

01.04.2014

**Meeting opened at 10.10 by Cheryl Lardy who has been designated Chair at this Jilkmिंगgan Local Authority Meeting**

**1. Present:**

**1.1. Elected Members:** Cr Timothy Baker

**1.2 Local Authority Members:** Patrisha Baker, Ossie Daylight, Wendy Daylight, Adrian Doctor, Maxie Millar, Fay Roberts, Steven Rory, Wayne Roy.

**1.3 RGRC Staff:** Alan Mole(CSM) Sharon Hillen (DITS), Stephen Roper & Jo Nicol (Governance)

**1.4 Visitors/Guests:** Willy Rosas (Dept Local Government), Shelia Conway.

**2. Apologies:**

Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Lisa MacDonald (LA Member), Barry Clarke (GEC)

**3. Minutes of Previous Meeting:**

Motion to accept the previous Minutes from the 4<sup>th</sup> February 2014

Moved: Cr Baker, Seconded: Steven Rory, All in favour by general consensus.

**4. Business Arising/Action List;**

**4.1. Previous minutes action List:**

7.3 Sharon showed LA members a copy of the new explanatory signage, for the Grass Wallaby, for approval. The Jilkmिंगgan Local Authority are happy with the signs and would like them sent to JCAC for their approval.

7.4 Cr Baker discussed the Red Tail Cockatoo and that Council was keen to gift it to the Godinymayin Yijard Rivers Arts and Cultural Centre so that the Public Art is still in the region to enjoy but no longer within the Roper Gulf Regional Council boundaries. LA members were happy with this proposal.

7.5 **ACTION:** Alan to follow up on the floor at the Ablution Block

**5. Correspondence**

## 5.1. Outgoing Correspondence:

Incoming Correspondence:

## 6. General Business

- 6.1. \*Elected Member's Report:** Cr Baker gave a brief overview of the recent OCM in Mataranka. He discussed Council's idea to gift the Black Cockatoo to the Arts Centre in Katherine. He also discussed that Council were asking Local Authority's to make a decision on where their LA Boundaries should be.
- 6.2. \*DITS – Director Sharon Hillen**
- JCAC/RGRC Lease Agreements- Sharon is still working on the Lease Agreements with JCAC
- Budget Update- Sharon discussed the previous Years Budget for Jilkminggan and how money was spent.
- Workshop Grounds Extensions- The WH&S Co-ordinator has inspected the Workshop area and has found it is currently unsafe and needs to be upgraded and expanded. Some preliminary plans will be drawn up and presented to the Local Authority for approval.
- Local Authority Areas- This was discussed and Local Authority members were all agreed that the Never Never Ward Boundary should inform where the Local Authority Boundaries should be.
- Review of Electoral Representation- Council By Laws- Council are currently in the process of drafting Bylaws and will distribute the draft to Local Authorities and Communities for comment. They will include; Animal management, Waste Management, Noise Management, there will be signs and education awareness so everyone knows the rules. Many of the current new signs are needing replacement due to vandals damaging them. Councillor Baker noted that the signs at the Cemetery had been vandalised and it was very disrespectful.
- 6.3. Town Priorities:** Sharon outlined the current Town Priorities and discussed the process of strategic prioritising. Last years priorities were checked off and LA Members discussed 2014/15 priorities that needed to remain on the list and added a Water Park as a new priority item.
- ACTION:** The new list will be presented and distributed to LA members and Community for comment.
- 6.4. \*Governance Updates:** Jo delivered the Complaints Register for Jilkminggan. The Finance Training will be held on Tuesday 6<sup>th</sup> May, 10am in Mataranka. All Local Authority members, CSM and CSO to attend please. Training will take around 3 hours and members will be paid to attend under the same guidelines as LA Allowances. Lunch is to be provided. This is important Training to give members the skills to interpret budgets for Community that will be tabled at LA Meetings.
- 6.5. \*RJCP- Remote Jobs and Communities Program:** Sherilee Retchford gave an overview of what was happening with RJCP at Jilkminggan. Currently RJCP is in the process of identifying activities for participants. 95 people have already

commenced and there are currently 10 people doing Horticulture Training, 4 people at the Store. The Clinic will take people to undergo work experience as Male/Female Health Workers and Administrators. 5 people will start next term doing the School Attendance program, these positions are for 52 week/year and participant will work in Holiday Programs also.

- 6.6. **\*Alcohol Management Plan:** Cheryl spoke to the AMP and told members that Peter Dabbs will be in Jilkmिंगgan on Thursday and that not much was happening with the AMP as the process had stalled as Federal Government was still deciding how to proceed.
- 6.7. **\*Policy Updates:** Stephen spoke to the new policies passed at the last OCM in March. ADM003 Complaints Policy, ADM007 Mobile Use Policy ADM009 Vehicle Use Policy, CL005 Meeting Procedure Policy, FIN Accounting Policy Manual. These policies are all available on the Roper Gulf Regional Council Website or just ask at the Office and you can get a copy.
- 6.8. **\*Work health and Safety:** Holly Godsen is the Representative for the WH&S Committee. People are encouraged to report WH&S issues so they can be addressed.

## 7. Other Business

- 7.1. **New Signs** – Currently Council has to change all signage to reflect the new Roper Gulf Regional Council name change. Sharon will bring the draft signage back to the Local Authority before printing for input from LA members and Community. Other stakeholders including JCAC will be consulted as to being involved in the signage. Council is moving towards having all Council signs uniform and consistent across the Roper Gulf Council Region.
- 7.2 Housing – There are continuing issues with housing R & M.
- 7.3 **ACTION:** CEO is to contact NT Housing to find out what is happening with R & M.

## 8. Meeting Closed 12.53

**Next meeting:** Tuesday 3<sup>rd</sup> June

*To be signed once minutes are confirmed on the 3<sup>rd</sup> June 2014*

As the Chair at the Local Authority Meeting held on the 1 April 2014 I certify these minutes to be a true and correct record of this meeting.

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Chairperson

\* Denotes permanent items