

1. POLICY CERTIFICATION

Policy title:	Crèche – Snake and Wildlife Policy
Policy number:	FACS011
Category:	Policy
Classification:	FACS
Status:	Approved (26/06/2013 OCM)

2. PURPOSE

This policy is to ensure the safety and well being of Children and Childcare Educators if faced with a snake or other wildlife or feral animals at the Crèche.

3. POLICY STATEMENT

The Roper Gulf Regional Council Crèche has a duty to ensure the health and wellbeing of all children, parents and Childcare Educators enrolled at the crèche. Roper Gulf Regional Council understands that risk/s arise from snakes and wildlife entering facilities and takes all precautions in order to avoid injury to children, parents and Childcare educations from these risks.

4. ORGANISATIONAL SCOPE

This policy applies to Crèches run under Roper Gulf Regional Council.

5. DEFINITIONS

Crèche	is a day care centre where child care educator will take care of children in place of their parents
RGRC	Roper Gulf Regional Council

6. PRINCIPLES

If anyone is hurt call the clinic STRAIGHT AWAY.

6.1 Snake

6.1.1 On seeing a snake outside:-

1. One Childcare Educator will watch from a safe distance
2. Inform other Childcare Educator/s of the danger (**Yell if necessary**)
3. Ensure the children are safe and kept well away
4. If the children and Childcare Educators are outside, all go inside.
5. Staff and children who are inside are to stay there.
6. Call the Service Shire Manager who will contact the appropriate snake handler.

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7. All staff and children are to remain indoors until told it is safe to go outside

6.1.2 On seeing a snake inside:-

1. One Childcare Educator will watch from a safe distance
2. Inform other Childcare Educator/s of the danger (Yell if necessary)
3. Ensure the children are safe and kept well away
4. Childcare Educators are to take all the children outside to the assembly area.
5. Childcare Educators and children who are already outside are to go to the assembly area.
6. Call the Service Shire Manager who will contact the appropriate snake handler.
7. All staff and children are to remain at the nominated assembly area until told it is safe.

Childcare Educators are to complete an 107-007 Incident Report Form and to notify the Regional Manager.

6.2 Feral Animals

On seeing a feral animal or other wildlife at the Crèche which may hurt someone then follow the same guidelines as for sighting a snake.

7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	
Related Publications	
Related Forms	<ul style="list-style-type: none"> ▪ <i>107-007 Incident Report Form</i>

8. DOCUMENT CONTROL

Policy number	FACS011
Policy Owner	Family and Community Services
Endorsed by	OCM
Date approved	26/06/2013
Revisions	
Amendments	
Next revision due	October 2015

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9. CONTACT PERSON

Contact person

**Manager Governance, Corporate Planning &
Compliance**

Contact number

08 8972 9000