

**Meeting opened at 5.35pm by DIANE ANGEL who has been designated Chair at this MATARANKA Local Authority Meeting**

**1. Present:**

**1.1. Elected Members:**

**1.2 Local Authority Members:**

Diane Angel  
Alan Ekert  
Sue Edwards  
Veronica Russo  
Michael Cowen  
Tracey-Anne Wilson (Joined meeting at 6.36pm)

**1.3 RGRC Staff:**

Sharon Hillen – DITS Director  
Stephen Roper – Governance Communications Officer  
Jo Nicol – Local Authority Support Officer  
Nerine Purton – RJCP Regional Manager  
Virginya Boon – CSM Mataranka

**1.4 Visitors/Guests:**

Willy Rosas – Dept of Local Government - Support Officer  
Colvin Crowe – Dept of Local Government - Support Officer  
Leah Niehus – Mataranka Resident (Joined meeting at 6.36pm)

**2. Apologies:**

Judy MacFarlane – Deputy Mayor  
Jeanette (Bidy) Hamilton – Local Authority Member  
Tracey-Anne Wilson - Local Authority Member  
Jody Hocking - Local Authority Member

**3. Minutes of Previous Meeting:**

That the minutes of the meeting held on Tuesday 26<sup>th</sup> November 2013 are a true and accurate record of that meeting with the following amendments:

- 1) 6.6 Alcohol Management Plan – insert seconder Di Angel

- 2) Insert item number 6.21 – Wallaby Statue discussed – moved: Veronica Russo and Bidy Hamilton  
Action: DITS Director to investigate site

#### 4. Business Arising/Action List;

##### 4.1. Previous minutes action List

- 4.1.1. Alcohol Management Plan – Update that RGRC reapplying to Community Benefit Fund for funding to employ a consultant to investigate the need for an AMP in Mataranka.
- 4.1.2. Playground at Hall – Remove item from Actions List
- 4.1.3. Wallaby Sculpture – Remove item from Actions List
- 4.1.4. VAST Television – Remove item from Actions List
- 4.1.5. Counter Disaster Management – Remove item from Actions List
- 4.1.6. Two Lanes of Bitumen Roper Hwy – Remove item from Actions List
- 4.1.7. No Camping By-Law – Action: CSM to investigate the cost of putting up “No Camping” signs around town
- 4.1.8. Local Board Members – Remove item from Actions List
- 4.1.9. Priority Projects Update – Town meeting scheduled for 6<sup>th</sup> March.

**Action:** CSM to distribute projects in current plan to community members and advertise meeting and BBQ.

- 4.1.10. Centrelink Position - Remove from Actions List

#### 5. Correspondence

##### 5.1. Outgoing Correspondence:

##### 5.2. Incoming Correspondence:

#### 6. General Business

##### 6.1. \*Elected Member’s Report:

- 6.1.1 Request from MLA for any correspondence sent on behalf of them to be tabled at their meetings.

Moved: S Edwards / M Cowen  
Carried

**Action:** DITS Director to send through letter to NTG regarding Land Release to be distributed to MLA members.

Report received and noted.

##### 6.2. \*Regional Service Manager’s Report:

Report received and noted.

**6.3. \*Town Priorities:**

This item has already been addressed in the Actions List

**6.4. \*Governance Updates:**

Nothing to report

**6.5. \*RJCP- Remote Jobs and Communities Program:**

Report received and noted

Nerine Purton left the meeting on conclusion of this item at 6.48pm

Meeting adjourned for a break at 6.48pm

Meeting re-opened at 7.00pm

**6.6. \*Alcohol Management Plan:**

This item addressed in the Actions List

**6.7. \*Policy Updates:**

Jo Nicol from Governance explained the changes of moving from a local board to a local authority and the policy that has been created in regard to this. The following motion was moved:

That the **Mataranka Region Local Board** accept the name change and will now be known as the **Mataranka Regional Local Authority** which is in line with the NT Government's reform of the Local Government Act.

Moved: D Angel / M Cowen  
Carried

**6.8. \*Work health and Safety:**

**6.9 Wallaby Sculpture**

This item was removed

**6.10 Local Government Reform**

Report by Local Government representative Colvin Crowe.  
Report received and noted

**6.11 New Tractor**

This item already addressed on CSM Report

**6.12 School Holiday Activities Program**

MRLA member expressed disappointment at how the School Holiday Program or "Lack of" was run during the 2013/2014 Christmas Holidays.

**Action:** CSM/DITS Director to ensure that this complaint is received by the RGRC Regional Manager for Sport & Recreation

### **6.13 Community Library**

MRLA member expressed concern over comments received about the Mataranka Library being closed for most of December.  
Issue received and noted.

### **6.14 Never Never Newsletter**

MRLA member expressed concern over an item that was placed in the “Thumbs Down” section in the local Never Never News last year. Member was advised that this issue was addressed at the last MRLB meeting and that there are new procedures in place and that a much smaller newsletter will be produced by the Mataranka Service Delivery Centre. The MRLA members were also advised that the newsletter does have to be sent to RGRC Governance Department to be proof read prior to it being distributed.

### **6.15 Hall Toilets**

MRLA member expressed concern over the continuous issue with toilets not working properly at the Hall when a function is held there. Request to engage a plumber to come down and assess the issues and provide a report on the situation and quote on any work that needs to be done to fix the problem.

**Action:** CSM to email Asset Maintenance to engage a plumber to assess and quote on both the Hall Toilets and the elevated toilet block at the Sport & Rec Grounds.

### **6.16 Dogs**

MRLA member concerned about the issue of dogs running around town, more than two dogs being kept on properties, Audit on properties that was planned last year and an incident about a dog being attacked in Gunn Street was also mentioned.

Members were advised that in order for RGRC to address an issue regarding dogs, a complaint form needs to be filled in and sent through so we have a formal record of the complaint.

### **6.17 Sport & Recreation**

MRLA members are concerned about the lack of information being provided to the local community regarding Sport & Recreation activities. There have been no notices put up advertising any events, times or venues. There was a request from MRLA to inform the Regional Manager about the Local Authority’s concerns.

**Action:** CSM to inform RGRC Sport & Recreation Regional Manager about the concerns regarding Sport & Recreation in Mataranka.

### **6.18 Gunn St Unit**

MRLA member concerned about what is happening with the 1/17 Gunn St. MRLA members advised by DITS Director that this item was not open for discussion as it involved a RGRC staff member and the issue was being dealt with by the Human Resources Department.

### **6.19 Public Notifications**

MRLA member concerned that RGRC staff are posting information on the local “Mataranka Notice Board” Facebook page without the approval of managers.

**Action:** CSM to ensure all staff are aware of the Social Media Policy and to advise the Sport & Recreation Regional Manager and Family & Community Services Manager that staff from these programs are using this site.

#### **6.20 Publication of MRLA member's contact details**

MRLA members advised that there has been a request from the public to advertise the names and contact details of MRLA members so local residents know who they are and can contact them about issues.

**Action:** CSM to advertise the details of staff members in the local Newsletter and in the Mataranka Service Delivery Centre.

### **7. Other Business**

#### **7.1. Broken Glass Wine Bottles around town.**

MRLA member concerned about the broken glass showing up around town due to the sale of the newly introduced 600ml bottles of wine which are becoming quite popular with the local Indigenous people.

**Action:** DITS Director to investigate who to lobby e.g. Minister for Alcohol Issues, and write to them regarding the safety concerns of this product being sold in the community.

#### **7.2.**

### **8. Meeting Closed**

8.05pm

**Next meeting: Tuesday 1<sup>st</sup> April 2014**

*To be signed once minutes are confirmed on the <DATE>:*

As the Chair at the \_\_\_\_\_ Local Authority Meeting held on the \_\_\_\_\_ I certify these minutes to be a true and correct record of this meeting.

\_\_\_\_\_  
Chairperson

\* Denotes permanent items