

**1. Present:**

**Elected Members:**

**Local Authority Members:**

**Staff:**

**Visitors/Guests:**

**PLEDGE:** “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

**2. Apologies:**

Apologies Accepted, Moved:

Seconded:

**3. Conflict of Interest-Members & Staff:**

None Declared

**4. Minutes of Previous Meeting:**

Previous Minutes Accepted, Moved:

Seconded:

**5. Business Arising/Action List;**

**5.1. Previous minutes action List**

**6. Correspondence**

**6.1. Outgoing Correspondence:**

**6.2. Incoming Correspondence:**

6.2.1 Email Sharon Hillen - Weed Management plan for Neem

6.2.2 Ngukurr and Urapanga Town Priorities

6.2.3 Letter from Michael Berto re LA Funding

## **7. General Business**

### **7.1 \*Elected Member Report:**

### **7.2 \*Council Services Managers Report:**

- Council Services Update
- \*Work Health and Safety Update

### **7.3 \*Council Financial Reports:**

### **7.4 \*Governance Updates:**

- Town Priorities
- \*Complaints Register-
- \*Policy Updates-Nil
- Regional Plan 2015-2016

Roper Gulf Regional Plan 2015-2016 has been approved by Council on 22 July 2015. Copy of plan will be made available to all once printed copies are received from Printers. Electronic copy is available on website.

### **7.5 \*RJCP- Remote Jobs and Communities Program:**

### **7.6 \*Alcohol Management Plan:**

### **7.7 Police Report**

### **7.8 LA Funding Expenditure & Quotes**

### **7.9 Project Funding Progress Report**

## **8. Other Business**

### **8.1. Chief Minister Adam Giles MLA**

### **8.2. Michael Tennent- Community Champion update**

### **8.3. Joyce Torres- Government Engagement Coordinator.**

### **8.4 Tom Girdler- Department Housing**

## **9. Meeting Closed**

\* Denotes permanent Agenda items

13 May 2015

This Meeting was opened at 10:45am by Chair Councillor Daphne Daniels and the Roper Gulf Regional Council Pledge was read.

**1. Present:**

**Elected Members:**

Mayor Tony Jack  
Cr Daphne Daniels

**Local Authority Members:**

Tanya Joshua  
Robin Rogers  
Olga Daniels  
Jerry Ashley  
Walter Rogers  
Grant Thompson  
Andrew Robertson

**Staff:**

Michael Berto – Chief Executive Officer  
Sharon Hillen – Director of Council Services & Infrastructure  
Jo Nicol – Local Authority Support Officer  
Lara Brennan – Regional Manager Community Services  
Brian Beveridge – Regional Manager of RJCP  
Paul Amarant – Council Services Manager  
Amanda Fowke – Senior Administration Support Officer  
Chris Cookson – Regional Manager Night Patrol

**Visitors/Guests,**

Darryl Fowler – Ngukurr School Principal  
Nick Bewg – Director of Guluman CFC  
Jo Darby – NT Police  
Garry Willmet – NT Police  
Nic Sharah – Department Local Government  
Rien Van der Kooij – Sunrise Health Clinic

**2. Apologies:**

Gwen Rami, Peter Daniels, Ian Gumbula, Councillor Roberts, Nathan Rosas, Ammereta Wesan, and Keith Rogers

Apologies Accepted, Moved: Robin Rogers

Seconded: Jerry Ashley

**3. Conflict of Interest-Members & Staff:**

Nil

#### **4. Minutes of Previous Meeting:**

Previous Minutes Accepted.  
Moved: Robin Rogers, Seconded: Jerry Ashley.  
All Agreed by the way of consensus.

#### **5. Business Arising/Action List;**

##### **5.1 Previous minutes action List**

Actions from previous meeting minutes were tabled and discussed.

#### **6. Correspondence**

##### **6.1. Outgoing Correspondence:**

- Email from Nic Sarah
- Email From Thomas Girdler
- Email from Jodie Locke

##### **6.2. Incoming Correspondence:**

Nil

#### **7. General Business**

##### **7.1 \*Elected Member Report:**

Nil

##### **7.2 \*Council Services Managers Report:**

- **Council Services Report**

Council Services Manager advised that Ngukurr Festival is coming up on June 12<sup>th</sup> 13<sup>th</sup> 14<sup>th</sup>. 6 new solar lights have been installed in both parks near the Pool, also tree planting on the Oval has begun.

A new scoreboard, park benches and grandstands are on order and will hopefully be installed before the Ngukurr Festival.

The Whitehouse is soon to be relocated.

Rubbish bins are continually being damaged and it is the residents of Ngukurr Community who must be responsible for reporting vandals.

- **\*Work Health and Safety:**

Reporting of all hazards and incidents was encouraged.

It was advised that drug testing has begun, and the procedure is still to be written regarding consequences of positive tests.

##### **7.3 \*Council Financial Reports:**

The Ngukurr Financial Reports for the third quarter were tabled and discussed.

The Ngukurr Local Authority Project Funding Report was tabled and discussed. Local Authority members agreed that remaining funding is to be spent on seating for the Oval and Pool as outlined in the below table.

**Local Authority Project Funding  
Ngukurr**

		Budget Estimated	Budget Quotes	Actual
Income		2014-15	2014-15	2014-15
DLGCS	2014-15	\$ 148,005	\$ 148,005	\$ 148,005
Expenditure				
Electronic AFL Scoreboard	Ordered by AFL NT & Yugul Mangi will be there 1st week of March	\$ 25,000	\$ -	\$ -
Outdoor stage area (Oval)	maybe happening through RJCP CDF - TBC	\$ 20,000		
Playground Equipment	Jo looking into quotes	\$ 18,000		
David Daniels Agreement sign upgrades	Jo will seek more information about this at meeting 11 March 2015	\$ 5,000		
Community Graffiti board	Where will this go; how big do they want it	\$ 5,000		
Community information board	awaiting quote from Advance Display Systems 1800 111 477	\$ 2,500		
Plants for beautification	Is this extra to money from Chief Minister, Jo to find out at meeting 11 March 2015	\$ 2,500		
Park Furniture throughout town parks and facilities	<p>NOT CONFIRMED BY LA</p> <p>Remaining Balance yet to be determined - Possibly park furniture Seating</p> <ul style="list-style-type: none"> <li>• 2 x Jumbo Park Settings – CODE FELIPS - @ \$1,800 each – YOUTH PARK</li> <li>• 4 x In ground Bench Seating – CODE FELIG4 - @ \$454 each – SPORTS OVAL</li> <li>• 4 x Setting Shelter – CODE FELRPT - @ \$3,800 each – YOUTH PARK/POOL PARK/SPORTS OVAL</li> <li>• 2 x Select Grandstand - - CODE SELG4T4 - \$6,800 each – SPORTS OVAL</li> <li>• 3 x 5 Bay Bike Stand – CODE BS125 - @ \$369 each – SWIMMING POOL</li> <li>• 4 x Double Plank Seating – CODE FELGCR14 – SWIMMING POOL TOILETS</li> </ul> <p>Irrigation</p> <ul style="list-style-type: none"> <li>• TRAILCO POLYREEL TP40 - @ \$7,800 PLUS gst and freight</li> <li>• Assorted hoses and fittings - \$3,500</li> </ul>	\$ 46,623		
CONTINGENCY	TO BE APPROVED BY LA	\$ 5,000		
<b>Total Expenditure</b>		<b>\$ 129,623</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Surplus/(deficit)</b>		<b>\$ 18,382</b>	<b>\$ 148,005</b>	<b>\$ 148,005</b>

## 7.5 **\*Governance Updates:**

- **\*Town Priorities:**

Town priorities list was discussed and adjustments made to the List. Director Contracts and Technical Services Marc Gardner reported back to Local Authority that street light repairs will take place within 2 months and there will be a trail of LED Lights

- **\*Complaints Register:**

One new Complaint which is still to be resolved.

- **\*Policy Updates:**

Drug and Alcohol Policy has been updated to include the testing of all Council Staff when required.

- **Upcoming trainings for Local Authority**

- ‘Ordinary Women/Extra Ordinary Lives’ – Conference to be held in Katherine Wednesday 17<sup>th</sup>- Thursday 18<sup>th</sup> June. Women Local Authority Members are encouraged to attend and will be supported by Governance to do so contact Hilary Sinfield 89729004.
- Local Authority Financial Training in Ngukurr Thursday 25<sup>th</sup> June
- Leadership Forum in Katherine for any Local Authority Members interested in attending support will be given 19<sup>th</sup>-21<sup>st</sup> July.

## 7.7 **\*RJCP- Remote Jobs and Communities Program:**

Local Authority members were advised that a new Coordinator is to be appointed within the next two weeks. New changes to the RJCP program will commence from 1 July 2015.

It was advised that Community members not participating in an activity may have their Centrelink payments ceased. The more people participating in activities the more paid Supervisor positions will become available.

Drink Driving course will be held at the end of May.

## 7.8 **\*Alcohol Management Plan:**

Nil

## 7.11 **\*Police Report:**

Police have been very busy dealing with general disturbances including families fighting. It has been so bad that they have had to bring in more officers from Katherine to deal with it.

There will be an increased Police presence over the Ngukurr Festival weekend. Corrections will be running an Early Violence program soon for all of those interested in attending.

2 x APLO (Aboriginal Police Liaison Officer) positions available unfortunately no house provided but there is rental assistance.

### **7.12 Sport and Recreation: Night Patrol**

Night Patrol currently has 7 male officers and hope to have 1 female officer soon. Due to Staff shortages, as staff are away for training, Night Patrol will only be running one vehicle.

Night patrol will be moving into the Night Patrol Office in the near future.

## **8. Other Business**

**8.1** The Ngukurr School Principal gave a brief report; Students are currently undertaking NAPLAN testing and they are progressing well. Attendance has improved dramatically thanks to the RSAS and Police. Some funding has been approved for the nutrition program which will cover the cost of staff wages, families will have to pay for school children's meals.

Unfortunately the horse program has lost their funding.

Childcare will be now be operated by the Education Department at the Guluman Centre.

**8.2 Outstations Budget:** The Outstations Financial Report was tabled and members discussed. It was noted that Ngukurr is responsible for outstations this side of the Phelps River.

**8.3 Community Services – Aged Care:** This program will soon have a new Coordinator starting within the next couple of weeks.

**8.4 Funeral for Colleague Leanne Moore:** A funeral will be held on Friday 22<sup>nd</sup> May and all staff and Community Members are welcome to attend.

## **9. Meeting Closed 2:30pm**

As the Chair at the Ngukurr Local Authority Meeting held on the 13<sup>th</sup> May 2015, I certify these minutes to be a true and correct record of this meeting.

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Cr Daphne Daniels - Chairperson

# Roper Gulf Regional Council

Income & Expenditure Report as at

30-June-2015

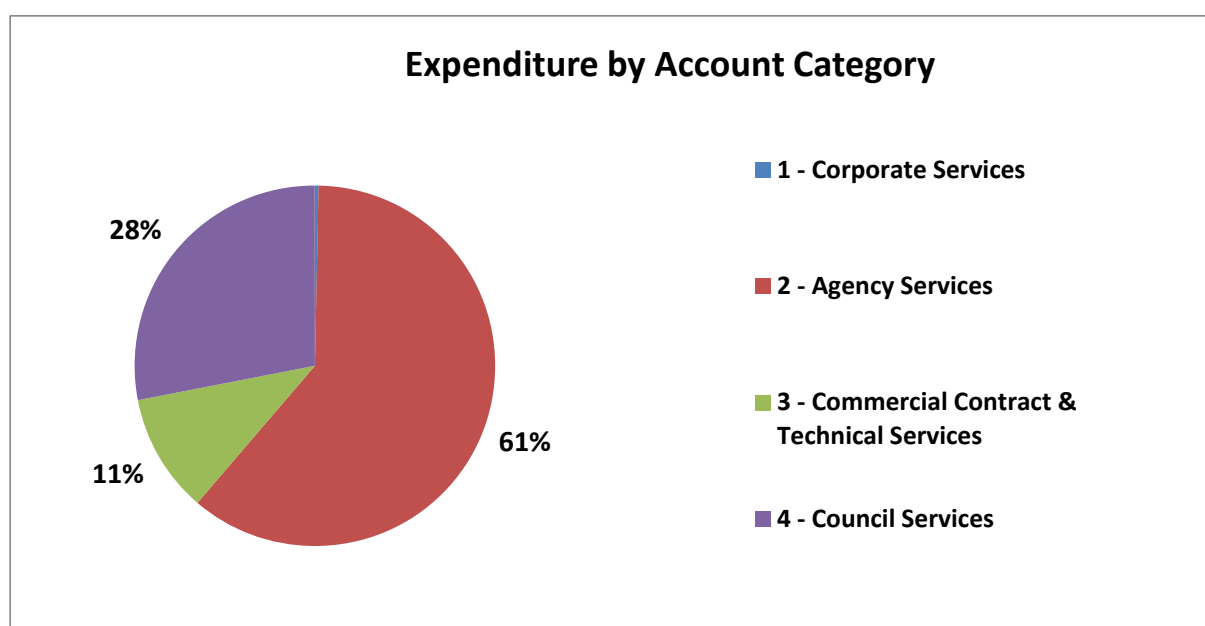
for the year 2014 - 2015



## Ngukurr

### Expenditure by Service

	Actual (\$) Year to Date	Budget (\$) Year to Date	Difference (\$) Variance (\$)	Budget (\$) Full Year Budget
1 - Corporate Services	19,892	187,105	167,213	187,105
2 - Agency Services	3,612,661	4,331,298	718,637	4,331,298
3 - Commercial Contract & Technical Services	633,773	636,490	2,717	636,490
4 - Council Services	1,662,940	1,607,410	-55,530	1,607,410
<b>Total Expenditure</b>	<b>5,929,266</b>	<b>6,762,303</b>	<b>833,037</b>	<b>6,762,303</b>



Actual (\$) Year to Date	Budget (\$) Year to Date	Difference (\$) Variance (\$)	Budget (\$) Full Year Budget
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### Expenditure by Activity

109 - Asset Management	0	9,000	9,000	9,000
114 - Work Health and Safety	436	0	-436	0
130 - Governance	456	0	-456	0
132 - Local Boards	2,916	2,100	-816	2,100
135 - Shire to Regional Transition	9,168	20,000	10,832	20,000
136 - Establishment of Local Authorities	2,036	8,000	5,964	8,000
138 - Local Authority Project	4,880	148,005	143,125	148,005
<b>Total Expenditure - Corporate Services</b>	<b>19,892</b>	<b>187,105</b>	<b>167,213</b>	<b>187,105</b>
300 - CDEP Administration	0	0	0	0
313 - RJCP Central Administration	10,832	3,000	-7,832	3,000
314 - Service Fee - RJCP	543,196	567,000	23,804	567,000
315 - Grandfather Wages	52,081	108,906	56,825	108,906
316 - Participation Account - RJCP	720,444	925,180	204,736	925,180



	<b>Actual (\$)</b> <i>Year to Date</i>	<b>Budget (\$)</b> <i>Year to Date</i>	<b>Difference (\$)</b> <i>Variance (\$)</i>	<b>Budget (\$)</b> <i>Full Year Budget</i>
317 - Youth Development - RJCP	50,493	336,000	285,507	336,000
318 - Outcome Payments - RJCP	58,397	116,229	57,832	116,229
319 - Untied Revenue - RJCP	2,550	0	-2,550	0
340 - Family and Community Services admin	53	0	-53	0
341 - CACP	152,056	135,000	-17,056	135,000
342 - Aged Care NT Jobs Package	100,122	84,643	-15,479	84,643
344 - HACC services	68,230	112,058	43,828	112,058
345 - IBS NT Jobs in Transition	32,965	40,418	7,453	40,418
346 - Indigenous Broadcasting	11,503	10,068	-1,435	10,068
347 - Creche	206,445	151,987	-54,458	151,987
348 - Library	11,032	24,705	13,673	24,705
350 - Centrelink agency	85,240	99,492	14,252	99,492
370 - Remote School Attendance Strategy	293,669	444,976	151,307	444,976
400 - Community Safety Admin and Manageme	40,587	25,823	-14,765	25,823
401 - Night Patrol	430,340	435,184	4,844	435,184
403 - Outside School Hours Care	51,766	119,867	68,101	119,867
404 - Aus Govt Sport and Rec Management Gr.	12,869	4,500	-8,369	4,500
405 - Aus Govt Sport and Rec Indigenous Empl	91,677	72,672	-19,005	72,672
406 - Grass Roots	26	0	-26	0
407 - ARC - NTG S&R	40,257	21,864	-18,393	21,864
410 - National Youth Week	891	1,000	109	1,000
412 - Youth Diversion	1,748	2,000	252	2,000
414 - Volatile Substance Abuse	21,107	3,000	-18,107	3,000
415 - 67568 Youth In Communities	196,929	153,405	-43,524	153,405
416 - Youth Vibe Holiday Grant	1,783	1,000	-783	1,000
423 - International Women's Day	1,911	1,450	-461	1,450
425 - FRRR	458	0	-458	0
426 - Women in Sports	2,864	0	-2,864	0
463 - Facility Development Grants	3,869	8,815	4,946	8,815
464 - NT Govt Special Purpose Grants	293,568	298,029	4,461	298,029
465 - NT Govt Closing the Gap Grants	20,707	23,027	2,320	23,027
<b>Total Expenditure - Agency Services</b>	<b>3,612,661</b>	<b>4,331,298</b>	<b>718,637</b>	<b>4,331,298</b>
201 - Street lighting	4,435	25,000	20,565	25,000
202 - Staff Housing	87,719	74,348	-13,371	74,348
220 - Territory Housing Repairs and Maintenanc	280,350	291,137	10,787	291,137
221 - Territory Housing Tenancy Management t	53,145	71,438	18,293	71,438
222 - HMP Employment Program	824	0	-824	0
240 - Commercial Operations admin	243	-1,000	-1,243	-1,000
241 - Airstrip maintenance Contracts	32,216	25,000	-7,216	25,000
243 - Roads Construction & Maintenance - Exte	4,382	0	-4,382	0
244 - Power Water contract	2,188	12,214	10,026	12,214
245 - Visitor Accommodation and External Faci	119,836	92,401	-27,435	92,401
246 - Commercial Australia Post	9,118	9,118	0	9,118
275 - Mechanical Workshop	630	0	-630	0
320 - Outstation Services Admin	3,081	0	-3,081	0
321 - Outstations CDEP transition positions	33,224	35,334	2,110	35,334
322 - Outstations Housing Maintenance	0	500	500	500
323 - Outstations municipal services	2,383	1,000	-1,383	1,000
<b>Total Expenditure - Commercial Services</b>	<b>633,773</b>	<b>636,490</b>	<b>2,717</b>	<b>636,490</b>
103 - Infrastructure and Technical Services Dire	7,350	10,000	2,650	10,000
111 - Council Services General	482,613	462,557	-20,056	462,557
113 - Project Management	940	0	-940	0
160 - Municipal Services	822,907	756,767	-66,139	756,767
161 - Waste management	80,797	64,744	-16,053	64,744

	<b>Actual (\$)</b> <i>Year to Date</i>	<b>Budget (\$)</b> <i>Year to Date</i>	<b>Difference (\$)</b> <i>Variance (\$)</i>	<b>Budget (\$)</b> <i>Full Year Budget</i>
164 - Local Emergency Management	1,537	1,550	13	1,550
169 - Civic Events	104	0	-104	0
170 - Australia Day	532	500	-32	500
171 - Naidoc Week	4,116	550	-3,566	550
200 - Local roads maintenance	1,091	171,100	170,009	171,100
380 - Land Management	847	-1,477	-2,324	-1,477
381 - Animal Control	19,514	20,000	486	20,000
382 - Environmental health service	1	0	-1	0
383 - Bush Tucker - RGSC Park	83	0	-83	0
470 - CEEP Funding	108,017	0	-108,017	0
481 - Right Path Project	11,749	0	-11,749	0
482 - Ngukurr Landscaping and Bush Food	7,398	0	-7,398	0
483 - Office of Women's Policy	66	0	-66	0
550 - Swimming Pool	113,279	121,118	7,839	121,118
<b>Total Expenditure - Council Services</b>	<b>1,662,940</b>	<b>1,607,410</b>	<b>-55,530</b>	<b>1,607,410</b>
<b><i>Total Expenditure</i></b>	<b>5,929,266</b>	<b>6,762,303</b>	<b>833,037</b>	<b>6,762,303</b>
<b><i>Capital Expenditure</i></b>				
5321 - Capital Purchase/Construct Buildings	0	150,000	150,000	150,000
5331 - Capital Construct Infrastructure	14,855	0	-14,855	0
5371 - Capital Purchase Vehicles	0	150,000	150,000	150,000
<b><i>Total Capital Expenditure</i></b>	<b>14,855</b>	<b>300,000</b>	<b>285,145</b>	<b>300,000</b>