

10:00 am – Tuesday 2nd December 2014

Meeting opened at 10.15am and was chaired by Cheryl Lardy

1. Present:

Elected Members: Mayor Tony Jack, Cr Annabel Daylight, Cr Timothy Baker Jnr.

Local Authority Members: Lisa McDonald, Wayne Roy, Fay Roberts, Wendy Daylight, Adrian Doctor, Maxie Millar

Staff: Michael Berto (CEO), Sharon Hillen, Bruce Ross (Acting CSM), Antony Lynch(New CSM), Sarah Myles (HR), Jo Nicol (Governance)

Visitors/Guests: Helena Lardy(JCAC), William Rosas (DLGR), Sgt Thomas Chalk (Police), Vanessa Wallis (Police)

Apologies: Barry Clarke (GEC), Deputy Mayor Judy MacFarlane (Elected Member), Patrisha Baker (LA member), Steven Rory (LA Member)

2. Pledge:

Pledge was read.

3. Conflict of Interest:

Nil

4. Minutes of Previous Meeting:

Minutes of meeting held 7/10/2014 Moved: Maxie Miller, Seconded: Cr Timothy Baker Jnr.

5. Business Arising/Action List;

5.1. Previous minutes action List

The Cemetery needs a draft plan- NT Government has just released draft Proposed Cemetery Act Cemetery Plan. Sharon will send link to CSM.

No Drinking Signs to be reinstated. This is to be incorporated into the AMP. LA Members request Sergeant Chalk contact DOI to have Community signs on Highway removed and repositioned at the access road to Jilkmिंगगन.

6. Correspondence

6.1. Outgoing Correspondence:

6.1.1 JCAC Letter of Support

6.1.2 Traditional Credit Union Letter of Support

6.2. Incoming Correspondence:

6.2.1 Jilkminggan School Principal – Letter about the current vandalism at the school and the danger to children and damage and cost. The Principal has had approval for Surveillance Cameras to be installed. Issue to be addressed at the next Community Safety Meeting on Monday 8th December 2014. The Principal has been asking Community members for help in tackling this issue.

6.2.2 Roper Gulf Regional Council Community Grants round is now open. CSM to send details of CBF Grants to JCAC.

7. Financial Reports

7.1 **Revenue and Expenditure as at 30/11/14:** CSM discussed the revenue and expenditure as at 30 November 2014 and that Jilkminggan was well within Budget. Moved: Cr Timothy baker, Seconded: Adrian Doctor.

8. General Business

8.1. **Elected Member Report:** Last OCM of the year was held in Beswick. RGRC made a submission to The Electoral Review for an extra Councillor for the Numbulwar Numburindi Ward to support current Councillor.

Council approved Local Authority Funding to be spent on Playground for Jilkminggan.

8.2. **CSM Report:** Staffing- New CSM has been appointed, RGRC Welcomes Antony Lynch. Acting CSM Bruce Ross finishes Friday 5/12/14 and will be returning to his position in Mataranka. The vacant Night Patrol positions have been filled and recruitment for 2 new part-time and 2 casual Sport and Rec Officers has begun. Also a new Cleaner and ESO have been employed.

Staff meetings were held on 21/10/14 and 18/11/14. No issues of concern to report.

Training in Minute taking and Chairing Meetings was undertaken by several staff. Certificate 2 in Community Services Training continues Mondays and Tuesday mornings. RJCP staff have been spending every second week in Beswick doing training. Unfortunately a welding course planned for this week was postponed. As part of that course we are going to erect a mesh wall along the front of the workshop building to add to security.

New Store - Received many enquiries from potential Construction Tenderers.. Construction planned to start mid January finish June 2015. Employment of locals is a priority.

Crèche-Landscaping project completed. More work needed in gardens to bring them up to standard.

Last Thursday an incident at the Crèche where a child was left asleep locked in the building after staff went home. Fortunately some passers by noticed the child later in the afternoon and she was released without serious harm. Workplace Health and Safety are investigating. New procedures will be introduced to ensure it doesn't happen again.

Christmas Arrangements - Staff Christmas function at Mataranka Homestead 12MD on Friday 19/12/14. LA Members and Councillors are invited. The Office will close midday that day. Over Christmas – New Year the Office and all Council Services will be closed from lunchtime on Christmas Eve 24/12/14 until Monday morning of 5/1/15.

A roster with skeleton staff to work 2 hours each work day; Centrelink, Housing and Mail. Garbage Service will be on Mondays (22nd, 29th, and 5th), no Friday service over Christmas. Our local staff will monitor rubbish and litter and maintain a reasonable standard.

Waste Management - We are increasing efforts on recycling, containers at the dump are to separate batteries/copper from landfill pit, an area for tyres and white goods. RJCP are making informative signs. Drink containers to be collected and cashed in. Tilt tray truck will come and remove the old car bodies from the Community. Rubbish near old car dump has been buried, fire breaks put in. Office Air-conditioning and Lighting has been replaced for energy efficiency.

Cemetery, some cleaning up, plans showing where people are buried are underway, CSM will be assisted by Kerry Roberts in identifying graves.

8.3. RJCP- Remote Jobs and Communities Program: NIL Report

8.4. RSAS

Current School attendance rate is 70% - 78%. The main issues with attendance is children not going to bed at night , roaming around the community, school etc. Also payday impacts on attendance rates.

8.5. Community Services

The Crèche Establishment Grant Report was tabled

8.6. Town Priorities:

NT Govt grant of \$39947 has been allocated towards the installation of playground equipment at Sports and Rec area, Council has approved..

8.7. Governance Updates:

The proposed 2015 Local Authority Meeting dates were tabled.

The 2013/2014 Annual Report has been published, it will be distributed to LA Members in the New Year, you can also get a copy off the Roper Gulf Regional Council Website or ask CSM to print you a copy.

The Minute Taking and Chairperson Training on Friday 14th November was well attended.

8.8. Complaints Register: NIL

Dogs and Horse issues continue, LA members would like to see By-Laws

8.9. Alcohol Management Plan:

Dry area signs for town entrance to be included in the AMP.

Staff from NT Alcohol Policy Unit advised that the Plan needs to be resubmitted. To be discussed at the Community Safety Meeting 8th December 2014

8.10. Policy Updates:

All Council's policies are published on our website under the Publications Tab.

8.11. Work Health and Safety:

8.11.1 Staff Meeting Held 18/11/14

No issues or incidents to report

8.12. GEC Report: Nil

8.13. JCAC Report:

The AGM was held on Tuesday, the Report is at the JCAC Office if anyone would like to see it. Also a list of Members is on the ORIC website. Helena will provide the list to CSM.

9. Other Business.

9.1 Street Names

Street names were proposed at our previous meeting, have been circulated around the Community and displayed on the Council noticeboard for at least 2 weeks. So far no comments received. Approval need to be confirmed so names can be submitted to Place Names Committee. The list of names will be taken to the Community Safety Meeting Monday 8th Dec for approval.

9.2 Bureau of Statistics Visit: Representatives from the Bureau of Statistics gave a brief presentation, they are currently in Jilkminggan research how they can be more effective at Census time in 2016..

9.3 Leases on Council Buildings

Negotiations with JCAC are still continuing.

9.4 Waste Management Strategy

Strategy tabled, RGRC is working towards having a central Waste Depot in Mataranka. Reduce, Recycling and Reuse.

9.5 Proposed Solar Light Locations

Map was tabled with proposed Solar light locations. Street lighting identified as a Town Priority so dark areas are eliminated.

10. Next Meeting

Tuesday 3rd March 2015

11. Meeting Closed

12.10pm