

18th September 2014

Meeting opened at 2.20pm by Margaret Lindsay who is the designated Chair of the Bulman Local Authority.

1. Present:

1.2 Elected Members, Local Authority Members, Staff, Visitors/Guests.

Chair: Margaret Lindsey, Maggie Chikappa, Darilyn Martin, Esau Martin, Jerry Martin Nyrelle Robinson (CSM), Yasmine Murphy (Minute Taker), Sharon Hillen (Director DITS), Marc Gardner(Director Contracts & Technical Services), Jo Nicol (Local Authority Coordination Officer)
William Rosas and Nic Sharah (Department Local Government)

PLEDGE: “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

2. Apologies/Absent:

Councillor Dalywater, Sally – Ann Sherman King, Garrett Lofty
Apologies Accepted, Moved: Esau Martin, Seconded: Jerry Martin

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Previous Minutes Accepted, Moved: Maggie Chikappa Seconded: Darrylin Martin

5. Business Arising/Action List;

5.1. Previous minutes action List

6. Correspondence

6.1. Outgoing Correspondence:

Letter to Ri-Con(Building contractors) re: Dumping Fees

6.2. Incoming Correspondence:

Email from Ri-Con requesting RGRC waiver dumping fees in lieu of gifting a building

7. General Business

7.1 *Elected Member Report:

Nil

7.2 *Council Services Managers Report:

The new Community Safety Officer, Aroha Waharai, started today and will have a stakeholders meeting on 19 September.

The Fencing program has started at Bulman where 9 fences will be completed then onto Weemol where 7 will be done approximately 8-10 weeks til completion.

Water issues at Weemol where the shutoff valve, the electrician will be out next week residents still have water.

Solar Lights needs to go in dark spots looking at Bulman and Weemol.

There are still two vacancies available with the RSAS Program.

Action: Margaret and Maggie to go with Nyrelle to investigate where Solar Lights need to go.

7.3 *Council Financial Reports:

Sharon briefed the Meeting and discussed the Council Financial Reports in the Plan. CSM to bring quarterly Reports to next Local Authority Meeting, where training will be given.

7.4 *Town Priorities:

The Bulman Local Authority has made a decision to spend the NTG LA Grant on the following Community projects; Landscaping, Dust Suppression Project, The Park and BBQ area.

Sharon also mentioned RGRC were looking at installing half/court basketball courts at Bulman and Weemol.

LA Members to think about naming the Park/BBQ area Moved: Esau Martin, Seconded: Maggie Chikappa

7.5 *Governance Updates:

New nomination to Bulman Local Authority, Christopher Gordon, is accepted Moved Maggie Chikkappa Seconded: Jerry Martin

29th October – OCM Ngukurr

The Electoral Review Discussion paper was tabled and Sharon gave a brief outline that covered boundaries and names for principal members to Council. LA Members were given the Survey and asked to complete especially if they would like to change the current system.

7.6 *Complaints Register:

No new complaints at Bulman/Weemol LA members are encouraged to use the RGRC Complaints process the form is at the Council Service Office, on website or contact CSM or Jo, this is the most efficient way to get complaints into the system and resolved. Complaints can be taken directly to CSM if they are about potholes or a safety issue. It is important for LA Members to encourage Community members to use the complaints process and attend Local Authority Meetings, as they are public meetings, everyone is welcome.

7.7 *RJCP- Remote Jobs and Communities Program:

Report will be given at the next meeting by the new CSC

7.8 * Alcohol Management Plan:

Volatile Substance Abuse has been on the rise, incidences have been reported to Police and GEC.

Local Authority members want to be proactive in addressing this issue. A reminder to all that it is mandatory to report any children who need help.

Action: Invite AOD staff Stephen Charles & Doug Kelly to Bulman also brief new CSC Aroha on issue.

7.9 *Policy Updates:

- One new policy – Care Taker Policy- A policy to guide RGRC during LG Elections.
- Two updated policies- Bullying Policy, Confidentiality Policy

7.10*Work Health and Safety:

September is Roper Gulf's safety month where there has been a continuous highlight on being safe in the workplace. There was a Work Health and Safety presentation to employees at Bulman today. This Safety presentation has been delivered throughout workplaces at Roper Gulf Regional Council this month.

7.11 New Shop

The walls have been erected, the work being carried out at the moment requires tradespeople when this is finished Labourers will once again be employed from the Community.

All workers at the site have been given a Cultural Induction by Lazarus Murray.

All workers are now camping on site.

7.12 *Walaman Cultural Festival

No updates

8. Other Business

8.1 Community Meeting

Margo spoke about the Community meeting held on 20th August and the issues that came out of it that need to be addressed;

- Environmental Health – The large tree that needs to be removed is causing concern to the resident of the house where it is. *CSM has made a complaint to Territory Housing who is responsible for the issue even suggesting the tree lopper who was in the Community at the time attend to tree. Territory housing issues not being resolved.* **Action:** Invite Territory Housing to next LA Meeting
- Need for a Complaints Box to be set up in Council Office. *LA Members were reminded Roper Gulf Regional Council has a Complaints process as do many other organisations. It is important to use the Complaints process and encourage*

Community members to come and fill out the Complaints form CSM will help so Complaint can be directed to the right department.

- *When will the Housing Renovations start? Due to start between 6th-24th October Kirsty and the Assets Manager will be in Community, Members are encouraged to make contact with them and explain housing issues.*
- *Do people have to be members of RGRC to apply for housing in Bulman. Absolutely not, anyone needing a house has to put their name on the Territory Housing list, forms are at the Office, RGRC has nothing to do with the allocation of Territory Housing in Bulman or any other Community.*
- *What is the number of Animals allowed per household? Notionally 2 but as long as they are being looked after and are not a problem there is flexibility. Animal Management Training will be rolled out to CSM and MUNS staff but any RGRC employee can do it if interested. If there is a wounded animal this becomes a Police issue as it is Animal Cruelty Issue.*
- *Community asks the Local Authority to give some positive feedback. All Meetings of the Bulman Local Authority are public meetings and anyone is welcome to attend nothing is private Local Authority Members are encouraged by RGRC to talk to Community about Meetings, issues and RGRC.*
- *Who is responsible for maintaining roads at Mt Catt? There is no funding for Outstation roads anywhere but you can lobby your Local member of Parliament Larissa Lee.*
- *When is the NT Government going to bitumen the road from Bulman to Weemol? They are probably not but currently Council is looking at upgrading the current road and fixing up some of those big corrugations.*
- *Bagetti has no tractor but some people can remember there being one at one time. Contact Tony Berto to find out status.*
- *Who is the Permit delegate for Bulman? Margaret Lindsay*
- *The Essential Services Officer position was never advertised. The ESO position is being done by a private contractor who reports to P&W directly. RGRC is no longer responsible for Essential Services.
The Housing Position has been advertised. Community asked if LA can have a role with recruitment. Recruitment is done by HR and it is not LA role. LA Members can encourage people to apply for positions advertised.*
- *Who is making decisions on Community Development? RCRC has the Regional Plan that through consultation with Local Authorities and Community has developed a set of Town Priorities for each town. Ultimately the Local Authority has a big say how they want their Community to develop. Currently RGRC sees the need to extend Youth Programs to all 9 of our towns (currently in 3 larger towns) and are trying to source funding to do so. There are also many other stakeholders that the community deals with.*

8.2 **Sally-Anne King Sherman's** letter was tabled asking for; Notices put around the community for Power & Water Complaints and who to contact for issues. *This is a P&W Issue.*

Who is the contact for Housing Issues?- *Natasha Hamilton.*

9. Meeting Closed

Closed 4.20pm

Next meeting 22nd October 2014

To be signed once minutes are confirmed.

As the Chair of the Bulman Local Authority Meeting held on the 18 September 2014. I certify these minutes to be a true and correct record of this meeting.

Chairperson Margaret Lindsay

* Denotes permanent Agenda items