

**Thursday 4<sup>th</sup> August 2016**

This Provisional Meeting was opened at 10:05am by the Chair Maria Pyro and the Roper Gulf Regional Council Pledge was read.

## **1. Present:**

### **1.1 Elected Members:**

N/A

### **1.2 Local Authority Members:**

Maria Pyro  
Mike Longton  
Jon Sauer  
Bernie Redfern  
Rebecca Gentle  
Stan Allen  
Raymond Mawson

### **1.3 Staff:**

Jo Nicol, Local Authority Coordination Officer  
Virginya Boon, Assets Manager  
Catherine Dunn, Contracts & Projects Coordinator  
Roger McIvor, Acting Senior Council Services Coordinator  
Cindy Morgan, Senior Administration Support Officer (Minute Taker)  
Juan Hernandez, Regional Night Patrol Coordinator

### **1.4 Visitors/Guests:**

Kevin Liddy, Government Engagement Coordinator, Prime Minister & Cabinet  
Shonada Anderson, Indigenous Liaison, Prime Minister & Cabinet  
Roberta Kalinic, Indigenous Liaison, Prime Minister & Cabinet  
Rose Peckham, Department Local Government and Community Services  
Greg Crofts, CEO Mabunji  
Peter Shepherd, Consultant, Business and Community Development

## **2. Apologies:**

Tony Jack, Don Garner, Trish Elmy, Lizzie Hogan, Marlene Karkadoo, Sharon Hillen, Garry Richards

**Recommendation:** That Borroloola Local Authority accepts the apologies

**Moved:** Rebecca Gentle

**Seconded:** Mike Longton

**Carried**

### 3. Conflict of Interest-Members & Staff:

There was no Conflict of Interest tabled.

### 4. Minutes of Previous Meeting:

Minutes from the previous meeting held on 9<sup>th</sup> June 2016 will be held over until the next Local Authority Meeting.

### 5. Business Arising/Action List;

#### 5.1. Previous minutes action List

Date action initiated	Agenda Item #	Action	Responsible Person	Status	Comments
5.06.2014		LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DITS	Ongoing	Action incorporated into RGRC Waste Management Strategy. A newly formed Waste Management Strategy Committee is driving this Action. 07.04.16 Funding app in for Consultant 09.06.2016 Grant Unsuccessful. Working with EPA for Licence for Borroloola, Ngukurr & Numbulwar. Waste Management will be rolled out through other RGRC areas, however due to the extended distance to Borroloola it has been difficult getting a contractor involved. 04.08.16 12 Month conditional licence has been granted to get the waste facility up to speed
5.06.2014		LA recommends that Council actively watch & provide information on status of housing in Borroloola with regard to SIHIP money.	Council	Ongoing	09.02.16 Recommendation: Invite NTG Dept. Housing & Dept. Lands & Planning next LA Mtg for update. Check with Sharon Hillen if any response 04.08.16 Sharon Hillen away until 15.8.16. Cath Dunn follow up possibly with Greg Shanahan -NTG
06.08.2015		Seek quotes on trees for swimming pool and to look into a pool shade cloth with a vent through the middle for the wade pool, present quotes at upcoming meeting Arrange quotes for purchasing park benches for Tamarind Park, Rocky Park and Show Grounds, looking at around \$20,000-30,000	Area Manager (AM)	Commenced	Landscaping & Planning with DCSI 07.04.16, join both Actions 07.04.16 LA prefers using Local where possible 09.06.16 Shade is up at the pool, new bench arrived. 19.06.16. One new bench has been delivered to the pool. Need to decide on where it is going to go and install it. Still chasing quotes on extra seating for the swimming pool. 04.08.16 Shade: it has been agreed that trees are not a shade option for the pool area. Need to scope and quote shade

\* Denotes permanent Agenda items

					to cover some of / perhaps half of the large pool to keep temperatures down in Summer. Seating: still need to get quotes on seating for parklands and send out to LA to review before next meeting.
06.08.2015		Write & distribute letters to cattle & horse owners in town to allow owners time collect and make sure stock is in fenced area	Area Manager (AM)	Commenced	09.02.16 Letter sent to owners. DPIF in Tennant Creek contacted. 07.04.16 LA recommends using Legal options for removal. 09.06.16 some horses are still around. Owners will be given notice. 04.08.16 there are still some horses getting around, no one is sure who owns these strays
08.10.2015		Provide LA members with more Information about the engineered stand for the Score Board.	Area Manager (AM)	Ongoing	09.06.16 Need to finalise location for scoreboard and whether or not it can be hard wired in electrically in that location 22.07.16 Quotes to be tabled at next LA meeting 04.08.16 Quotes tabled for 2 scoreboards both solar powered. \$29117 for fixed scoreboard. \$31647 for scoreboard on a trailer. LA want trailer option including the ability to have it charged when it is stored in the shed at the Council yard. Council to get updated quote and report back to group.
05.11.2015		Strategic Plan for the Swimming Pool	Area Manager (AM)	Ongoing	09.06.16 still needs extra funding if pool is to stay open. Advise council if the community want the pool to stay in operation. Pool is closed for maintenance from 1st June through to 31st August 2016 04.08.16 At the last Council meeting they agreed to keep the pool open and continue to fund on the provision that we all look at ways of subsidising the funding. RGRC Grants and Gov are putting together a proposal to the MRM Community Benefits Trust for some funding. LA would like breakdown of Pool budget (itemised) sent out to the group to review before the next LA meeting.
11.02.2016	8.4 Cemetery Fencing	CSM to get quotes on Cemetery fencing	Area Manager (AM)	Ongoing	09.06.2016 Quotes to be presented at the next LA meeting. 22.07.16 Liaise with LA what type of fencing and where. 04.08.16 The Cemetery Trust

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					needs to be consulted as well
07.04.2016	6.2 Incoming Correspondence	Sharon to follow up with Power and Water re: moving the Dump Point immediately-see Map	DCSI	Ongoing	At the initial contact stage. Sharon to contact P&W. 09.06.16 P&W are not responding. Engineers are creating drawings. Plans will be tabled when complete. New signage will also be required. 04.08.16 plans are expected to be ready for review by the end of the month. LA request that Power and Water Representative Graham be invited to these meetings. LA through the council would like to get the Chief Minister involved to speed this process up as the old dump point is not keeping up.
07.04.2016		Sharon to contact Tonkin re: New Dump Point	DCSI	Ongoing	
07.04.2016		Update the Information Points in Town re: New Dump Point	DCSI	Ongoing	04.08.16 Signs need to be designed and ready to go when new dump site is up and running
07.04.2016	8.3 Tamarind Park	Mike Longton to send Story Board information to Sharon Hillen who will have them designed then bring back to Borroloola Local Authority for approval	DCSI	Ongoing	Mike working on this item/to update. Photos sent to Sharon. This project is moving forward. 09.06.16 information has been sent to a designer to be drafted up. Will come back to LA to review 04.08.16 Mike to collate the information and get it to Katherine by end of Month
09.06.2016		Request an application for a special lease so this licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borroloola	Area manager (AM)	Ongoing	04.08.16 RGRC have started the ball rolling to request a longer lease over the Tamarind Park area
09.06.2016	6.2 Incoming Correspondence	A formal response back to Maria Pyro's letter through the Chair for the next LA meeting.	Council	Ongoing	04.08.16 incoming Correspondence – page 31, formal letter from Chris Cookson Night Patrol Manager to Maria Pyro
09.06.2016		Flyers and posters to be created to inform the community the function of Night Patrol in the Borroloola community. These to be used by Night Patrol staff to make residents aware of Night Patrol's role and boundaries	NP	Complete	19.06.16 Night Patrol have posters with their staff to assist in explaining the Night Patrol Service.

\* Denotes permanent Agenda items

09.06.2016		Night Patrol to conduct Information Sessions, with the Mabunji Board, and a Community meeting to inform residents of the functions of Night Patrol in our community.	NP	Ongoing	Night patrol Co-Ordinator was in Borroloola to attend the Mabunji board meeting in July however the meeting had been cancelled. Next meeting is planned for 10/8/16 04.08.16 if required a public meeting can be organised.
09.06.2016		4x4 training for current Night Patrol employees	NP	Ongoing	
09.06.2016	7.6 Community Services updates	Sharon Hillen to get more details regarding Sport and Recreation and report back to the Local Authority at next LA meeting.	DCSI	Ongoing	
09.06.2016	8.1 Sports Grounds	Sharon Hillen to ensure Fire hazard is part of any future proposals at the Sports Grounds	DCSI	Ongoing	04.08.16 Sports Ground Master Plan meeting 5pm at Savannah Way. Looking at a 3 – 5 year plan for our sports grounds
09.06.2016	8.2 Cemetery	Sharon Hillen to send out Cemetery proposal to all LA members	DCSI	Ongoing	04.08.16 Proposal was never sent out. Need to distribute to LA members
09.06.2016	8.4 Local Internet Speed	Kirk Whelan to ask for a response from the Commonwealth Government about how the Borroloola black spot issues are progressing	DCSI	Ongoing	No Updates Mabunji has just had an assessment done by Area 9 IT Services and will share the results when they have them
09.06.2016	8.5 Termites and Borers in trees on public land	Greg Crofts to see if he can get feedback from a Fauna Review that was done in May 2016.	DCSI	Ongoing	Mabunji are still waiting on the report to come back
09.06.2016		Council Services needs to check all trees on public land.	DCSI	Ongoing	Termidor is on order. Waiting for it to arrive before treating trees 04.08.16 Mabunji have a wood chipper that can be hired if required or when removing branches or trees. Chainsaw training for Council staff coming up later in the year. Need to get a quote from a professional tree doctor to come and assess the trees on public land
09.06.2016	8.6 Borroloola Show Weekend	Greg Crofts to email Council the request for additional bins and lawn maintenance.	DCSI	Complete	
09.06.2016	8.8 Borroloola Swimming Pool	Investigate putting in a funding application to the MRM Community Benefits Trust for Borroloola Pool funding.	Area manager (AM)	Ongoing	4.08.2016 Need to discuss with LA possible funding options to put a proposal together to present to the trust

\* Denotes permanent Agenda items

09.06.2016	8.8 Borroloola Swimming Pool	Community Champion, NTG will follow up on Borroloola Pool land tenure application and report back at next LA Meeting.	Greg Shanahan,	Ongoing	04.08.2016 Lot 920, #305 Robinson Road 04.08.16 need to follow up with Louise Beilby or Greg Shanahan before next LA meeting
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## 6. Correspondence

### 6.1. Outgoing Correspondence:

### 6.2. Incoming Correspondence:

Email regarding a meeting for the Sports Ground Master Plan.

06.07.2016-NT Government Information on Lead.

Letter to Borroloola LA Chairperson re: Night Patrol Services in Borroloola

**ACTION:** Maria Pyro to write a letter on behalf of the Local Authority requesting that Council review the area serviced by the Night Patrol and to include Wandangula (Policeman's Lagoon) due to the difference it makes to the Borroloola community as a whole.

**Recommendation:** That Borroloola Local Authority ask the Council to consider adding Wandangula to the current Night Patrol Program

**Moved:** Mike Longton

**Seconded:** Bernie Redfern

**Carried**

**ACTION:** Council to review the Night Patrol program funding to include the surrounding outstations in any future proposals.

**Recommendation:** That Borroloola Local Authority request Council to review the funding of the Night Patrol Program to include surrounding outstations in any future proposals.

**Moved:** Rebecca Gentle

**Seconded:** Mike Longton

**Carried**

Southern Cross quote Q1606950 for new travelling irrigator for the sports oval.

**ACTION:** Sprinklers from Mataranka to be transferred to Borroloola now that Mataranka have moved for fixed irrigation.

Email from Borroloola Pharmacy, requesting Letter of Support.

**ACTION:** Council to write a letter of support for the Borroloola Pharmacy to gain S100 accreditation

**Recommendation:** That Borroloola Local Authority recommends Council write a letter of support for the Borroloola Pharmacy to gain S100 accreditation.

**Moved:** Stan Allen

**Seconded:** Mike Longton

**Carried**

## 7. General Business

### 7.1 \*Elected Member Report: Nil

#### 7.2 \*Council Services Managers Report:

- Council Services Update
- \*Work Health and Safety Update

**Recommendation:** That the Borroloola Local Authority receive and note the Council Services Managers report.

**Moved:** Jon Sauer

**Seconded:** Mike Longton

**Carried**

### 7.3 \*Council Financial Reports: Forth Quarter Financial Reports attached.

**ACTION:** Finance Manager to attend the next meeting to explain the finance reports in more detail

**ACTION: Borroloola** Local Authority request more detailed report with more breakdown to explain where the expenditure is occurring in Borroloola.

**Recommendation:** That the Borroloola Local Authority would like Finance Manager to attend next Local Authority Meeting with more detailed reports to explain where the money is being spent

**Moved:** Mike Longton

**Seconded:** Bernie Redfern

**Carried**

### 7.4 \*Governance Updates:

#### \*Local Authority Funding update:

**ACTION:** Totals required on Project Funding summary.

**ACTION:** Projects 18 & 19, both relating to the purchase, delivery and installation of the new scoreboard for the sports ground. The Borroloola Local Authority agreed to proceed with the Solar Powered scoreboard mounted on a trailer for \$31647. The Borroloola Local Authority also want to purchase an alternate power charging method for when the scoreboard is stored in the Council shed to ensure the batteries don't go flat in between uses.

**ACTION:** Project 19 the Borroloola Local Authority agree to increase the amount required for the plaques for the stone in Tamarind Park from \$1000 to \$4000

**Recommendation:** That the Borroloola Local Authority recommends increasing funding for the plaques in Tamarind Park from \$1000 to \$4000

**Moved:** Mike Longton

**Seconded:** Stan Allen

**Carried**

**ACTION:** Project 22: The Borroloola Local Authority would like to go with the suggested quote for 6 extra standard aluminium park benches from Felton.

**Recommendation:** That the **Borroloola** Local Authority project funding is used to purchase 6 park benches.

**Moved:** Jon Sauer

**Seconded:** Bernie Redfern

**Carried**

**ACTION:** Project 23, Pool shade cloth. The small pool already has a shade structure. The Borroloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes.

- **\*Complaints Register**
- **\*Policy Updates**

**Motion:** That the Borroloola Local Authority receive and note the updates from Governance.

**Moved:** Mike Longton

**Seconded:** Bernie Redfern

**Carried**

7.5 **\*Community Development Program - CDP: N/A**

7.6 **\*Alcohol Management Plan: N/A**

7.7 **Community Services Update: NIL**

## **8. Other Business**

### **8.1. Sports Ground / Show Ground**

The Show Committee would like to thank the Municipal team for their help with the rubbish and maintaining the show grounds in the lead up to the Show.

**ACTION:** The Borroloola Local Authority encourage Greg Croft to write a letter on behalf of the Show Committee thanking the Municipal crew for their help with the rubbish and maintaining the show grounds.

### **8.2. Power and Water**

Questions raised regarding Power and Water in Borroloola - a suggestion to invite the local Power and Water representative Graeme to Borroloola Local Authority meetings. Borroloola Local Authority members have had complaints from community members regarding the current quality of town water in Town.

**ACTION:** Council to invite local Power and Water representative to next Borroloola Local Authority Meeting.



**Recommendation:** The Borroloola Local Authority recommends Council invites local Power and Water representative to next Local Authority Meetings

**Moved:** Jon Sauer                      **Seconded:** Mike Longton  
**Carried**

**ACTION:** Council to write to Power and Water requesting the results of water quality testing undertaken in Borroloola.

**Recommendation:** That the Borroloola Local Authority recommends Council writes to Power and Water and request the results of water testing in Borroloola.

**Moved:** Mike Longton                      **Seconded:** Bernie Redfern  
**Carried**

### **8.3. Airport**

The Borroloola Airport is an unregistered airstrip. RGRC is having a meeting with the Dept. of Transport to discuss issues around this, including what training is required for Council staff working in and around the airstrip and for doing after hours medivacs. While the Airstrip is unregistered the Dept. of Transport will pay for maintenance of the Airport but they will not pay RGRC for staff on call and responding to after hour medivacs. Employees are being paid from RGRC but Council is not being reimbursed from Dept. of Transport.

Security lights at the Airport are non existent or not working. Need lighting on the apron, toilets and waiting area need cleaning.

**ACTION:** Council to write to the Dept. of Infrastructure to go through all the issues we have with the Airstrip.

**Recommendation:** That the Borroloola Local Authority recommends Council writes to the Dept. of Infrastructure regarding the issues with the airport.

**Moved:** Mike Longton                      **Seconded:** Stan Allen  
**Carried**

### **8.4. CEO Visit**

Borroloola Local Authority would like the RGRC CEO Michael Berto to visit Borroloola and attend a Borroloola Local Authority Meeting with a few days either side of the meeting to get out and about and have a good look around at issues in Borroloola.

**ACTION:** Michael Berto to be invited to attend the next Borroloola Local Authority meeting.

**Recommendation:** That the Borroloola Local Authority asks that the Roper Gulf Regional Council CEO visits Borroloola and attends the next LA meeting.

**Moved:** Stan Allen                      **Seconded:** Bernie Redfern  
**Carried**

### **8.5. Recruitment**

The Borroloola Local Authority would like to have someone from the LA involved in the hiring / interview process for senior roles, esp. the Coordinator and the Area Manager positions.

**ACTION:** Local Authority members to be involved on the selection panel for the recruitment of the next Senior Council Services Coordinator and the Area Manager.

**Recommendation:** That the Borroloola Local Authority recommends the Borroloola Local Authority Chair Maria Pyro be involved in the selection panel for the new Senior Council services Coordinator and Area Manager positions.

**Moved:** Stan Allen

**Seconded:** Rebecca Gentle

**Carried**

### **8.6. Roads**

The roads up in the subdivision are a disgrace from where the sealed road meets the dirt at the end of Jose Street around to Mulholland Street.

**ACTION:** Jose Street and Mulholland Street pegged out and graded in preparation for construction.

**Recommendation:** That the Borroloola Local Authority recommends that Council have Jose Street and Mulholland Street pegged out and graded in preparation for construction.

**Moved:** Bernie Redfern

**Seconded:** Jon Sauer

**Carried**

### **8.7. Fire Breaks**

Fire Captain would like to thank the Council for the good job clearing the firebreaks prior to the town back burning last weekend.

### **8.8. CBD Upgrade**

Tonkin is still drafting plans. The Borroloola Local Authority would like to have a public Community meeting to review the plans when they have been drafted .

### **8.9. Major Town Assets**

The Cemetery, Airport and Waste Management Facility are all Major assets for Borroloola that RGRC are responsible for maintaining. All of these assets are unregistered and progress is very slow going with these. Greg Crofts brought up the concern over how long it is taking RGRC to address these issues.

**9. Meeting Closed 2:10pm Next meeting- Thursday 6<sup>th</sup> October 2016**