

# Job Application Form (Form Number: HR007)



• **Mandatory Fields (All mandatory fields must be completed) PRIVATE & CONFIDENTIAL**

APPLICANT'S PERSONAL INFORMATION				
Full Name:				
Email:		Phone No:		
Address:				
Date of Birth:	/ /	Sex:	Male	Female
RJCP Participant:	Yes		No	
Nationality:	Australian	Aboriginal or Torres Strait Islander	Other (Please complete details below)	
Nationality _____	Visa Type	Visa Status	Visa Expiry	
POSITION DETAILS				
Position Title:				
Location of Position:				
I have received a copy of the position description and have read and understood the responsibilities of the role				
PREVIOUS SKILLS, EXPERIENCE, TRAINING & QUALIFICATIONS				
It is an employment requirement to hold and maintain a current Working with Children Clearance (Ochre Card) at all times. If you do not currently hold a Working with Children Clearance (OCHRE Card) RGRC recommend lodging an application now.				
Do you have a Working with Children Clearance (OCHRE Card):	Yes (please supply a colour copy)	No	I have applied for one and have a receipt of payment ( <i>please attach a copy of receipt</i> )	
Do you have a current Drivers Licence:	Yes (please supply a colour copy)	No		
Criminal History Check – Are you willing to undertake a criminal history check:	Yes	No		
Training – Please outline what training you have previously completed: (please supply copies of certificates)				
Work Experience – Please outline what work experience you have:				
REFERENCES				
Reference No 1 – Referee's Name:				
Relationship:				
Contact Phone No:		Contact Email Address:		
Reference No 2 – Referee's Name:				
Relationship:				
Contact Phone No:		Contact Phone No:		
DISCLOSURE				
I am willing to disclose any information in regards to my application for the above position to the Remote Jobs in Community Program. I understand all my personal information will be kept confidential at all times.				
I, declare that to the best of my knowledge, the information provided is true and correct. I understand if any false information is provided or any material facts withheld employment with Roper Gulf Regional Council may not proceed or may be terminated.				
Full Name: _____	Signature: _____	Date: / /		

Please send completed form & supporting documentation to:  
Email: [recruitment@ropergulf.nt.gov.au](mailto:recruitment@ropergulf.nt.gov.au) OR Fax: 08 8944 7090