

1. POLICY CERTIFICATION

Policy title:	Crèche – Asthma Policy
Policy number:	FACS007
Category:	Policy
Classification:	FACS
Status:	Approved (26/06/2013 OCM)

2. POLICY PURPOSE

This policy documents strategies for the implementation of best practice asthma management within the crèche so that;

- the children enrolled at the service who have asthma can receive appropriate attention as required
- a service can respond to the needs of children who have not been diagnosed with asthma and who have an asthma attack or difficulty breathing at the service.

3. ORGANISATIONAL SCOPE

This policy applies to Crèches run under Roper Gulf Regional Council.

4. POLICY STATEMENT

Asthma is a common respiratory condition that is usually well controlled with medication. If untreated, severe episodes can be fatal. Roper Gulf Regional Council, through the crèches is committed to ensuring that the children in our care,(that have been diagnosed with Asthma) are treated and medicated appropriately so that they are able to participate in the programs the crèche provides as fully as possible.

5. DEFINITIONS

Crèche	is a day care centre where child care educator will take care of children in place of their parents
RGRC	Roper Gulf Regional Council

6. PRINCIPLES

During the enrollment process parents of children diagnosed with asthma will be required to provide the crèche with a completed copy of their child's *My Asthma Action Plan*. The child cannot start at the crèche until the *My Asthma Action Plan* has been provided. Childcare Educators and parents will review the plan every 6 months or earlier if their condition or treatment changes.

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No child with a diagnosis of Asthma will be accepted into the crèche without an Asthma reliever puffer.

The well-being and asthma management of a child is primarily the responsibility of the child's parent/guardians. Who are to:

- a. Provide a My Asthma Action Plan, signed by the treating Medical Practitioner
- b. Provide their child's medication, clearly dated and in the original container, with the Medical Practitioner's written instructions for use.
- c. supply a spacer, and mask if required.

At least one Childcare Educator will attend Asthma Management training prior to the enrollment of any child who is diagnosed with Asthma. The crèche will display Asthma First Aid poster in key positions throughout the crèche and provide a spare Asthma puffer.

7. ROLES AND RESPONSIBILITIES

In the event of a child having an Asthma attack Childcare Educators will

- a. follow the individual Childs My Asthma Action Plan
- b. complete the Administration of Medication Form
- c. Advise the child's parent/guardian as soon as possible
- d. Have the parent sign the Administration of Medication Form when they pick up their child.
- e. Update the child's My Asthma Action Plan if required

8. REFERENCES

Acknowledgements (original author/source documents)	▪ www.asthmafoundation.org.au/
Related Policies	• <i>FACS004 – Crèche - Administration of Medication Policy</i>
Related Publications	
Relevant Documents	• <i>My Asthma Action Plan.</i> • <i>Asthma First Aid –poster</i>
Relevant Forms	• <i>340-012 Crèche Enrollment Form</i> • <i>340-017 Administration of Medication Form</i>

9. DOCUMENT CONTROL

Policy number	FACS007
Policy Owner	Family and Community Services
Endorsed by	OCM
Date approved	26/06/2013
Revisions	
Amendments	
Next revision due	October 2015

10. CONTACT PERSON

Contact person

**Manager Governance, Corporate Planning &
Compliance**

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