** William Rosas (Dept Local Government), Tahnee Thompson (Dept Land Resource Management), Maria Marriner (NTG Alcohol Policy and Strategy unit), Jennifer Reynard (Roper River Land Care)

PLEDGE: “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

2. Apologies:

Veronica Russo, Biddy Hamilton

3. Conflict of Interest:

None Declared

4. Minutes of Previous Meeting:

Minutes Attached.

That the minutes of the meeting held on 2nd September 2014 be accepted as a true and proper record.

Moved: Leah Niehus Seconded: Sue Edwards

5. Business Arising/Action List;

5.1. Previous minutes action List.

Refer Attached

6. Correspondence

6.1. Incoming Correspondence:

6.1.1 Department of Lands, Planning and the Environment new subdivisions maps for Mataranka – refer attached

6.2. Outgoing Correspondence:

6.2.1

7. General Business

7.1. *Elected Member Report:

7.1.1 Refer Attached

7.2. *Council Services Managers Report:

- Waste Facility - work is underway on the waste facility upgrades. The first stage will see remedial work undertaken on the current trench and development of areas for the landfill facility that will take over from the current trench situation.
- Tree Lopping – identified unsafe trees in the playground next to the hall have been felled and pruned.
- Chainsaw Course – 2 municipal staff and the CSM have completed a 2 day chainsaw course.
- WH&S – An all staff meeting was held last week for the RGRC focus on ‘Safetember’
- Fire Breaks – Fire breaks in and around the Airstrip, Carew Road and Conway Road vacant land blocks has now been completed
- Deputy Mayor and CSM met with Sunrise Health Service for initial discussions on proposed Aged and Disability Care facility at Lot 88
- Recycling Centre at lot 84 – Planning is underway to get the bore going again and there is a meeting to be held on 16th October to establish a waste management plan for Mataranka
- No Camping Signs – these have now been installed in the roadside stops in Mataranka
- Carew Road Washaways – Orders have now been issued to the contractor and work should begin within weeks
- RJCP : Announcer Stand at Rodeo Grounds – an email has been received that advises the project cannot be undertaken by RJCP.

ACTION: CSM to draft letter of in principle support for Aged and Disability Care facility from LA to RGRC

7.3 *Town Priorities:

7.3.1 Skate Park – it was noted that the Local Authority met at the Sports and Rec grounds at 5 pm before today's meeting to discuss potential sites for placement of a skate park 4 sites were identified and the final location has been put out for public opinion by way of survey ballots located in the Council Office, School, Clinic and Supermarket.

7.4 *Governance Updates:

7.4.1 New Governance Officer Rebecca (Bec) Brydon

7.5 *Complaints Register:

Nil Received

7.6 *RJCP- Remote Jobs and Communities Program:

7.6.1 RJCP Project - Weed Management, Neem tree Management - Katherine Weed Management

Tahnee Thompson (DLRM) addressed the LA on the declaration of NEEM to be weed and the steps that NTG are putting in place to assist with the removal and destruction of plants.

There will be training and assistance available through NTG. Also providing information was Jennifer Reynard from Roper River Landcare who advised that they would be applying for grant funding to assist with the eradication of NEEM and that if successful would want to partner with RJCP to provide funding for staff and or provide rangers to help monitor/map/train staff on the project.

LA gives in principle support to the Grant application that is to be made by Roper River Land Care.

Moved: Sue Edwards Seconded: Michael Cowan

7.7 *Night Patrol

There have been interviews conducted and two positions are in the process of being filled.

7.8 *Alcohol Management Plan:

Maria Marriner Regional Coordinator Alcohol Management Plans Alcohol Policy & Strategy spoke to the LA about the possibility of developing an Alcohol Management Plan for Mataranka and advised of the steps and procedures involved and a letter of request for support was sent.

Moved: Leah Niehus Seconded: Sue Edwards

7.9 *Policy Updates:

Passed at last OCM

7.9.1 New Policy - Caretaker Policy

7.9.2 Updated – Bully and Harassment

7.9.3 Confidentiality & Privacy

Refer attached - Also available on the RGRC website

7.10 *Work Health and Safety:

All staff meeting held last week as previously discussed in CSM report

7.11 Anzac Day

Deputy Mayor advised of Anzac day and that there has been a proposal to put on the play 'Rusty Bugles' again. There was also a request for the LA to support a Grant Application to the NTG Anzac Centenary Grants Program to put the production on. This was given unanimous support.

Moved: Di Angel Seconded: Leah Niehus

8. Other Business

- A resident has raised concerns about the ruts that have formed on the shoulders of Homestead Road
ACTION: CSM TO FOLLOW UP WITH DoI
- Enquiry from LA as to whereabouts of Sports and Rec Bus. Deputy Mayor advised LA that she had been informed it would be received next week.
- Sue Edwards questioned why the fitness classes had been cancelled at the hall. The CSM explained that no programs or classes had been cancelled and that there had been a key audit requiring the return of keys and the holder of the key for the hall that ran the fitness program took this to mean that the access to the hall was removed. This was not the case and the CSM has been advised that fitness classes are to resume when school holidays are over.
- Leah Niehus gave an update on a meeting that she attended as the LA representative with the Mataranka Better Half Club. The meeting discussed negotiation of an 'Agreement of understanding' to replace the previous MOU that was outdated and insufficient for Councils requirements. There was also a proposal put forward to have a plaque made to recognise the contribution of the MBHC to the hall renovations. LA members were extremely supportive of this action.
- Deputy Mayor MacFarlane raised the issue of the current 'drinking area' south of lot 84 and the concerns with how it has become an eyesore for those entering the town from the Southern end. There was discussion about how it ended up there in the first place and the safety issues of intoxicated people crossing the highway. A suggestion was made that if there needed to be a 'safe drinking space' in Mataranka then it should be on the other side of the highway, possibly in the old gravel pits behind the sports and rec grounds.
ACTION: CSM TO WRITE LETTER TO OIC POLICE TO REQUEST RELOCATION OF 'SAFE DRINKING SPACE'

9. Next Meeting

Tuesday 2nd December 2014

10. Meeting Closed at 8:35pm

As the Chair at the Mataranka Local Authority Meeting held on the 7th of October I certify these minutes to be a true and correct record of this meeting.

Chairperson